



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Ken Rust, Director, Bureau of Revenue and Financial Services

Christine Moody
Chief Procurement Officer
Procurement Services

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CONSENT CALENDAR

June 1, 2016

TO THE COUNCIL:

The Water Bureau is responsible for over \$8 billion in system assets and the Water Bureau's Engineering Services Group manages 50 to 70 construction projects every year. Each construction project requires project management, budget and resource management. The current software applications are not meeting the Bureau's business or technology needs. The goal of the Project Management Software System Project is to consolidate current business process management into a single hosted configurable software environment that eliminates redundant data entry, minimizes the use of paper documentation, empowers field crews with mobile devices and improves efficiency and timeliness of project reporting and delivery.

Ordinance Number 187720 passed by Council on May 4, 2016, authorized the use the cooperative procurement method and for the Chief Procurement Officer to execute a contract in accordance with City Code for the purchase of a capital project management software system in the amount not to exceed \$825,000.00.

In accordance with City Code 5.33.140 the City may participate in Cooperative Procurements without further competition, in order to establish participating agreements for the acquisition of goods or services. The Port of Portland (Port) completed a request for proposal process and entered into a contract with Aurigo Software Technologies, Inc., to provide a capital project management software solution. The Port's agreement allows municipalities and other governmental agencies to utilize the agreement in order to purchase the software solution as may be required for current operations. Funds are available in the FY 2015-16 budget to start implementation. The Water Bureau has requested additional funding in the FY 2016-17 and will request continuing funding in future budgets. This action will not result in a change to the forecasted water rates.

As required by City Code 5.33.160, a Notice of Intent to Award a Contract was issued on May 9, 2016. No responses or protests were received. Awarding an agreement to Aurigo Software will allow the Water Bureau to system is to consolidate current business process management into a single hosted configurable software environment. This will eliminate redundant data entry, minimize the use of paper documentation, empower field crews with mobile devices and improve efficiency and timeliness of project reporting and delivery. Aurigo Software Technologies, Inc. is a certified minority business enterprise, has a current City of Portland Business Tax Registration account, is in compliance with the City's Equal Benefits Program, and their EEO Certification is current. The Bureau's level of confidence in the cost estimates for this project is Medium.

Recommended by:

Christine Moody
Chief Procurement Officer

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Agenda No.
REPORT
Title

Authorize a participating agreement with Aurigo Software Technologies, Inc., for the purchase of a capital project management software system for a not to exceed amount of \$825,000.00 (Procurement Report # - Bid No. 00000257)

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| <p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: Mayor Hales</p> | <p>CLERK USE: DATE FILED <u>MAY 24 2016</u></p> |
| <p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> | <p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p> |
| <p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: OMF/Bureau of Revenue and Financial Services OMF CAO: Fred Miller <i>[Signature]</i> Bureau Head: Ken Rust <i>[Signature]</i></p> | <p>ACTION TAKEN: JUN 01 2016 ACCEPTED PREPARE CONTRACT</p> |
| <p>Prepared by: Estelle Bollinger Date Prepared: May 9, 2016</p> | |
| <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> | |
| <p>City Auditor Office Approval: required for Code Ordinances</p> | |
| <p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p> | |
| <p>Council Meeting Date June 1, 2016</p> | |

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| AGENDA |
| <p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p> |
| <p>CONSENT <input checked="" type="checkbox"/></p> |
| <p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p> |

| FOUR-FIFTHS AGENDA | COMMISSIONERS VOTED AS FOLLOWS: | | |
|--------------------|---------------------------------|------|------|
| | | YEAS | NAYS |
| 1. Fritz | 1. Fritz | ✓ | |
| 2. Fish | 2. Fish | ✓ | |
| 3. Saltzman | 3. Saltzman | — | |
| 4. Novick | 4. Novick | — | |
| Hales | Hales | ✓ | |