

IMPACT STATEMENT

Legislation title: *Amend contract with Enviroissues Inc. to complete committee and outreach work related to the implementation of the Citywide Tree Code (Ordinance; amend Contract No. 300004259)

Contact name: Mike Hayakawa, Bureau of Development Services (BDS)

Contact phone: (503) 823-7751

Presenter name: Mike Hayakawa, BDS (this item will be on the Consent Agenda.)

Purpose of proposed legislation and background information:

On January 2, 2015, the new Citywide Tree Policy Review and Regulatory Improvement Project was implemented, including a new Citywide Tree Code (P.C.C. Title 11). In anticipation of the new code, the City entered into contract No. 300004259 with Enviroissues Inc. on November 25, 2014 to assist with the development and implementation of a public outreach and education strategy for the Tree Code. The contract also called on Enviroissues to facilitate the work of the Tree Project Oversight Committee, composed of various stakeholders to the new Tree Code. The original contract amount was \$30,000.

Since the contract was authorized, Enviroissues has worked solely with the Tree Project Oversight Committee. Due to the complex nature of the new Tree Code, work with the Tree Project Oversight Committee has been far more extensive than had been anticipated when the contract was signed.

On June 10, 2015, the contract was amended; the contract end date was extended to December 31, 2015 and \$7,500 was added to fund Enviroissues' ongoing work with the Tree Project Oversight Committee. However, the Committee is scheduled to continue meeting through December 2015 and to deliver a report to the City Council in January 2016. The amended Contract amount of \$37,500 is not sufficient to fund the Committee's remaining work, and the public outreach and education work contained in the original contract scope has not yet been started. Additional contract funds will be needed to complete these two key pieces of work.

City staff and Enviroissues have worked together to estimate that the remaining work will cost \$47,159.42: \$22,500 will fund the remaining work with the Tree Project Oversight Committee, while \$24,659.42 will fund the public outreach and education work. These costs will be split evenly between the Bureau of Development Services (BDS) and the Bureau of Parks and Recreation. If this contract amendment is approved, the total contract amount will be \$84,659.42.

Financial and budgetary impacts:

The costs will be split evenly between the Bureau of Development Services (BDS) and the Bureau of Parks and Recreation.

Community impacts and community involvement:

This legislation will help ensure the continued effective implementation of the Citywide Tree Code, benefitting the community by protecting and enhancing Portland's overall tree canopy. Extensive community involvement went into the development of the Tree Code, and implementation is being guided by the Tree Project Oversight Committee.

Budgetary Impact Worksheet**Does this action change appropriations?**☐ **YES:** Please complete the information below.☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



CITY OF

PORTLAND, OREGON

Amanda Fritz, Commissioner

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June 24, 2015

To: Mayor Charlie Hales
 Commissioner Nick Fish
 Commissioner Steve Novick
 Commissioner Dan Saltzman

From: Commissioner Amanda Fritz

Subject: Amendment of Contract #300004259 with Enviroissues Inc. to support implementation of the Citywide Tree Code

On January 2, 2015, the new Citywide Tree Policy Review and Regulatory Improvement Project was implemented, including a new Citywide Tree Code (P.C.C. Title 11). In anticipation of the new code, the City entered into contract No. 300004259 with Enviroissues Inc. on November 25, 2014 to assist with the development and implementation of a public outreach and education strategy for the Tree Code. The contract also called on Enviroissues to facilitate the work of the Tree Project Oversight Committee, composed of various stakeholders to the new Tree Code. The original contract amount was \$30,000.

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City staff and Enviroissues have worked together to estimate that the remaining work will cost \$47,159.42: \$22,500 will fund the remaining work with the Tree Project Oversight Committee, while \$24,659.42 will fund the public outreach and education work. These costs will be split evenly between the Bureau of Development Services (BDS) and the Bureau of Parks and Recreation. The funds for this amendment are included in the FY 2015-16 budgets of BDS and Parks, and both Bureau Directors have committed the funds. If this amendment is approved, the total contract amount will be \$84,659.42.

Enviroissues' work with the Tree Project Oversight Committee and the upcoming public outreach and education work are crucial to the successful implementation of the new Tree Code. Adding these funds to the contract will allow Enviroissues' work to proceed uninterrupted and will provide a great services to the City and the community.