

ORDINANCE No. 18 7805

Establish a New Portlanders Policy Commission (Ordinance; add Code Chapter 3.131)

The City of Portland Ordains:

Section 1: The Council Finds:

1. The Portland City Council is committed to the development of policy and best practices to more fully integrate immigrant and refugee community members into civic life in Portland.
2. In 2011, Commissioner-in-Charge Amanda Fritz established the New Portlanders Policy Council as an advisory body to report to the director of the Office of Equity and Human Rights on the needs of Portland's immigrant and refugee communities, and to recommend policies and practices to better include those communities in City services and in the public life of our city.
3. In 2014, the New Portlanders Policy Council adopted its Strategic Plan, which includes a primary recommendation to create a permanent, citywide immigrant and refugee policy commission.
4. The New Portlander Policy Council members provide strategic development and advocacy support for 14 Equity and Practice Partnerships involving 12 City Bureaus. These partnerships couple newcomer communities with City bureau staff to design, develop, and deliver valuable City services in critically underserved immigrant and refugee communities in Portland.
5. Formalizing the New Portlander Policy Commission with its adoption into City Code will serve the following purposes:
 - a. Demonstrating the City's commitment to engaging immigrant and refugee communities in policy-making and service delivery.
 - b. Formalize the authority of the New Portlander Policy Commission to provide technical and policy advice to all City bureaus and Elected Officials.
 - c. Provide a greater sense of permanence for this immigrant and refugee-led body through changes in City leadership.
 - d. By incorporating City staff participants as non-voting members, reinforce regular collaboration with bureau management to better leverage the leadership, expertise, and resources of Portland's immigrant and refugee communities.

NOW, THEREFORE, The Council directs:

- a. Title 3 of the City Code, Administration, is amended to include the following chapter:

Chapter 3.131 New Portlanders Policy Commission

3.131.010 Mission.

There is established in the City of Portland a New Portlanders Policy Commission. The New Portlanders Policy Commission shall advise the City on policies and practices to integrate immigrant and refugee communities' voices and needs into the provision of City services, City decision-making and civic engagement in Portland, and to seek constructive relationships with each member of Council and the City Auditor.

3.131.020 Membership and staffing.

The Commission shall consist of 25 voting members. All members shall serve without compensation from the City. Appointments to serve on the Commission are for staggered terms of three years. No member may serve more than two 3-year terms. The Commissioner(s)-in-Charge of the New Portlanders Policy Commission recommends, the Mayor nominates, and the Council approves members to the Commission. Members shall be appointed to provide representation from a reasonably broad spectrum of immigrant and refugee communities, striving to include a range of areas of expertise, advocacy experience, community involvement, profession, education, race, ethnicity, gender, gender identity, sexual orientation, national origin, age, religion and geographic identification.

Members must live, work, worship or be enrolled in school within the city of Portland and/or volunteer for a nonprofit within the city of Portland. If any member of the Commission is absent more than three regularly scheduled meetings of the Commission during any 12 month period, without having notified the Co-Chairs in advance of such absence, such member shall be deemed to have resigned from the Commission. The member's position shall thereafter be vacant. The Mayor may remove a member from the Commission at any time, with the recommendation of the Commissioner-in-Charge. City Elected Officials may appoint City bureau staff to the Commission as non-voting members. Staffing for the Commission shall be provided, subject to the annual City Budget process.

3.131.030 Purpose

The purpose of the New Portlanders Policy Commission is to:

- A. Review, develop, evaluate and refine policy and practice recommendations for improving immigrant and refugee community integration in all City activities.
- B. Facilitate constructive working partnerships between City leaders and newcomer community leadership.
- C. Provide a forum for setting integration goals between City bureaus and community organizations.
- D. Provide technical support and policy advice to City Council offices and City bureaus.
- E. Serve as a consultant and advocate to local, state and federal agencies on policies impacting immigrant and refugee communities, as capacity allows.
- F. Provide a report to City Council on policy and practice outcomes on an annual basis.
- G. Engage in the City's annual budget process.

3.131.040 Organization and Meetings.

The Commission shall adopt bylaws and rules of procedure, and specify procedures for public testimony. The Commission shall elect each year a Chair or Co-Chairs and such other officers as the Commission may from time to time establish. The Commission shall meet at least quarterly, and may meet more often. The Commission Chair(s), in consultation with the Commissioner-in-Charge and the Director of the Bureau staffing the New Portlanders program, or their designee, shall set the agenda for Commission meetings.

Passed by the Council: JUN 08 2016

Commissioner Amanda Fritz
 Prepared by: Claire Adamsick
 Date Prepared: May 16, 2016

Mary Hull Caballero
 Auditor of the City of
 Portland

By



Deputy

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Agenda No. **18 7805**
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 Title

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<p>INTRODUCED BY Commissioner/Auditor: Commissioner Fritz</p> <p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz: <i>Amanda Fritz</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p>BUREAU APPROVAL</p> <p>Bureau: ONI Bureau Head: Amalia Alarcon de Morris</p> <p>Prepared by: Claire Adamsick Date Prepared: May 16, 2016</p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances <i>Toni</i></p> <p>City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>Mary Hull Caballero</i></p> <p>Council Meeting Date May 26, 2016</p>	<p>CLERK USE: DATE FILED <u>MAY 17 2016</u></p> <p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p>ACTION TAKEN:</p> <p style="text-align: center;">MAY 26 2016 PASSED TO SECOND READING JUN 08 2016 9:30 A.M.</p>
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AGENDA
<p>TIME CERTAIN <input checked="" type="checkbox"/></p> <p>Start time: 2:00 PM</p> <p>Total amount of time needed: 2 hours (for presentation, testimony and discussion) First (1) of two (2) sessions</p> <p>CONSENT <input type="checkbox"/></p> <p>REGULAR</p> <p>Total amount of time needed: (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	_____	_____