

ORDINANCE No. 187 646

*Authorize \$48,503 total in grant agreements for the Office of Neighborhood Involvement East Portland Action Plan 2016 Civic Engagement Grant agreements (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.
2. The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 269 Action items were identified. The result is an Action Plan which contains *Strategies* and *Actions* that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to improve livability and prevent displacement in East Portland.
3. The EPAP acknowledges community strengths and supports existing efforts, while looking strategically at opportunities to improve livability and prevent displacement. The EPAP was convened for the specific task of providing leadership and guidance to public agencies and other entities on how to strategically address community-identified issues and allocate resources to improve livability and prevent displacement for neighborhoods in the East Portland Neighborhood Office (EPNO) coalition area.
4. Portland City Council approved an FY 2015-16 Budget that provided a \$300,000 appropriation to support East Portland Action Plan to advocate for and guide the Action Plan's implementation.
5. By consensus, EPAP members included at least \$140,000 in the budget for two Grant Programs and a Municipal Partnership Project program.
6. \$5,000 was returned to EPAP from an unperformed EPAP 2014 General Grant that had been allocated to the East Portland Neighbors – Bhutanese American Society NW.
7. East Portland Action Plan recommends that \$48,503 of these funds be allocated to selected Civic Engagement Grant Program projects to encourage community members, neighborhoods, business associations, non-profits, businesses, and other groups to further community involvement of people not usually included in decision making through civic engagement that leads to more community involvement for under supported race and ethnic culturally specific communities with language appropriate communication. The fund is administered by the Office of Neighborhood Involvement.

8. The East Portland Action Plan (EPAP) solicited proposals through web-site advertisement, email distribution lists, meetings, public events, and relational organizing. Program staff organized two (2) pre-submittal workshops, for the Civic Engagement Grants program, to provide an opportunity for interested parties to learn about the grants programs and submittal requirements. The workshops: were located at a mobility device accessible location; held on different days - one in the morning and one in the evening; offered language interpretation (interpretation was requested and provided in one language) at the workshop and the ability to submit proposals in the submitter's first language; and provided access to a computer and/or acknowledged the acceptance of handwritten submissions. Further one-on-one grant writing assistance was offered and provided upon request.
9. A duly designated EPAP Grants Review Committee selected the recommended projects, in accordance with criteria that was developed through the East Portland Action Plan Civic Engagement Subcommittee and approved at a general EPAP meeting. Application guidance was given to directly address the Criteria in the grant application submission:
 - A. Civic Engagement Grant - The EPAP Civic Engagement Subcommittee, established the following criteria that was adopted by consensus at the full EPAP: Where in East Portland the project will take place; How the project serves or involves people living in East Portland; Experience with under supported race and ethnic culturally specific communities with language appropriate communication; Experience organizing community activities; Experience doing community involvement with underrepresented cultural specific populations with language appropriate communication; Community building project that leads to more community involvement; Identify the number of people to be involved in the project, the amount of project time spent with them, and describe the way they will be engaged; Emerging organization with ten (10) or fewer employees and/or \$250,000 or less operating budget; Ability to link to the existing services in the community tailored to the needs of under supported race and ethnic culturally specific communities with language appropriate communication; Promotion of health and well-being of families, children, individuals, and communities; Involvement between multiple partners; Explanation of how the budget supports the project activities and identification of sources and use of matching and leveraged funds and donated hours and resources; Interim evaluations for any current EPAP grants; and Signed Statements of Partnership.
10. The EPAP 2016 Civic Engagement Grant Program competitive grant allocation process cycle received 16 grant applications for a total request of \$109,753. The EPAP Grant Review Committee selected 8 proposals with the awards totaling \$48,503. The total list of grant projects and allocated funding is attached as Exhibit 'A'.

11. The East Portland Action Plan and the Office of Neighborhood Involvement have evaluated the proposals and grant paperwork and determined that the grantees are qualified to provide the services requested under the grant agreements. The City has developed grant agreements attached in a form substantially in accordance with Exhibits 'B' through 'I' that specify the scope of the projects to be conducted by the grantee(s) and the funds to be allocated.
12. A total of at least \$145,000 of grant and project dollars is available in the 4Office of Neighborhood Involvement East Portland Action Plan FY2015-16 budget for Civic Engagement Grants, General Grants, and Municipal Partnership Projects. These Civic Engagement Grants award \$48,503 of those funds for this competitive grant allocation processes.

NOW, THEREFORE, the Council directs:

- a. The Director of the Office of Neighborhood Involvement is authorized and directed to enter into grant agreements substantially in conformance to the agreements attached in a form substantially in accordance with Exhibit 'B' through Exhibit 'I'.
- b. The Office of Neighborhood Involvement is authorized to issue the East Portland Action Plan Civic Engagement Grants to the organizations for the amounts listed in the summary spreadsheet, Exhibit 'A' a total amount of \$48,503.
- c. Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Neighborhood Involvement or his/her designee provided those amendments do not increase the fiscal risk to the City.

Section 2. The Council declares an emergency exists because a delay in approving these grants may result in a delay in timely award of East Portland Action Plan Civic Engagement Grants and a delay in project activities; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council:

MAR 24 2016

Commissioner: Amanda Fritz
Prepared by: lore wintergreen
Date Prepared: 2016.02.10

Mary Hull Caballero
Auditor of the City of Portland
By

Susan Parsons
Deputy

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INTRODUCED BY Commissioner/Auditor: Commissioner Fritz	CLERK USE: DATE FILED <u>MAR 15 2016</u>
COMMISSIONER APPROVAL Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz <i>And Fritz</i> Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland By: <i>[Signature]</i> Deputy
BUREAU APPROVAL Bureau: ONI Bureau Head: Amalia Alarcon de Morris	ACTION TAKEN:
Prepared by: lore wintergreen Date Prepared: 2016.02.10	
Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
City Auditor Office Approval: required for Code Ordinances	
City Attorney Approval: required for contract, code, easement, franchise, comp plan, charter <i>GF</i>	
Council Meeting Date : <i>March 24, 2016</i>	

AGENDA TIME CERTAIN <input checked="" type="checkbox"/> Start time: <u>2:45 PM</u> Total amount of time needed: <u>1 hour 5</u> (for presentation, testimony and discussion) <i>one (1) of two (2) sessions</i>
CONSENT <input type="checkbox"/>
REGULAR Total amount of time needed: <u>hour</u> (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz <input checked="" type="checkbox"/>	
2. Fish	2. Fish <input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman <input checked="" type="checkbox"/>	
4. Novick	4. Novick <input checked="" type="checkbox"/>	
Hales	Hales <input checked="" type="checkbox"/>	