

# CITY BUDGET OFFICE

Charlie Hales, Mayor  
Nick Fish, Commissioner  
Amanda Fritz, Commissioner  
Steve Novick, Commissioner  
Dan Saltzman, Commissioner  
Mary Hull Caballero, Auditor



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## CITY OF PORTLAND, OREGON

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TO: Mayor Charlie Hales  
Commissioner Nick Fish  
Commissioner Amanda Fritz  
Commissioner Steve Novick  
Commissioner Dan Saltzman  
City Auditor Mary Hull Caballero

FROM: Andrew Scott, Budget Director *AS*

DATE: June 11, 2015

SUBJECT: Adoption of the FY 2015-16 Budget for the City of Portland  
- Conduct a Proposed Use Hearing on State Shared Revenue (Hearing)  
- Budget Documents

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With this memo, the City Budget Office conveys a package of information to aid the Council in considering changes to the Approved Budget and moving to an Adopted Budget for FY 2015-16.

The package includes one resolution, four ordinances, and six attachments. Each ordinance and the resolution are either required under local budget law or City Financial Policies.

- **Attachment A:** A step-by-step description of the process for consideration of and deliberation on all Council actions necessary to adopt the FY 2015-16 budget
- **Resolution #1:** Certifies eligibility for State Shared Revenues
- **Ordinance #1:** Accepts State Shared Revenues
- **Ordinance #2:** Approves a fund statement of purpose for all City funds
  - **Attachment F:** Statement of purpose templates for all funds
- **Ordinance #3:** Adopts the budget
  - **Attachment B:** Descriptions of adjustments to the FY 2015-16 Approved Budget
  - **Attachment C:** Summary report of all adjustments by bureau and fund
  - **Attachment D:** Adopted Budget Notes
  - **Attachment E:** Appropriation Schedule
- **Ordinance #4:** Levies taxes

In order for staff to be adequately prepared for Council discussion and action, the City Budget Office would appreciate receiving any contemplated amendments in advance of June 18<sup>th</sup>. CBO will present these significant adjustments and budget note changes to be incorporated into the Adopted Budget subject to the vote of the Council on Thursday, June 18, 2015.

**ATTACHMENT A**  
**COUNCIL SESSION**

Thursday, June 18, 2015  
Time Certain, 2:00 p.m., Council Chambers

1. Council conducts a Proposed Use Hearing on State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 requires municipalities to hold two separate hearings on State Shared Revenue. The first hearing on possible uses of State Shared Revenue was held on May 27, 2015. The second hearing, this one, is to hear testimony on the proposed uses of State Shared Revenue.

**Mayor's Statement for the Record:**

THIS HEARING IS BEING HELD BY THE CITY COUNCIL OF PORTLAND, OREGON IN COMPLIANCE WITH THE PROVISIONS OF THE STATE REVENUE SHARING REGULATIONS (ORS 221.770).

IT IS TO ALLOW CITIZENS TO COMMENT ON THE PROPOSED USE OF THESE FUNDS IN CONJUNCTION WITH THE ANNUAL BUDGET PROCESS. AS PROPOSED FOR COUNCIL ADOPTION, THE FISCAL YEAR 2015-16 BUDGET ANTICIPATES RECEIPTS TOTALING **\$16,115,255** FROM STATE REVENUE SHARING UNDER ORS 221.770.

AS HAS BEEN THE CASE IN PRIOR YEARS, IT IS PROPOSED THAT THIS REVENUE BE ALLOCATED IN EQUAL PARTS TO SUPPORT FIRE PREVENTION AND POLICE PATROL SERVICES.

IS THERE ANYONE HERE TODAY WHO WISHES TO BE HEARD ON THIS SUBJECT?

2. After testimony (if any), the Mayor closes the hearing to discuss proposed uses of State Revenue Sharing.

I AM NOW CLOSING THIS HEARING TO DISCUSS PROPOSED USES OF STATE REVENUE SHARING

3. Council considers Resolution to Certify that the City Meets Eligibility Requirements for State Shared Revenue.

Explanation: State law requires this action. ORS 221.760 requires municipalities in counties of over 100,000 population to certify certain services are provided to be eligible to receive State Shared Revenue. The services certified by the City of Portland are: police protection; fire protection; street construction, maintenance and lighting; sanitary sewers; storm sewers; planning, zoning and subdivision control; and water.

4. Council considers Ordinance to Accept State Shared Revenue.

Explanation: State law requires this action. ORS 221.770 states that municipalities must adopt an ordinance electing to receive State Shared Revenue for the upcoming fiscal year.

5. Council considers Ordinance to approve a Fund Statement of Purpose for each City fund.

Explanation: City Comprehensive Financial Management Policy 2.04 states that each fund shall have a statement of purpose. This ordinance fulfills the requirement.

6. Council considers Ordinance to Adopt the FY 2015-16 Budget.
  - The City Budget Office describes the various Adopted Budget changes as filed.
  - The Mayor entertains motions from Council to amend Attachments B, C, D, and E. Each amendment should note the amount, bureau, purpose, and funding source.
  - Each amendment needs to be moved and seconded for consideration and discussion. After discussion, the amendment must be voted on by Council.
  - The Mayor calls for public testimony.
  - At the conclusion of testimony, Council votes to adopt the budget (as amended).
7. Council considers Ordinance to Levy Taxes for the City of Portland for the fiscal year beginning July 1, 2015, and directs the City Budget Director to submit said tax levy and other certifications to the County Assessors of Multnomah, Clackamas, and Washington Counties.

Explanation: This action includes the levy amounts for property taxes accruing to the General Fund, Children's Investment Fund, and the Fire and Police Disability and Retirement Fund. It also includes property tax levies for General Obligation bonded debt and 16 urban renewal areas.

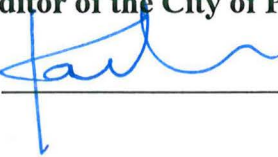
Conduct a Proposed Use Hearing on State Shared Revenue (Hearing introduced by Mayor Hales)

JUN 17 2015

PLACED ON FILE

Filed JUN 12 2015

MARY HULL CABALLERO  
Auditor of the City of Portland

By 

COMMISSIONERS VOTED AS FOLLOWS:		
	YEAS	NAYS
1. Fritz		
2. Fish		
3. Saltzman		
4. Novick		
Hales		