

ORDINANCE NO. 187237

\*Amend contract with Enviroissues Inc. to complete committee and outreach work related to the implementation of the Citywide Tree Code (Ordinance; amend Contract No. 30004259)

The City of Portland Ordains:

Section 1. The Council finds:

1. The City entered into Contract No. 30004259 on November 25, 2014 with Enviroissues Inc. to assist with the development and implementation of a public outreach and education strategy for the new Citywide Tree Code. The Contract also called on Enviroissues Inc. to facilitate the work of the Tree Project Oversight Committee, composed of various stakeholders to the new Tree Code. The original contract amount was \$30,000.
2. Since the Contract was authorized, Enviroissues has worked solely with the Tree Project Oversight Committee. Due to the complex nature of the new Tree Code, work with the Tree Project Oversight Committee has been far more extensive than anticipated in the contract.
3. On June 10, 2015, an amendment to the original Contract was authorized by the City's Chief Procurement Officer, extending the Contract and added \$7,500 to fund ongoing work with the Tree Project Oversight Committee. The Committee is scheduled to continue meeting through December 2015 and to deliver a report to the City Council in January 2016.
4. The amended Contract amount of \$37,500 is not sufficient to fund the remaining work with the Tree Project Oversight Committee and the public outreach and education work contained in the original Contract scope.
5. The not-to-exceed sum of \$47,159.42 as proposed by Enviroissues Inc. for these additional services is considered reasonable and proper compensation. \$22,500 will fund the remaining work with the Tree Project Oversight Committee, while \$24,659.42 will fund the public outreach and education work. The total Contract amount is now \$84,659.42.
6. Funding for this Contract is included in the FY 2015-16 budgets of the Bureaus of Development Services and Parks and Recreation, and the bureau Directors have committed the funds.

NOW, THEREFORE, the Council directs:

- a. That the Commissioner of Public Utilities and the City Auditor grant the Director of the Bureau of Development Services the authority to execute an amendment to Contract No.

300004259 between the City and Enviroissues Inc. as outlined in a form substantially in accordance with the agreement attached as Exhibit A, at a cost not to exceed \$47,159.42.

- b. The Mayor and the City Auditor hereby are authorized to draw and deliver checks chargeable to the FY 2015-16 Budget, Account 521000, Cost Center DSLU000001, when demand is presented and approved by the proper authorities.

Section 2. The Council declares that an emergency exists because a delay would impede work that is already in process; therefore, this ordinance shall be in full force and effect from and after its passage by the Council.

Passed by Council, JUL 01 2015  
Commissioner Amanda Fritz  
Prepared by Mike Hayakawa, BDS  
June 24, 2015

**MARY HULL CABALLERO**  
Auditor of the City of Portland

By

*Gayla Jennings*

Deputy

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<p style="text-align: center;"><b>INTRODUCED BY</b> Commissioner/Auditor: <b>Commissioner Amanda Fritz</b></p>	<p>CLERK USE: DATE FILED <u>JUN 26 2015</u></p>
<p style="text-align: center;"><b>COMMISSIONER APPROVAL</b></p> <p>Mayor—Finance and Administration - Hales</p> <p>Position 1/Utilities - Fritz <i>Amanda Fritz</i></p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p style="text-align: center;">Mary Hull Caballero Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p style="text-align: center;"><b>BUREAU APPROVAL</b></p> <p>Bureau: Bureau of Development Services Bureau Head: Paul L. Scarlett <i>Deborah Seibert mom for Paul L. Scarlett</i></p> <p>Prepared by: Leanne Torgerson Date Prepared: 6/16/15</p> <p>Financial Impact &amp; Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p><b>City Auditor Office Approval:</b> required for Code Ordinances</p> <p><b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter <i>cf</i></p> <p>Council Meeting Date <u>7/1/15</u></p>	<p><b>ACTION TAKEN:</b></p>

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/></p> <p>Start time: _____</p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input checked="" type="checkbox"/></p>
<p><b>REGULAR</b> <input type="checkbox"/></p> <p><b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	