

AMENDMENT NUMBER Three (3)

CONTRACT NUMBER 30004332

FOR

Private for Hire Transportation Innovation Task Force

Pursuant to Ordinance Number TBD after Council hearing

This Contract was made and entered by and between Cogan Owens Cogan, LLC, hereinafter called Consultant, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. The contract is hereby extended thru December 31, 2016 to allow for completion of the contracts revised scope of work.
2. Additional work is necessary as described in the Scope of Work as follows: See attached Exhibit A for revised Scope of Work.
3. Additional compensation is necessary and shall not exceed \$43,000. New NTE contract value would then be \$149,160

All other terms and conditions shall remain unchanged and in full force and effect.

CONSULTANT SIGNATURE

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

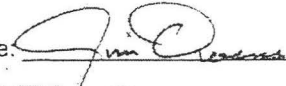
The parties agree the City and Consultant may conduct this transaction by electronic means, including the use of electronic signatures.

Consultant Name: Cogan Owens Cogan, LLC

Address: 813 SW Alder Street, Suite 320

Portland OR 97205-3111

Telephone: 503.278.3452

Signature:  Date: 3/31/16

Name: JIM OWENS

Title: PRINCIPAL

Contract Number: 30004332

Amendment Number: Three (3)

Contract Title: Private for Hire Transportation Innovation Task Force

CITY OF PORTLAND SIGNATURES

By: N/A Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: NA Date: _____
Office of City Auditor

Approved as to Form: **APPROVED AS TO FORM**

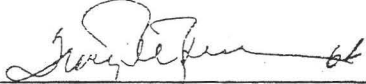
By:  Date: 9/4/16
Office of City Attorney **CITY ATTORNEY**

Exhibit A

Re: Amend contract with Cogan Owens Cogan, LLC to extend thru December 31st, 2016 and to provide administrative and logistical support to the Private for-Hire Advisory Committee for an amount not to exceed \$43,000 (Ordinance; amend Contract No. 3004332)

Private for-Hire Advisory Committee Statement of Work

The following is a proposed scope for Facilitation of the Private For-Hire Transportation (PFHT) Advisory Committee facilitation and administrative services which included:

1. Establishment and facilitation of monthly Advisory Committee meetings.
2. Establishment and facilitation of multiple subcommittees to develop draft recommendations on specific aspects of the PFHT program; included is an Accessibility Subcommittee, Shuttle Subcommittee, Pedicab Subcommittee and None Emergency Transportation Subcommittee.
3. Serve as liaison to the Advisory Committee with the City and interest groups.
4. Document meetings and Advisory Committee recommendations
5. Design Advisory Committee and public input process.
6. Serve as clearinghouse for communications to and within the Advisory Committee.
7. Meet with the program team (including representatives from the Commissioner's Office, Office of Equity and human Rights, and City attorney's Office) to discuss approach, roles, public input process, communication protocols and other project management considerations.
8. In consultation with Advisory Committee members, develop a proposed program and structure for all future topics that may impact the industry.
9. Consult with the Chair and program team prior to all meetings; conduct meeting debriefings as appropriate. This will include regular participation in program team meetings.
10. Prepare agendas and assemble/distribute background materials.
11. Assist in organizing and facilitate presentations by the Advisory Committee to Council.
12. Assemble communications to and within the Advisory Committee for posting on PBOT's Private for-Hire project website.
13. Respond to Advisory Committee member inquiries and serve as liaison among Task Force members and between members and the program team.
14. Provide written or oral updates as requested to City Council members and other key parties on the progress of the Advisory Committee process and deliberations.
15. Prepare drafts of recommendations for the Advisory Committee and program team to be reviewed by the bureau director; revise as needed.
16. Other project management and coordination as needed to ensure the success of the committee.