

## **IMPACT STATEMENT**

**Legislation title:** Waive bond requirement of Code Section 5.08.160 D to allow City to pay accrued leave to spouse of deceased employee (Ordinance)

**Contact name:** Gayla Jennings, Auditor's Office

**Contact phone:** (503) 823-3560

**Presenter name:** Toni Anderson

**Purpose of proposed legislation and background information:**

Susan Ashenfelter, an employee of the Bureau of Development Services, died October 15, 2015. Upon her death, Ms. Ashenfelter was entitled to accrued leave in the amount of \$709.52.

Ms. Ashenfelter's spouse resides in the state of Washington. Under City Code, the spouse is required to sign a hold harmless agreement and post a bond to receive the check payable to Ms. Ashenfelter. Ms. Ashenfelter's spouse has already signed a hold harmless agreement.

It is desirable to deliver the check for accrued leave to Ms. Ashenfelter's spouse without the time and expense in obtaining a bond.

**Financial and budgetary impacts:**

None.

**Community impacts and community involvement:**

None.

**Budgetary Impact Worksheet****Does this action change appropriations?**☐ **YES:** Please complete the information below.☒ **NO:** Skip this section

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>