



CITY OF PORTLAND
OFFICE OF MANAGEMENT AND FINANCE

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REPORT TO COUNCIL

Date: January 20, 2016
To: Mayor Charlie Hales
From: Fred Miller, Chief Administrative Officer
Subject: Accept the annual report of the Public Safety General Obligation Bond Program Independent Citizens Committee (Report)

As the Chief Administrative Officer with responsibilities for the Public Safety General Obligation Bond program, I am pleased to convey the annual report of the program's Independent Citizen Committee (ICC), attached as **Exhibit A**.

The ICC has been meeting quarterly since March, 2011. The following processes and organizational structures have been put in place to ensure timely and accurate information to the citizen members of the ICC:

- Project oversight committees (POC) are established for the four projects receiving funding from the GO Bond.
- City project staff prepares standard and quarterly status reports, then submits them for review and approval by their respective POC who then submit them to the ICC.
- The ICC meets quarterly with City project staff and POC members to discuss the projects' financial and physical progress and any issues or concerns. These meetings will continue quarterly until bond proceeds are expended.
- The ICC prepares quarterly reports for the CAO summarizing the program's status and the respective progress of the four public safety projects funded by the GO bond program.
- The ICC prepares an annual report for the CAO to submit to City Council.

The role of the ICC is to review bond expenditures and provide annual reports to Council on whether such expenditures adhere to voter-approved uses. The ICC does not provide either a financial or performance auditing function, and can only proceed with the information presented to it at its quarterly meetings. With this observation, ICC members believe they have been kept fully informed by City staff and are satisfied with the quality and presentation of information presented regarding the projects.

This annual report of the ICC provides a summary of the origin and development of the GO Bond ICC, the status of the program, a final update on a project completed since the last annual report, and the status of the two remaining projects.

The program is on track to meet its objective. I recommend that Council accept the report.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Agenda No.
REPORT
Title

Accept the annual report of the Public Safety General Obligation Bond Program Independent Citizens Committee (Report)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	<p>CLERK USE: DATE FILED <u>JAN 12 2016</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales <i>CH</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>MHC</i> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: Office of Management & Finance <i>Fred Miller</i> Bureau Head: Fred Miller, CAO Division Manager: Jane Braaten <i>JB</i></p>	<p>ACTION TAKEN:</p> <p>JAN 20 2016 ACCEPTED</p>
<p>Prepared by: Ethan Cirno Date Prepared: Nov. 17, 2015</p>	
<p>Impact Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date January 20, 2015</p>	

AGENDA

TIME CERTAIN
Start time: 9:45 am

Total amount of time needed: 45 minutes
(for presentation, testimony and discussion)

CONSENT

REGULAR
Total amount of time needed: _____
(for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	_____	