



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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REPORT TO COUNCIL

To: Mayor Charlie Hales

From: Fred Miller, Chief Administrative Officer

Subject: Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

As the Chief Administrative Officer with responsibilities for technology project oversight, I am submitting the quarterly report of the Technology Oversight Committee (TOC), attached as Exhibit A.

The TOC has been meeting monthly since September 2011. Processes have been created for early and continued technology oversight by an independent five-member citizen body for the purpose of increased transparency and accountability. Elements of the technology oversight include:

- Early identification of City technology projects and assessment by the bureau, Bureau of Technology Services (BTS), and TOC as to whether a project warrants TOC oversight.
- TOC citizen oversight on significant City technology projects (high risk, high cost, etc.).
- Regular, standardized information from City bureaus to TOC about technology project status.
- External quality assurance (QA) consultant required on technology projects under TOC oversight.
- Regular, standardized information from QA consultant to TOC about technology project status.
- Quarterly reports from the TOC to the Chief Administrative Officer that are provided to the City Council.

This report covers TOC activity from January through March 2016. The report summarizes the status of the technology projects under the TOC's purview. During the time of these reports, the TOC provided oversight on several projects: the Bureau of Development Services' Information Technology Advancement Project (ITAP) and Bureau of Emergency Communications' Versadex Computer Aided Dispatch (VCAD) Hardware Refresh project.

I recommend that Council accept the report.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

TO THE COUNCIL

The Commissioner of Finance and Administration concurs with the recommendations of the Chief Administrative Officer.

RECOMMENDS

Council accept the report.

Respectfully submitted,

Charlie Hales
Mayor

Agenda No.
REPORT
 Title

Accept the Quarterly Technology Oversight Committee Report from the Chief Administrative Officer (Report)

INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales	CLERK USE: DATE FILED <u>APR 19 2016</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Hales <i>[Signature]</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland By: <i>[Signature]</i> Deputy ACTION TAKEN: APR 27 2016 ACCEPTED
BUREAU APPROVAL Bureau: OMF <i>[Signature]</i> CAO/Bureau Head: Fred Miller Division Manager: Jane Braaten <i>[Signature]</i>	
Prepared by: Jen Clodius Date Prepared: April 7, 2016	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan	
Council Meeting Date April 27, 2016	

AGENDA	FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
TIME CERTAIN <input checked="" type="checkbox"/> Start time: 10:00 Total amount of time needed: 30 min (for presentation, testimony and discussion)		YEAS	NAYS
CONSENT <input type="checkbox"/>	1. Fritz	1. Fritz	<input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: (for presentation, testimony and discussion)	2. Fish	2. Fish	<input checked="" type="checkbox"/>
	3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>
	4. Novick	4. Novick	<input checked="" type="checkbox"/>
	Hales	Hales	<input checked="" type="checkbox"/>