

IMPACT STATEMENT

Legislation title: Request by Office of Equity and Human Rights (OEHR) for exception to the City's procurement process in order to compensate Resolutions Northwest for facilitation services provided to the Human Rights Commission for their strategic planning session on May 30, 2015, in the sum of \$1705.00.

Contact name: Joseph Wahl, Assistant Director
Contact phone: (503) 823-5582
Presenter name: Joseph Wahl

Purpose of proposed legislation and background information:

OEHR in its role of providing administrative support to the Human Rights Commission (HRC), was asked to provide an outside facilitator for the commission's strategic planning process. OEHR contacted the Office of Neighborhood Involvement about possible facilitators and was referred to Resolutions Northwest, who had previously worked with ONI, the City Attorney's Office and a number of other City bureaus. OEHR assumed that since Resolutions Northwest had worked with these bureaus, that a central contract with them existed and requested them for the facilitation services. It was only after the invoice was submitted for payment that it was found that there did not exist a central contract and that the existing contracts with Resolutions Northwest were very specific in their scope of work, which prohibited OEHR from being able to "piggyback" off of an existing contract.

- HRC budget has the resources to pay this invoice
- This is a one-time only request and OEHR has no intentions to attempt to change City procurement policy by this request. We merely desire to compensate Resolutions Northwest for services rendered to the HRC in good faith.

Financial and budgetary impacts:

There are no long-term financial impacts as a result of this request. There is adequate funding in the HRC budget to pay this invoice.

Community impacts and community involvement:

No communities or groups will be burdened or benefit from this request. Again, it is a request to compensate Resolutions Northwest for services they have rendered to the HRC in good faith.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
 NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount
