

**Email from Fred – to be sent Monday, June 30**

OMF managers and supervisors,

Upon agreeing to stay in the CAO position, I sent all OMF employees an email that included the work plan I agreed to with the Mayor. As OMF employees focus on the upcoming fiscal year, I wanted to make sure they were familiar with these priorities and how they fit with the OMF mission and goals.

Now, I'd like to speak with OMF managers and supervisors about my management approach, our OMF customer service framework, and my expectations for 2014-15.

There are three one-hour sessions planned:

- Friday, July 11, 9:00 a.m. – 10:00 a.m.
- Wednesday, July 16, 12:00 noon – 1:00 p.m.
- Tuesday, July 22, 3:00 p.m. – 4:00 p.m.

All sessions will be in the Portland Building auditorium, and each will essentially be the same. While these are open primarily to managers and supervisors, employees who express interest are also welcome to attend.

There is no pre-registration; please schedule yourself for one of the three sessions.

If you have any questions, please contact Ethan Cirmo at [ethan.cirmo@portlandoregon.gov](mailto:ethan.cirmo@portlandoregon.gov) or 503-823-3772.

I look forward to seeing you on one of these dates.

Fred