

ORDINANCE No. 187309

Authorize a contract with Home Forward for \$254,476 for delivery of short-term rent assistance funded by U.S. Department of Housing and Urban Development Emergency Solutions Grants (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. On July 1, 2015, City Council passed Ordinance No. 187243, authorizing twenty subrecipient contracts for the provision of services in support of ending homelessness and providing affordable housing and provide for payment.
2. The authorized contracts include a contract with Home Forward, which, among other fund amounts and activities, included allocation of \$254,476 in U.S. Department of Housing and Urban Development (HUD) Emergency Solutions Grant (ESG) funds. All contract funds are included in the Portland Housing Bureau's (PHB) authorized FY 2015-2016 budget.
3. Local use of ESG funds is subject to HUD approval of the local five-year Consolidated Plan and associated Annual Action Plans that PHB develops through significant public input and with City Council review and authorization. The Portland/Gresham/Multnomah County local Consolidated Plan and associated 2015-16 Action Plan prioritizes use of \$254,476 in ESG funds for short-term rent assistance delivered through the county-wide Short Term Rent Assistance (STRA) program administered by Home Forward.
4. Federal regulations require that PHB deliver ESG-funded services through grants to eligible recipients or through procured contracts with other entities. Under these federal regulations Home Forward is an entity with which PHB must procure contracted services.
5. City of Portland Code 5.33.120 authorizes the City to award a contract without competition as a Sole Source Procurement based on written findings that support the conclusion that the Goods and Services are available from only one source.
6. Home Forward was identified as the sole source vendor because Home Forward is the sole entity that administers the STRA program. Further, in subawarding STRA program funding to community-based agencies that directly deliver services, Home Forward uses a competitive procurement process (request for proposals), the most recent of which was completed in June of 2012. Additional competitive procurement would therefore be duplicative.
7. On July 23, 2015, public notice was posted on Procurement's eBid site with a written determination that administration of ESG-funded short-term rent assistance services through the consolidated Short Term Rent Assistance program is available from only on

source, Home Forward. The seven (7) day protest period passed with no comments or protests received.

8. PHB seeks the Council's authorization to enter into a contract with Home Forward in the same amount and general format as previously authorized by Ordinance #187243 for administration and delivery of ESG-funded short-term rent assistance services by adoption of this ordinance.
9. Procurement Services and PHB will negotiate the contract for ESG-funded short-term rent assistance within the coming months.

NOW, THEREFORE, the Council directs:

- a. The Chief Procurement Officer and the Bureau Director are authorized to enter into the contract on behalf of the City for the purposes identified in Section 1.
- b. The Commissioner and Auditor are hereby authorized to draw and deliver check(s) payable to the successful contractor chargeable to the appropriate authorization and accounting center when demand is presented and approved by the proper authorities.

Passed by the Council: **AUG 26 2015**

Commissioner Dan Saltzman
Prepared by: Dawn Martin
Date Prepared: July 22, 2015

Mary Hull Caballero
Auditor of the City of Portland

By *Gaya Jennings*
Deputy

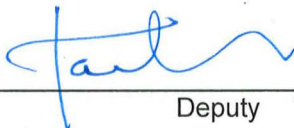

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Agenda No. **187309**
ORDINANCE NO.
 Title

with Home Forward

Authorize a contract for \$254,476 and provide payment for delivery of short-term rent assistance funded by U.S. Department of Housing and Urban Development Emergency Solutions Grants (Ordinance)

INTRODUCED BY Commissioner/Auditor: Dan Saltzman	CLERK USE: DATE FILED AUG 14 2015
COMMISSIONER APPROVAL Mayor—Finance and Administration - Hales Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland By:  Deputy
BUREAU APPROVAL Bureau: Portland Housing Bureau Bureau Head: Javier Mena, Assistant Director Prepared by: Ryan Deibert Date Prepared: July 22, 2015 Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/> Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> City Auditor Office Approval: required for Code Ordinances City Attorney Approval:  Council Meeting Date August 19, 2015	ACTION TAKEN: AUG 19 2015 PASSED TO SECOND READING 9:30 A.M. AUG 26 2015

AGENDA TIME CERTAIN <input type="checkbox"/> Start time: _____ Total amount of time needed: _____ (for presentation, testimony and discussion)
CONSENT <input checked="" type="checkbox"/>
REGULAR <input type="checkbox"/> Total amount of time needed: _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Novick	4. Novick	<input checked="" type="checkbox"/>	
Hales	Hales	<input checked="" type="checkbox"/>	