

**IMPACT STATEMENT**

**Legislation title:** \*Authorize twenty-four contracts, eight with architectural firms, eight with landscape architectural firms, and eight with civil engineering firms, for services on an as-needed basis, for a total not-to-exceed amount of \$250,000 per contract. (Ordinance)

**Contact name:** Jodi Gollehon, Bond Team Management Analyst

**Contact phone:** 503-823-5561

**Presenters name:** Mary Anne Cassin, Bond Program Manager

**Purpose of proposed legislation and background information:**

The proposed legislation is to allow the City of Portland Bureau of Parks & Recreation to enter into 24 Professional, Technical, and Expert Service (PTE) Price Agreements, eight with architectural firms, eight with civil engineering firms, eight with landscape architecture firms, to provide specialty PTE services over the next three years.

Portland Parks & Recreation anticipates that over the next three years, certain projects will require landscape architecture and civil engineering services. Projects may include those with currently undefined scopes and will generally include work with short deadlines, scopes that may need to be developed quickly and/or requiring expertise currently unavailable in-house. Anticipated work will include PP&R's on-going Capital Improvement Project (CIP) work and projects from the 2014 Parks Replacement Bond.

**Financial and budgetary impacts:**

The City expenses for PTE services will be up to \$250,000 per contract. Costs will be incurred during FY 2016 through FY 2019. The primary source of funding is the 2014 Parks Replacement Bond. Authorizing this contract will help the City to meet its Bond-spending targets. Project work for unidentified CIP projects will be funded on as-needed basis.

**Community impacts and community involvement:**

In 2014, the Portland community voted to support a measure to issue up to \$68 million in general obligation bonds to pay for the capital costs of repairs and improvements to existing park facilities. The initial Replacement Bond projects identified with community input included replacing play structures, repairing roofs, addressing deficiencies of and repairs in restrooms, repairing community swimming pools, and correcting barriers to accessibility.

The CIP project list is developed from various sources, including staff-identified needs, policy documents such as *Parks 2020 Vision*, park master plans, technical papers, asset register reports, and input from residents and other public agencies. Potential projects are screened, evaluated, and reviewed against community priorities and system-wide needs. Projects are then placed into the 1-5-year capital forecast track or are placed in the long-range 20-year forecast for future consideration.

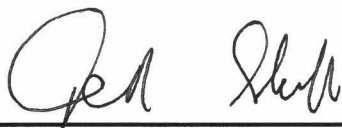
The improvements anticipated to be accomplished through these contracts will provide park visitors with increased safety and accessibility while providing, increased energy efficiency, and extended facility life.

During the design phase of all projects key stakeholders, user groups and the general public will be consulted through a variety of methods including public advisory committees, technical advisory committees, open house meetings, and online notification tools. Messaging through flyers, emails, neighborhood associations, and on-site signage will inform stakeholders during the design process, prior to construction, and through construction until project completion.

**Budgetary Impact Worksheet****Does this action change appropriations?**

- ☐ YES: Please complete the information below.  
☒ NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



12/16/15

---

Finance Manager Approval/Jeff Shaffer

Date