

## ORDINANCE No. 18 716 6

\*Authorize \$35,990 total in grant agreements for the Office of Neighborhood Involvement East Portland Action Plan 2015 Civic Engagement Grant agreements. (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The Council on February 18, 2009 resolved through acceptance of Resolution No. 36682 to adopt the East Portland Action Plan to inform City Council and City bureaus in the course of decision-making related to long-term planning and capital improvement projects in the East Portland area.
2. The East Portland Action Plan (EPAP) was developed by the community for the community. Over an eight month process with the City of Portland Bureau of Planning and Sustainability, 268 Action items were identified. The result is an Action Plan which contains *Strategies* and *Actions* that provide guidance and direction to public agencies, non-profit organizations, businesses and individuals to address the opportunities and challenges facing East Portland.
3. The EPAP acknowledges community strengths and supports existing efforts, while looking strategically at opportunities to improve livability, prevent displacement, and at policies to address some of the challenges facing East Portland. The EPAP was convened for the specific task of providing “leadership and guidance to public agencies and other entities on how to strategically address community-identified issues and allocate resources to improve livability for neighborhoods in the East Portland Neighborhood Office (EPNO) coalition area” and to prevent displacement.
4. Portland City Council approved an FY 2014-15 Budget that provided a \$300,000 appropriation to support East Portland Action Plan to advocate for and guide the Action Plan’s implementation. Multnomah County added an appropriation of \$50,000 for EPAP Grants.
5. By consensus, EPAP members included at least \$193,000 in the budget for two Grant Programs and a Municipal Partnership Project program.
6. East Portland Action Plan recommends that \$35,990 of these funds be allocated to selected Civic Engagement Grant Program projects to allow community members, neighborhoods, business associations, non-profits and other groups to enhance community involvement by requiring an articulated address of community building that leads to more community involvement for language and cultural specific communities. The fund is administered by the Office of Neighborhood Involvement.

7. The East Portland Action Plan (EPAP) solicited proposals through web-site advertisement, email distribution lists, meetings, public events, and relational organizing. Program staff organized 2 pre-submittal workshops, for the Civic Engagement Grants program, to provide an opportunity for interested parties to learn about the grants programs and submittal requirements. The workshops were: located at a mobility device accessible location; held on different days - one in the morning and one in the evening; offered language interpretation (interpretation was requested and provided in one language) at the workshop and the ability to submit proposals in the submitter's first language; and provided access to a computer and/or acknowledged the acceptance of handwritten submissions. Further one-on-one grant writing assistance was offered and provided upon request.
8. A duly designated EPAP Grants Review Committee selected the recommended projects, in accordance with stipulations that were developed through the East Portland Action Plan and articulated in each grant's application:
  - A. Civic Engagement Grant - The EPAP Civic Engagement Subcommittee, established the following criteria that was adopted by consensus at the full EPAP: Experience with cultural specific underserved populations with language appropriate communication; Experience organizing community activities; Experience doing community involvement with cultural specific populations with language appropriate communication; Community building project that leads to more community involvement; Number of people to be directly engaged; Ability to link to the existing services in the community tailored to the needs of cultural and language specific populations; Promotion of health and well-being of families, children, individuals, and communities; Involvement between multiple partners; Demonstration of matching contributions of \$ or time; Past and current interim evaluations for EPAP grants; and Emerging organization with 10 or fewer employees and/or \$250,000 or less operating budget.
9. The EPAP 2015 Civic Engagement Grant Program competitive grant allocation process cycle received 10 grant applications for a total request of \$86,814. The EPAP Grant Review Committee selected 5 proposals with the awards totaling \$35,990. The total list of grant projects and allocated funding is attached as Exhibit 'A'.
10. The East Portland Action Plan and the Office of Neighborhood Involvement have evaluated the proposals and grant paperwork and determined that the grantees are qualified to provide the services requested under the grant agreements. The City has developed grant agreements attached in a form substantially in accordance with Exhibits 'B' through 'F' that specify the scope of the projects to be conducted by the grantee(s) and the funds to be allocated.
11. A total of at least \$193,000 of grant and project dollars is available in the Office of Neighborhood Involvement East Portland Action Plan FY2014-15 budget for

Civic Engagement Grants, General Grants, and Municipal Partnership Projects. These Civic Engagement Grants award \$35,990 of those funds for this competitive grant allocation processes.

NOW, THEREFORE, the Council directs:


- a. The Director of the Office of Neighborhood Involvement is authorized and directed to enter into grant agreements substantially in conformance to the agreements attached in a form substantially in accordance with Exhibit 'B' through Exhibit 'F'.
- b. The Office of Neighborhood Involvement is authorized to issue the East Portland Action Plan Civic Engagement Grants to the organizations for the amounts listed in the summary spreadsheet, Exhibit 'A' a total amount of \$35,990.
- c. Amendments to the grant agreements may be agreed to and executed by the Director of the Office of Neighborhood Involvement or his/her designee provided those amendments do not increase the fiscal risk to the City.

Section 2. The Council declares an emergency exists because a delay in approving these grants may result in a delay in timely award of East Portland Action Plan Civic Engagement Grants and a delay in project activities; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: JUN 10 2015

Commissioner: Mayor Charlie Hales  
Prepared by: lore wintergreen  
Date Prepared: 2015.04.13


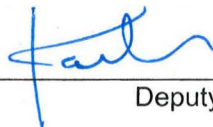

**Mary Hull Caballero**  
Auditor of the City of Portland  
By

  
Deputy





586

Agenda No.  
**ORDINANCE NO. 187166**  
 Title

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<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Mayor Hales</b>	CLERK USE: DATE FILED <u>JUN 05 2015</u>
<b>COMMISSIONER APPROVAL</b> Mayor—Finance and Administration - Hales  Position 1/Utilities - Fritz Position 2/Works - Fish Position 3/Affairs - Saltzman Position 4/Safety - Novick	Mary Hull Caballero Auditor of the City of Portland  By:  Deputy  <b>ACTION TAKEN:</b>
<b>BUREAU APPROVAL</b> Bureau: ONI Bureau Head: Amalia Alarcon de Morris	
Prepared by: lore wintergreen Date Prepared: 2015.04.13	
<b>Impact Statement</b> Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
<b>Portland Policy Document</b> If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter 	
Council Meeting Date June 10, '15	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input type="checkbox"/> <b>Start time:</b> _____  <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)
<b>CONSENT</b> <input checked="" type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/>  <b>Total amount of time needed:</b> _____ (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz		
2. Fish	2. Fish		
3. Saltzman	3. Saltzman		
4. Novick	4. Novick		
Hales	Hales	