



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Ken Rust, Director, Bureau of Revenue and Financial Services

Christine Moody
Chief Procurement Officer

Procurement Services
1120 S.W. Fifth Avenue, Rm. 750
Portland, Oregon 97204-1912
(503) 823-5047
FAX (503) 823-6865
TTY (503) 823-6868

CONSENT AGENDA

August 19, 2015

TO THE COUNCIL:

The City of Portland, Bureau of Emergency Management (City) and Multnomah County provide public safety, health, and infrastructure services to a population of approximately 766,000 residents and 75,000 businesses over a 431 square mile area. This shared responsibility dictates the need for a shared emergency notification system designed to be accessible to City bureaus and county departments for emergency management, emergency communications (9-1-1), fire and rescue, law enforcement and water utilities. The City's current system, known publically as Public Alerts, is supported by a vendor whose contract with the City will expire in August 2015. The present service provides community emergency notification system (CENS) services that alert the public and government employees during emergencies via phone, email, and text message. A replacement for the current CENS is necessary.

City Council passed Ordinance 186995 authorizing Procurement Services to complete a competitive solicitation for a CENS to ensure public emergency alerts and notifications continue to be disseminated to residents and emergency responders, and develop a contract for the purchase and maintenance of a replacement CENS.

On November 6, 2014, the Chief Procurement Office issued Request for Proposal (RFP) #117277 for a Community Emergency Notification System (CENS) Replacement in accordance with PCC 5.33. On December 05, 2014 two responsive proposals were received and after review of the written proposals, the evaluation committee determined that both of the proposals were to be shortlisted for further evaluation.

Demonstrations of the two short listed proposals were attended by the RFP evaluation committee which included a community representative from the Minority Evaluator Program and subject matter experts. Following system demonstrations, the evaluation committee and subject matter experts were able to use sample versions of each proposed software solution in a test environment. The proposal from Everbridge, Inc. was deemed responsive to the requirements of the solicitation and was the highest scoring proposal. On February 9, 2015, the City issued a Notice of Intent to Negotiate and Award a contract to Everbridge, Inc.; no protests were received.

Everbridge, Inc. has a current City of Portland Business License Tax Account, is in full compliance with the Equal Benefits Program and their EEO certification is current through February 18, 2017. Everbridge, Inc. is not a State of Oregon Certified MWESB contractor. The level of confidence in the costing for this project is high based on the pricing received from Everbridge, Inc. Funds are available for this project under the PBEM budget EMEM000004.

The Chief Procurement Officer recommends City Council authorize the execution of a contract with Everbridge, Inc. for a period of five (5) years, for a total not to exceed amount of \$761,712.50 with the

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

option to renew the contract for an additional five (5) years, subject to approval as to form by the City Attorney's office. Everbridge, Inc. will provide, implement, and maintain a web-hosted CENS for use by the City and any regional partners.

Recommended by:

Christine Moody / B. Gilman

Christine Moody
Chief Procurement Officer

Agenda No.
REPORT
Title

Authorize a five year contract with Everbridge, Inc. for a community emergency notification system (CENS) for a total not to exceed amount of \$761,712.50 (Procurement Report – RFP #117277)
3 No.

<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	<p>CLERK USE: DATE FILED <u>AUG 14 2015</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales <i>SPH</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p>Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <u><i>Mary Hull</i></u> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: OMF Bureau of Revenue and Financial Services OMF CAO: Fred Miller <i>Fred Miller</i> Bureau Head: Ken Rust <i>KLR</i></p>	<p>ACTION TAKEN:</p> <p>AUG 19 2015 ACCEPTED PREPARE CONTRACT</p>
<p>Prepared by: James Moering Date Prepared: July 15, 2015</p>	
<p>Impact Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: NA required for Code Ordinances</p>	
<p>City Attorney Approval: NA required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date August 19, 2015</p>	

AGENDA
<p><u>TIME CERTAIN</u> <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p><u>CONSENT</u> <input checked="" type="checkbox"/></p>
<p><u>REGULAR</u> <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	