

IMPACT STATEMENT

Legislation title: * Authorize an Intergovernmental Agreement with Oregon Metro for the maintenance and repair services of Oregon Metro vehicles. (Ordinance)

Contact name: John Hunt

Contact phone: 503-823-4302

Presenter name: John Hunt

Purpose of proposed legislation and background information:

The purpose of this ordinance is to authorize CityFleet to enter into an Intergovernmental Agreement (IGA) with Oregon Metro for CityFleet to provide repair and maintenance services to Oregon Metro on an on-call as-requested basis. Requested services may include, but are not limited to, vehicle maintenance and repair, parts procurement, automotive body repair, welding, machining, metal fabrication, specification engineering, custom outfitting, fleet analysis, and fueling.

Financial and budgetary impacts:

There will be revenues received by the City for performing repair services to Oregon Metro; however the revenue source will be variable and funds are received only when services are performed by CityFleet on Oregon Metro owned vehicles. Per the terms of the IGA, Oregon Metro may elect to bring vehicles to City-owned repair facilities and the City would invoice Oregon Metro for services rendered. The period of time for this IGA is FY 2015-16 and the labor rate for CityFleet is \$108.18/ hour when indirect costs are included. The revenue would be collected in the CityFleet fund to pay for the cost of providing the repairs and any parts or services necessary to complete the requested work. This is the same rate that internal and external Fleet customers are charged for this present fiscal year.

There is no additional labor expenses associated with this request. CityFleet will perform the work during the one year time period at existing staffing levels. The costs of parts issued to the work order are recovered as revenue when Oregon Metro is billed for services.

Community impacts and community involvement:

The nature of this project is to enter into a one year IGA with Oregon Metro and the requested action does not require community notification.

Budgetary Impact Worksheet**Does this action change appropriations?**☐ **YES:** Please complete the information below.☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount