

EXHIBIT A

AMENDMENT NUMBER 3CONTRACT NUMBER 30004233

FOR

Salmon Safe City, Portland Oregon

Pursuant to Ordinance Number: \_\_\_\_\_

This Contract was made and entered by and between Salmon-Safe, hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. This contract is hereby extended through January 31, 2017.
2. Additional compensation is necessary and shall not exceed \$135,000.
3. Additional Scope of Work as outlined in Attachment 1 to this Amendment.

All other terms and conditions shall remain unchanged and in full force and effect.

## CONTRACTOR SIGNATURE

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contractor may conduct this transaction by electronic means, including the use of electronic signatures.

Contractor Name: Salmon-SafeAddress: 317 SW Alder Suite 900Portland OR 97204

Telephone: 503-232-3750

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Contract Number: 30004233Amendment Number: 3Contract Title: Salmon-Safe City, Portland Oregon

## CITY OF PORTLAND SIGNATURES

By: \_\_\_\_\_  
Chief Procurement Officer

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Elected Official

Date: \_\_\_\_\_

Approved:

By: \_\_\_\_\_  
Office of City Auditor

Date: \_\_\_\_\_

Approved as to Form:

By: \_\_\_\_\_  
Office of City Attorney

Date: \_\_\_\_\_

## Amendment 3 30004233

### Attachment 1

#### Mayor's Pledge – Portland Salmon-Safe City FY 2015-16 Work Plan & Deliverables

#### 1. *FY 2015-16 WORK PLAN WITH DELIVERABLES/DATES*

##### A. Certification Recommendation for BES, PWB and PBOT

1. Provide draft certification reports for BES, PWB and PBOT review and collaboration. Reports will be based on comprehensive programmatic and site assessments completed in prior FY. Reports will include program specific conditions for certification with timelines for completion, as applicable, plus optional recommendations for consideration.  
Timing for Task: July – August 2015
2. Revise certification reports. In the event that any pre-conditions to certification are noted in the report for any bureau(s), Salmon-Safe will work with the bureau point of contact(s) to manage compliance and track movement forward toward certification.  
Timing for Task: September – October 2015
3. A certification letter outlining the certification decision for BES, PWB and PBOT shall be provided for review and signature by each bureau.  
Timing for Task: October – November 2015
4. Presentation at the City Council to recognize BES, PWB, and PBOT certification decisions and provide project status report and budget preview.  
Timing for Task: Late November/early December 2015
5. Condition verification and ongoing communication concerning certification with BES, PWB, and PBOT.  
Timing for Task: January – June 2016

**Key Deliverables & Dates:** Draft Certification reports, August 2015; Final certification report and certification letters, November 2015; presentation to City Council, December 2015

##### B. Document Review & Gap Analysis for Year-2 Participant Bureaus

1. Select Year-2 participant bureau land and facility management programs for expert review and gap analysis, including construction and management documents, programs, and practices. This task to prepare for expert review and gap analysis will involve early coordination with key program managers to learn about their programs, ascertain levels of protection for or impacts on watershed functions, and to conduct pre-assessment site visits  
Timing for Task: July – August 2015
2. Conduct expert review and gap analysis of bureau-specific programs. Evaluate documents and procedures for consistency with relevant Salmon-Safe standards and identification of concerns and opportunities to improve environmental performance and consistency across city and within specific bureau programs. This task will involve continued coordination and interviews with key program managers and pre-assessment site visits.  
Timing for Task: August 2015 – December 2015

3. Document bureau program assessment activities and results in summary project report.  
Provide to bureaus for review and comment. Revise report based on bureau review and collaboration.

Timing for Task: October 2015 – February 2016

**Key Deliverables & Dates:** Brief report documenting the process, tasks, and results of policy and program reviews and Gap Analysis for each Year-2 participant bureau. Include initial recommendations, Briefing regarding initial findings: February 2016 (Final review/revision of findings: May 1, 2016)

C. Year-2 Participant Bureau Site Assessments

1. Coordinate with Year-2 participant bureaus, including OMF and PF&R and others, to develop a representative selection of bureau-owned and managed sites with focus on ecologically sensitive sites or locations.

