

# ORDINANCE No. 187148

Amend fee schedules for site development and enforcement (Ordinance)

The City of Portland Ordains:

Section 1. The Council finds:

1. The Bureau of Development Services (BDS) promotes safety, livability, and economic vitality through efficient and collaborative application of building and development codes.
2. In 1988-89, the Development Services Operating Fund was established with a policy that construction-related programs in the fund would be full self-supporting. Since that time, BDS has kept these programs self-supporting by providing efficient, effective services and by periodic, moderate fee increases that allow the bureau to respond to increasing costs and to be innovative and proactive in meeting changing customer needs.
3. The Bureau of Development Services collects fees under various fee schedules, including building, land use, neighborhood inspections, plumbing, signs, site development, and others. These fees are used by BDS to fund inspections, plan review, permit issuance, land use review, code enforcement, customer assistance and other functions.
4. Fees charged for services delegated from the State Building codes Division (BCD) must be used to cover the costs of administering and enforcing the State Building Code only, and may not be used to cover the costs of administering and enforcing local codes.
5. Fees charged by the Bureau of Development Services should cover the costs of providing the services. Generally, BDS does not make across-the-board changes to fees, but selectively changes fees in order to more closely match them to the costs of the services provided.
6. The Bureau of Development Services has been proactive in informing bureau customers and stakeholders regarding the need and rationale for the proposed fee changes. The bureau has published information about the proposed changes on its website and in the Plans Examiner newsletter, and has met with various customer groups.
7. Due to continued growth in construction and permit revenues, the Bureau of Development Services is proposing only minor changes to select fees in the following fee schedules: Enforcement Fee and Penalty, and Site Development. These changes will allow the bureau to achieve cost recovery, meet legislative requirements, and/or standardize fees for similar services across bureau programs.

Site Development Fee Schedule - Fees for residential and commercial projects are being broken out into Plan Review and Inspection components, but the total fee amounts remain unchanged.

Enforcement Fee and Penalty Fee Schedule

- Add fees to cover the costs of inspections of structures being used as accessory short-term rentals.
- Add fines/penalties for violations of Portable Sign regulations to cover the cost of violation inspections and provide incentives for compliance.
- Reduce the following fees:
  - Some owner-requested inspection fees
  - Chapter 13 Systematic Inspection Fee
  - Code Enforcement Reinspection Fee
- Increase the following fees:
  - Nuisance Work Order Inspection Fee
  - Disabled Vehicle Tow Warrant Inspection Fee
  - Administrative Review Appeal Fee\
  - Administrative Review Fee


NOW, THEREFORE, the Council directs:

- a. The Fee Schedules listed as exhibits A and B to this ordinance shall be effective July 1, 2015.
- b. This ordinance is binding City policy.

Passed by the Council: MAY 27 2015

Commissioner Amanda Fritz  
 Prepared by: Deborah Sievert Morris, BDS  
 Date Prepared: May 4, 2015

**Mary Hull Caballero**  
 Auditor of the City of Portland

By   
 Deputy

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<b>INTRODUCED BY</b> Commissioner/Auditor: <b>Commissioner Amanda Fritz</b>	CLERK USE: DATE FILED <b>MAY 15 2015</b>
<b>COMMISSIONER APPROVAL</b>	Mary Hull Caballero Auditor of the City of Portland
Mayor—Finance and Administration - Hales	
Position 1/Utilities - Fritz <i>Amanda Fritz</i>	By: <i>[Signature]</i>
Position 2/Works - Fish	Deputy
Position 3/Affairs - Saltzman	
Position 4/Safety - Novick	
<b>BUREAU APPROVAL</b>	<b>ACTION TAKEN:</b>
Bureau: Bureau of Development Services Bureau Head: Paul L. Scarlett <i>P. Scarlett</i>	<b>MAY 20 2015 PASSED TO SECOND READING MAY 27 2015 9:30 A.M.</b>
Prepared by: Leanne Torgerson Date Prepared: 5/8/15	
Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/>	
Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
<b>City Auditor Office Approval:</b> required for Code Ordinances	
<b>City Attorney Approval:</b> required for contract, code, easement, franchise, comp plan, charter	
Council Meeting Date <b>5/20/15, 10:00 TC</b>	

<b>AGENDA</b>
<b>TIME CERTAIN</b> <input checked="" type="checkbox"/> <b>Start time: 10:00 TC</b>
<b>Total amount of time needed: 20 minutes</b> (for presentation, testimony and discussion)
<b>CONSENT</b> <input type="checkbox"/>
<b>REGULAR</b> <input type="checkbox"/> <b>Total amount of time needed: _____</b> (for presentation, testimony and discussion)

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	<input checked="" type="checkbox"/>	
2. Fish	2. Fish	<input checked="" type="checkbox"/>	
3. Saltzman	3. Saltzman	<input checked="" type="checkbox"/>	
4. Novick	4. Novick	<input checked="" type="checkbox"/>	
Hales	Hales	<input checked="" type="checkbox"/>	