



CITY OF  
**PORTLAND, OREGON**

**Dan Saltzman, Commissioner**  
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January 6, 2016

To: Mayor Charlie Hales  
Commissioner Nick Fish  
Commissioner Steve Novick  
Commissioner Amanda Fritz

From: Commissioner Dan Saltzman

Portland City Code Title 33.710.030 specifies that there are to be seven members of the HLC who may serve up to two, 4-year terms. After a thorough review process, I am recommending two Historic Landmarks Commission membership changes:

**New Member Appointments**

I am recommending one candidate for appointment to a vacant HLC position for a 4-year term.

<b>Applicant</b>	<b>Position</b>	<b>Current Status</b>	<b>Appointment</b>
Matthew Roman	Public-At-Large	New	1 <sup>st</sup> Full Term, ending 1/5/20

**Matthew Roman** has considerable experience with historic preservation, restoration, and historic addition projects within the City of Portland. Matthew has also proven to be dedicated to his service to the City and the State of Oregon through his numerous volunteer activities related to historic preservation activities and advocacy. Matthew also has a strong understanding of architectural history, building systems, and construction details. His appointment will help to ensure the Historic Landmarks Commission's high bar for quality infill and restoration projects as well as the Commission's historic preservation advocacy efforts which will enhance and preserve the City's heritage.

Historic Resource Review staff, in coordination with out-going HLC Chair Brian Emerick and Vice-Chair Jessica Engeman, assessed the needs of the HLC and concluded that Matthew would be the best fit among the potential candidates due to his architectural acumen, eye for detail, outspoken nature, and ability to create a cooperative working environment. These skills are increasingly more important as the City begins to experience more infill and new development within historic districts in addition to preservation of existing historic resources.

**Membership Category Changes**

Portland City Code Title 33.710.060 also specifies that HLC member positions must include a historian with knowledge of local history; an architectural historian; an architect; two members from the following: landscape architecture, real estate, construction, community development,

**Appointment and Membership Category Change to the Historic Landmarks Commission (HLC)  
January 6, 2016**

urban planning, archeology, law, finance, cultural geography, cultural anthropology, or related disciplines; and two members at-large. In order to make sure that HLC members are assigned to member positions that accurately reflect specific category requirements, I am recommending that one current HLC member be reassigned to a different position.

<b>Member</b>	<b>Current Position</b>	<b>New Position</b>
Carin Carlson	Public-At-Large	Architect

**Carin Carlson** is a Historical Architect at Hennebery Eddy Architects. Because Carin is a licensed architect in the State of Oregon, employed with an architectural firm active in restoration and adaptive reuse projects, she is the most qualified of current and new HLC members to fill the position of Architect, which will be vacated by Brian Emerick on December 31, 2015.

With this proposed appointment and change, the Historic Landmarks Commission has one potential upcoming vacancy. If necessary, recommendations for that vacancy will be made later, in January 2016.

This proposed appointment and reassignment will help to ensure the continuation of the good work of the HLC on behalf of BDS and other City bureaus, the development industry, and the community.



Office of Mayor Charlie Hales  
City of Portland

January 6, 2016

As Mayor and Commissioner of Finance & Administration, I request Council confirmation of the following appointments to the Historic Landmarks Commission.

<u>Appointment</u>	<u>Membership Category</u>	<u>Full Term</u>
Matthew Roman (replacing a vacant position)	Public at Large	January 6, 2016 through January 5, 2020

<u>Re-Assignment</u>	<u>Current Membership Category</u>	<u>New Membership Category</u>
Carin Carlson (replacing Brian Emerick)	Public at Large	Architect

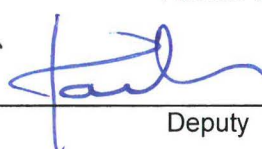

Respectfully submitted,

Charlie Hales  
Mayor

CH:lt

Agenda No.  
**APPOINTMENT REPORT**  
 Title

Appoint Matthew Roman to the Historic Landmarks Commissioner for a term to expire January 5, 2020; re-assign Carin Carlson to a the Architect membership category (Report)  
 and

INTRODUCED BY Commissioner/Auditor: <b>Mayor Hales</b> / Commissioner Saltzman	CLERK USE: DATE FILED <u>DEC 29 2015</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration Hales Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland  By:  Deputy
<b>BUREAU APPROVAL</b> Bureau: Bureau of Development Services  Paul L. Scarlett, Director	ACTION TAKEN: JAN 06 2016 <b>CONFIRMED</b>
Prepared by: Leanne Torgerson Date Prepared: 12/21/15	
Financial Impact & Public Involvement Statement  Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, charter, Comp Plan	
Council Meeting Date <b>1/6/16</b>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____  Total amount of time needed: _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	_____	
4. Novick	4. Novick	✓	
Hales	Hales	✓	