Timing for Task: February 2016

2. Selection and assessment of 20-30 sites by Salmon-Safe science team including a representative sampling from the Year-2 participant bureaus.

Timing for Task: February – March 2016

**Key Deliverables & Dates:** Initial site list and list of sites selected for assessment, with rationale. February, 2016; Site assessments completed, March 2016

D. Certification Recommendation for Year- Participant Bureaus

1. Provide draft certification reports for Year-2 bureau review and collaboration. Reports will be based on comprehensive program and site assessments. Reports will include program specific conditions for certification with timelines for completion, as applicable, plus optional recommendations for consideration.

Timing for Task: April – May 2016

2. Revise certification reports. In the event that any pre-conditions to certification are noted in the report for any bureau(s), Salmon-Safe will work with the bureau point of contact(s) to manage compliance and track movement forward toward certification.

Timing for Task: May – June 2016

3. A certification letter outlining the certification decision shall be provided for review and signature by each bureau.

Timing for Task: June 2016.

4. Presentation at the City Council to recognize Year-2 bureau certification decisions and provide project status report.

Timing for Task: Late June 2016

5. Condition verification and ongoing communication concerning certification with Year-2 bureaus.

Timing for Task: June 2016

**Key Deliverables & Dates:** Draft Certification reports, April 2016; Final certification report and certification letters, June 2015; presentation to City Council, June 2015

E. Develop Initial and Refine Scope and Work Plan for Expedited Year-3/Phase 3 & Project Completion

1. Work with staff and communications teams from BPS and participant bureaus, bureaus and City Council offices to develop initial Year-3 project scope to inform FY 2016-17 budget process. Include communications and public education campaign and project close out.

Timing for Task: September – December 2015

2. Refine scope for Phase 3 communications and public education campaign.

Timing for Task: November 2015 – June 2016

3. Seek media and event partners.

Timing for Task: December 2015 – June 2016

**Key Deliverables & Date:** Preliminary Year-3 scope to Mayor's Office, December 15, 2015; communications/presentations regarding public education/outreach campaign, Final Year-3/Phase 3 scope by June 2016.

#### F. Project Management

1. Project coordination with Bureau of Planning and Sustainability re: project scheduling, work plan and budget.

Timing for Task: July 2015 – June 2016

2. Project coordination with BES, PWB, and PBOT, OMF, PF&R, and additional Year-2 participant bureau project leads re: project scheduling, work plan, and budget.

Timing for Task: July 2015 – June 2016

3. Contracting and coordination with independent science team.

Timing for Task: July 2015 – June 2016

4. Prepare monthly project reports and invoices. Reports to include tracking of task timelines, hours spent by task, deliverables, budget, and issues needing attention.

Timing for Task: July 2015 – June 2016

**Key Deliverables & Dates:** Progress reports and invoices to be submitted monthly.

## **2. FY 2016-2017 WORKPLAN HIGHLIGHTS – more detail to be provided in conjunction with Year-3 budget proposal**

- A. Year-3 – Provide implementation support to city bureaus in transitioning to certification. Work with City on public education and events related to Mayor's Challenge. Coordinate comprehensive Salmon-Safe certification recommendation for the City of Portland.

- Final presentation to bureau directors and Portland City Council.
- Support implementation of Salmon-Safe recommendations with individual bureaus.
- Announce City of Portland City-wide Salmon-Safe certification decision, if applicable.
- Roll out of public outreach campaign strategy – may include placement of bus-side PSA campaign and/or other citizen engagement activities.
- Assist in the development of materials for press announcements and signage at selected sites.

- Project completion/close out and follow up strategy.

**Timeframe** – July 2016 – December 2016/January 2017

### **3. FEE**

The award of a Spirit Mountain Community Fund grant allows the Portland's Salmon-Safe City project to be expedited and reduces the City's cost and time required to obtain Salmon-Safe by approximately 15 percent. The expanded Year-2 of the Salmon-Safe City Project with accelerated timeline will be performed at a cost to the City **not to exceed \$90,000**. The Spirit Mountain Community Fund grant of \$36,000 to support for the project will augment the City's contribution, for a total Year-2 project cost of \$126,000. The grant will allow the Year-3 of the project to be completed by the end of calendar 2016 or early 2017 (instead of July 2017) at a cost not to exceed \$45,000.