



CITY OF
PORTLAND, OREGON

Dan Saltzman, Commissioner
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December 9, 2015

To: Mayor Chalie Hales
Commissioner Nick Fish
Commissioner Amanda Fritz
Commissioner Steve Novick

From: Commissioner Dan Saltzman
Commissioner of Public Affairs

Subject: **Proposed Appointment to the Historic Landmarks Commission**

The Historic Landmarks Commission has several upcoming changes that need action.

Appointment

I am recommending Kristen Minor to the Historic Landmarks Commission. Ms. Minor has considerable experience with historic infill projects to preservation and restoration projects from New York to Portland. Kristen has also proven skilled as an applicant to the Land Use Process before the Historic Landmarks Commission for the recent Mt. Tabor Reservoirs Disconnect Project and the Washington Park Reservoirs Demolition and Restoration Project. Kristen also brings experience with State-level historic regulators, the State Historic Preservation Office [SHPO], and many years of experience writing and presenting National Register applications for the SHPO. She also has a proven record in the field of preservation and historic infill, and recently as an applicant to the Historic Resource Review process for significant projects in the City of Portland.

Her appointment would improve the Historic Landmarks Commission's high bar and our historic preservation efforts and results in the City. She will fill the position vacated by outgoing Commissioner Harris Matarazzo. Kristen's 1st term would be from December 9, 2015 to expire on December 8, 2019.

With this proposed appointment the Historic Landmarks Commission has two upcoming vacancies. Recommendations for those vacancies will be made later in December or early January 2016.



Office of Mayor Charlie Hales
City of Portland

December 9, 2015

As Mayor and Commissioner of Finance & Administration, I request Council confirmation of the following appointments to the Historic Landmarks Commission.

<u>Appointment</u>	<u>Membership Category</u>	<u>Full Term</u>
Kristen Minor (replacing Harris Matarazzo)	Preservation Planner	December 9, 2015 through December 8, 2019

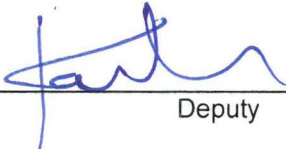

Respectfully submitted,

Charlie Hales
Mayor

CH:lt

Agenda No.
APPOINTMENT REPORT
Title

Appoint Kristen Minor to the Historic Landmarks Commission for a 4-year term to expire December 8, 2019 (Report)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Hales / Saltzman</p>	<p>CLERK USE: DATE FILED <u>DEC 01 2015</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By:  Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: Bureau of Development Services</p> <p> Paul L. Scarlett, Director</p>	<p>ACTION TAKEN:</p> <p>DEC 09 2015 CONFIRMED</p>
<p>Prepared by: Leanne Torgerson Date Prepared: 11/17/15</p>	
<p>Financial Impact & Public Involvement Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date 12/9/15</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:	
	YEAS	NAYS
1. Fritz	✓	
2. Fish	_____	
3. Saltzman	✓	
4. Novick	✓	
Hales	✓	