

IMPACT STATEMENT

Legislation title:

Reappoint Sam Rodriquez to the Building Code Board of Appeal for a 3-year term to expire May 21, 2019 (Report)

Contact name: Terry Whitehill, Bureau of Development Services, Inspection Services

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Presenter name: Terry Whitehill

Purpose of proposed legislation and background information:

This reappointment will fill one of the six positions on the Building Code Board of Appeal as required by Portland City Code Title 24.10.080(A).

Financial and budgetary impacts:

The appointments are citizen-volunteer positions, so no revenue or expenses are incurred by these positions.

Community impacts and community involvement:

The Bureau of Development Services continually advertises positions for the board through its webpage and, as needed, Media Announcements of upcoming positions. These Media Announcements are widely circulated in the design, development and neighborhood community news outlets and web pages.

Budgetary Impact Worksheet

Does this action change appropriations?

YES: Please complete the information below.

NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



CITY OF
PORTLAND, OREGON

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June 1, 2016

To: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Steve Novick

From: Commissioner Dan Saltzman *DS*
Office of Public Affairs

Subject: Reappointment to the Building Code Board of Appeal

Recommendations

One of the current Building External Appeal Board terms expires May 21, 2016. Portland City Code 24 requires that the Building Board of Appeal have 3 members appointed by the Mayor. All members must be qualified by experience and training to make decisions on matters pertaining to building code issues. One member and one alternate member shall be Oregon licensed architects, one member and one alternate shall be competent builders, and one member and one alternate shall be members of the public at large.

I am recommending Sam Rodriguez be reappointed to the Building Code Board of Appeal for a 2nd term to expire May 21, 2019. Sam has served the City well in his first 3 years on the Building Code Board of Appeal. He has been available for meetings and has taken his position on the board very seriously.

The table below lists the recommendation and member for reappointment along with his Building Code Board of Appeal position and status:

Member	Position	Current Status	Term Ends	Reappointment/ Appointment
Sam Rodriguez	Building Construction Expertise	1 st Full Term	5/21/16	2 nd Full Term, ending 5/21/16

Outreach

The process for appointing a new board member begins with the filing of an application for membership with the Office of Neighborhood Involvement (ONI). Once ONI receives the applications and conflict of interest forms, it forwards those documents to Terry Whitehill in BDS for review. There has been active on-going recruitment for an alternate member of the board. Current Building Code Board of Appeal members notified their constituent groups of the vacant positions, and BDS included information about the vacancies in multiple issues of its *Plans Examiner* newsletter. The *Plans Examiner* is an electronic newsletter published by BDS that is widely distributed to BDS customers and stakeholders, as well as, neighborhood associations and community groups.

With this proposed reappointment, there will be two vacant alternate positions (builder and building construction expertise) remaining on the board. We are continuing our outreach efforts to fill these vacant positions.