

IMPACT STATEMENT

Legislation title: Authorize a contract with Toole Design Group, LLC for planning, technical, and community engagement services for the Off-road Cycling Master Plan for a total not-to-exceed amount of \$199,845. (Ordinance: Contract No. 30004882)

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Purpose of proposed legislation and background information:

The proposed legislation is to allow the Mayor authorization to enter into a contract with the Toole Design Group to provide system planning, technical analysis, community engagement and facilitation in support of the Off-road Cycling Master Plan. The Off-road Cycling Master Plan will provide a vision for a system of off-road cycling trails and facilities and will make recommendations for their future improvement and management, based on community needs and input, site opportunities and constraints, and best practices in design, development and management.

Financial and budgetary impacts:

The contract is written not to exceed \$199,845. City Council allocated sufficient funding for this contract to the Bureau of Planning and Sustainability in Ordinance 197114. This funding is currently held in cost object 9PN000000073, beginning in fiscal year 2015-2016. This legislation does not have any long-term financial impacts.

Community impacts and community involvement:

The Off-road Cycling Master Plan will support the health of Portlanders by identifying future opportunities to increase access to recreation and nature, in ways that maximize benefits and limits potential negative impacts or user conflicts. The Plan will support Portland's prosperity by strengthening off-road cycling as a component of Portland's urban environment, quality of life and reputation as a bike-friendly city.

The services advertised under RFP 118428 and the scope of work included in the contract are based, in part, on initial outreach to City Bureaus, public agencies, and over thirty community organizations and businesses regarding potential goals, opportunities, and concerns for the Off-road Cycling Master Plan.

According to the scope of work, the Consultant will work with the City to conduct a well-publicized citywide community engagement process using various media and public forums to reach a variety of stakeholders and interested community members. Portions of this outreach will be targeted to traditionally under-served and under-represented groups. In addition, the project will be guided by a Project Advisory Committee including members who are able to contribute perspectives or experiences from historically under-represented or under-served communities, such as communities of color, Portlanders with limited-English proficiency, low-

income residents, youth, and Portlanders with disabilities. The Consultant will use input received through the community engagement process in developing the Plan.

Budgetary Impact Worksheet

Does this action change appropriations?

☐ **YES:** Please complete the information below.

☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount