



CITY OF  
**PORTLAND, OREGON**

**Dan Saltzman, Commissioner**  
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January 6, 2016

To: Mayor Charlie Hales  
Commissioner Nick Fish  
Commissioner Steve Novick  
Commissioner Amanda Fritz

From: Commissioner Dan Saltzman

Subject: Appointments to the Development Review Advisory Committee (DRAC)

Portland City Code Title 3.30.030 specifies that members of the (DRAC) may serve up to two 3-year terms. After a thorough review process, I am recommending several Development Review Advisory Committee (DRAC) membership changes:

**Member Reappointment**

Current DRAC member Joe Schneider has completed his first term and is eligible for reappointment. He has expressed interest in continuing to serve on the DRAC.

Member	Position	Current Status	Current Term Ends	Reappointment
Joe Schneider	Large Construction Contractors	1 <sup>st</sup> Full Term	4/16/15	2 <sup>nd</sup> Full Term, ending 4/16/18

**Joe Schneider** has proven to be a valuable contributor to the DRAC and its work during his first term. His experience and perspective have greatly aided efforts to streamline and improve the development review process. I am therefore recommending that he be reappointed to his position for a second 3-year term as indicated.

**New Member Appointments**

I am recommending two candidates for appointment to vacant DRAC positions for 3-year terms.

Applicant	Position	Current Status	Appointment
Mitch Powell	Home Remodelers	New	1 <sup>st</sup> Full Term, ending 1/5/19
Michael Harrison	Major Facilities Landowners	New	1 <sup>st</sup> Full Term, ending 1/5/19

**Mitch Powell** has 20 years' experience in the construction industry, most recently as a homebuilder and remodeler in the Portland metro area. He is currently the Owner/President of The Powell Group, which specializes in micro homes and accessory dwelling units (ADUs).

**Michael Harrison** has a background in land use planning and project management and many years' experience working with elected officials. He is currently the Associate Director of Local Relations at Oregon Health & Science University (OHSU), where he facilitates the operations and development activities of OHSU's various campuses.

### **Membership Category Changes**

Portland City Code Title 3.30.030 also specifies that DRAC member positions are assigned to 17 different categories of stakeholders to the development review process. In order to make sure that DRAC members are assigned to member positions that accurately reflect the stakeholder groups they represent, I am recommending that two current DRAC members be reassigned to different positions.

<b>Member</b>	<b>Current Position</b>	<b>New Position</b>
Rob Humphrey	Small Businesses	Frequent Development Review Customers
Dana Krawczuk	Frequent Development Review Customers	Land Use Planning Professionals

**Rob Humphrey** is the owner of Faster Permits, a building permit consulting and management company. While Faster Permits is a small business, Rob is a daily visitor to the Development Services Center on behalf of his many clients in the Portland area, making the *Frequent Development Review Customers* position a better fit for Rob. Rob's 2<sup>nd</sup> term expires March 19, 2018.

**Dana Krawczuk** is senior counsel with Perkins Coie, specializing in land use and zoning cases. This background makes the *Land Use Planning Professionals* category a better fit for Dana. The *Land Use Planning Professionals* position is currently vacant. Dana's 2<sup>nd</sup> term ends 6/28/17.

With these proposed appointments and changes, two vacant positions (*Small Businesses* and *Planning & Sustainability Commission*) would remain on the DRAC. These appointments will help to ensure the continuation of the good work of the DRAC on behalf of BDS and other City bureaus, the development industry, and the community.



Office of Mayor Charlie Hales  
City of Portland

January 6, 2016

As Mayor and Commissioner of Finance & Administration, I request Council confirmation of the following appointments to the Development Review Advisory Committee (DRAC).

<u>Reappointment</u>	<u>Membership Category</u>	<u>Term</u>
Joe Schneider	Large Construction Contractors	April 17, 2015 through April 16, 2018 (2 <sup>nd</sup> Full Term)
<u>Appointments</u>	<u>Membership Category</u>	<u>Term</u>
Mitch Powell (filling a vacant position)	Home Remodelers	January 6, 2016 through January 5, 2019 (1 <sup>st</sup> Full Term)
Michael Harrison (filling a vacant position)	Major Facilities Landowners	January 6, 2016 through January 5, 2019 (1 <sup>st</sup> Full Term)
<u>Re-Assignment</u>	<u>Current Membership Category</u>	<u>New Membership Category</u>
Rob Humphrey (replacing Dana Krawczuk)	Small Businesses	Frequent Development Review Customers
Dana Krawczuk (filling a vacant position)	Frequent Development Review Customers	Land Use Planning Professionals

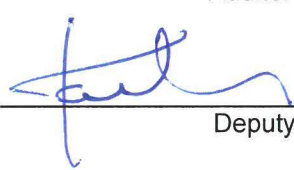

Respectfully submitted,

Charlie Hales  
Mayor

CH/lt

Agenda No.  
**APPOINTMENT REPORT**  
 Title

Reappoint Joe Schneider and appoint Mitch Powell and Michael Harrison to the Development Review Advisory Committee for 3-year terms; re-assign members Rob Humphrey and Dana Krawczuk to new membership categories (Report)

INTRODUCED BY Commissioner/Auditor: <i>Commissioner</i> <b>Mayor Hales/Saltzman</b>	CLERK USE: DATE FILED <u>DEC 29 2015</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Hales <i>JAA</i> Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman <i>D. Hales</i> Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland  By:  Deputy  <b>ACTION TAKEN:</b> JAN 06 2016 <b>CONFIRMED</b>
<b>BUREAU APPROVAL</b> Bureau: Bureau of Development Services  Paul L. Scarlett, Director	
Prepared by: Leanne Torgerson Date Prepared: 12/21/15	
Financial Impact & Public Involvement Statement  Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, charter, Comp Plan	
Council Meeting Date <b>1/6/16</b>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> Start time: _____  <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	1. Fritz ✓	
2. Fish	2. Fish ✓	
3. Saltzman	3. Saltzman _____	
4. Novick	4. Novick ✓	
Hales	Hales ✓	