

## ORDINANCE No. 187297

\*Amend On-Call contracts for architecture and engineering services in support of the Portland Bureau of Transportation as required for capital projects to add \$1,025,000 in total contract authority funded by the FY 2015-16 Adopted Budget (Ordinance; amend Contract No. 31000654, 31000655, 31000656, 31000659, 31000662, 31000663, and 31000667)

The City of Portland ordains:

Section 1. The Council finds:

1. On January 7, 2015, Council passed Ordinance 186964, authorizing the award of fifteen different on-call contractual agreements for a total cost of \$1,825,000 over nine service area categories, as specified in the City's RFP solicitation TRN115.
2. The Bureau of Transportation (PBOT) requires professional engineering services to support implementation of the Transportation Capital Improvement Program (CIP), including capital projects, as included in the FY 2015-16 Adopted Budget.
3. These projects were not previously in the Transportation CIP but were identified late in the FY 2015-16 budgeting process include: West Burnside (8<sup>th</sup> Avenue – 24<sup>th</sup> Avenue); East Burnside (16<sup>th</sup> Avenue – Cesar E. Chavez Boulevard); Highway Safety Improvement Projects along East and West Burnside; 122<sup>nd</sup> Avenue Safety Improvements; Traffic Signal Reconstruction at 5 locations in Outer East Portland; and NE Glisan Street at 90<sup>th</sup> Avenue. . In addition, PBOT intends to utilize the Civil Design service category for work on the North Kerby Maintenance Operations building.
4. PBOT does not have the necessary expertise in specific areas to accomplish these tasks and as such, requires with the services of architectural and engineering firms in order to complete the additional FY 2015-16 capital projects.
5. The on-call services contracts established by Ordinance 186964 were based upon estimated quantities of work, but the contracts in five of the service categories require additional capacity in order to complete the FY 2015-16 capital projects and provide additional on-call capacity until a new competitive solicitation can be completed. PBOT recommends amending seven contracts adding \$1,025,000 in total contract authority based upon service needs. The service categories and prime contracting firms targeted for amending at this time are as follows:

Service Area Category No.	Service Area Description	Maximum Number of Contracts to be Awarded	Current Contract Amount for the Three-Year Period (EACH CONTRACT)	Proposed Amended Maximum Contract Amount for the Three-Year Period (EACH CONTRACT)
I	Urban Design/Landscape Architecture	2	\$100,000	No change
II	Transportation Planning	2	\$100,000	No change
III	<u>Geotechnical Services</u> Foundation Engineering	1	\$93,500	<b>\$150,000</b>
IV	<u>Structural Engineering</u> KPFF, Inc.	1	\$100,000	<b>\$200,000</b>
V	<u>Traffic Engineering</u> Kittelson & Associates	1	\$150,000	<b>\$300,000</b>
VI	<u>Traffic Signal Design</u> Kittelson & Associates DKS Associates, Inc.	2	\$100,000	<b>\$200,000</b>
VII	Street Lighting Design	2	\$100,000	No Change
VIII	<u>Street Design</u> Harper Houf Peterson Righellis, Inc. KPFF, Inc.	2	\$250,000 \$312,500	<b>\$500,000</b>
IX	Parking Management	2	\$100,000	No change

6. Services needed for specific projects will be defined, assigned and authorized for a not-to-exceed dollar value via negotiated task orders. Task orders will be negotiated with firms on a rotational basis in the order identified in the original selection process. The maximum value of each contract will vary depending on the service area as shown above; the contracts will expire on June 30, 2017.
7. Additionally, in order to meet the City's aspirational MWESB utilization goal (20%) for PTE contracts, PBOT staff are continuing to work with the prime contractors to ensure utilization of MWESB subcontractors for the identified work. At this time, PBOT estimates this utilization will be approximately 33% of contract dollars.
8. As the additional FY 2015-16 capital projects will exhaust capacity in many service categories, PBOT will begin work on a new RFP solicitation for on-call services upon passage of this ordinance, in order to provide an uninterrupted supply of needed services.

NOW, THEREFORE, the Council directs:

- a. That the Chief Procurement Officer is authorized to execute the amendments provided they are approved as to form by the City Attorney, to extend the on-call agreements and increase the not-to-exceed value of the specified agreements with the selected firms as required.

Section 2. The Council declares that an emergency exists because the Portland Bureau of Transportation currently does not have sufficient on-call contracting authority for the five service areas listed, requires additional architectural and engineering services in order to act promptly in order to meet the deadlines established for these projects; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council, AUG 19 2015

Commissioner Steve Novick  
Prepared by: Andrew Carlstrom:slg  
Date Prepared: July 29, 2015

**Mary Hull Caballero**

Auditor of the City of Portland

By



Deputy

864  
Agenda No.  
**ORDINANCE NO.**

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Title

to add \$1,025,000 intotal contract authority

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<p><b>INTRODUCED BY</b> Commissioner/Auditor: <b>COMMISSIONER STEVE NOVICK</b></p> <p><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety – Novick <i>On</i></p> <p><b>BUREAU APPROVAL</b></p> <p>Bureau: <b>Transportation</b> Business Services Manager: <b>Alissa Mahar</b> <i>Alissa</i> Assistant Director: <i>W. B. ...</i></p> <p>Prepared by: Andrew Carlstrom:slg Date Prepared: July 27, 2015 Supervisor: <i>ASC</i></p> <p>Impact Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>6/</i></p> <p><b>Council Meeting</b> <b>August 19, 2015</b></p>	<p>CLERK USE: DATE FILED <b>AUG 14 2015</b></p> <p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p> <p><b>ACTION TAKEN:</b></p>
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<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input type="checkbox"/></p>
<p><b>REGULAR</b> <input checked="" type="checkbox"/></p> <p><b>Total amount of time needed:</b> <b>10 MIN</b> (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	