

## **ORDINANCE No. 187528**

\*Increase contract with SAP Public Services, Inc. in the amount of \$556,548 for a total not-to-exceed amount of \$7,008,088 to acquire software licenses and maintenance services for the City Enterprise Business System (Ordinance; amend Contract No. 36718)

The City of Portland ordains:

Section 1. The Council finds:

1. The Enterprise Business Solution Division of the Office of Management and Finance is responsible for the management of SAP, the City's Enterprise Business System (EBS).
2. In 2006, the City entered into Contract No. C36718 with SAP Public Services, Inc. for the implementation and development of SAP as the City's enterprise system. The existing contract provides for a comprehensive enterprise integration solution and supports essential Citywide business functions such as Accounts Payable, Accounts Receivable, Public Sector Collections and Disbursements, Treasury Management, Controlling, Fixed Assets, Financial Accounting, Funds Management, General Ledger, Grants Management, Materials Management/Purchasing, Project Systems, Sales and Distribution/Billing, Employee Self Service, Manager Self Service, Organizational Management, Personnel Administration, Learning Management Solution, Payroll, and Time Management. Additionally, ongoing software maintenance was included as part of the contract.
3. The City and SAP America identified the need to purchase additional functionality and user licenses to accommodate the expanding use of SAP, as well as associated software maintenance.
4. The cost of the additional functionality and user licenses is \$456,187.05 and the associated software maintenance is \$100,361.15 increasing the total cost by \$556,548.20 with a total not-to-exceed amount of \$ 7,008,088.20.
5. Expenditures for this contract shall be funded by the existing budget appropriations, with no additional or new appropriations required, unless adjustments are part of the normal budgetary change and adjustment process, including any required Council approvals.
6. The Bureau's confidence level in the estimated cost is optimum.

NOW, THEREFORE, the Council directs:

- a. The Chief Procurement Officer is authorized to execute Amendment No. 12 to Contract No. C36718 with SAP Public Services, Inc. for additional software licenses and associated maintenance through June 2016, in an amount of \$556,548.20 for a not-to-exceed amount of \$7,008,088.20, provided such amendment has been approved as to form by the City Attorney's Office.

Section 2. The Council declares that an emergency exists because a delay would interrupt the required 24x7 maintenance for the EBS in order to maintain the City's system. Therefore this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: DEC 30 2015

Mayor Charlie Hales  
Prepared by: Satish Nath  
Date Prepared: October 19, 2015

**Mary Hull Caballero**  
Auditor of the City of Portland

By



Deputy

Title

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<p style="text-align: center;"><b>INTRODUCED BY</b></p> <p style="text-align: center;"><b>MAYOR CHARLIE HALES</b></p> <p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Hales <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p> <p style="text-align: center;"><b>BUREAU APPROVAL</b></p> <p>Bureau: Enterprise Business Solutions</p> <p>OMF CAO: Fred Miller <i>[Signature]</i></p> <p>Bureau Head</p> <p>Prepared by: Satish Nath</p> <p>Date Prepared: 12/1/2015</p> <p>Impact Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document</p> <p>If "Yes" requires City Policy paragraph stated in document.</p> <p>Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>68</i></p> <p>Council Meeting Date</p> <p><b>DECEMBER 30, 2015</b></p>	<p>CLERK USE: DATE FILED <u>DEC 22 2015</u></p> <p style="text-align: right;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p><b>ACTION TAKEN:</b></p>
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<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input checked="" type="checkbox"/></p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony, and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	