

IMPACT STATEMENT

Legislation title: Reappoint Hermann Colas, Maxine Fitzpatrick, Rob Humphrey, and Kristin Wells and appoint Justin Wood to the Development Review Advisory Committee for 3-year terms (Report)

Contact name: Mark Fetters, Bureau of Development Services (BDS)

Contact phone: (503) 823-1028

Presenter name: None; this item will be on the Consent Agenda.

Purpose of proposed legislation and background information:

The Development Review Advisory Committee (DRAC) is a citizen advisory body representing those with interests in the outcome of policies, budgets, regulations, and procedures that affect development review processes. The DRAC is composed of 17 members representing different stakeholder groups, such as builders, developers, designers, and neighborhoods.

Portland City Code Title 3.30.030 specifies that members of the DRAC may serve up to two 3-year terms. Four current DRAC members (Hermann Colas, Maxine Fitzpatrick, Rob Humphrey, and Kristin Wells) have completed or are completing their first terms or partial terms (served for prior members who resigned), and are eligible for reappointment. In addition, after a thorough review process, Justin Wood is recommended for appointment to a vacant DRAC position for a 3-year term.

Financial and budgetary impacts:

This legislation appoints citizen volunteers to serve on the DRAC, and will therefore have no budgetary or long-term financial impacts for the Bureau of Development Services (BDS) or the City.

Community impacts and community involvement:

This legislation will benefit the development review process and the community by supporting the continued effective functioning of the DRAC. Each of the 17 members of the DRAC represents a unique stakeholder group to the development review process; making the member appointments specified in this legislation will ensure that their stakeholder groups will be represented.

Public notice regarding the vacant DRAC position being filled through this legislation was provided in multiple issues of BDS's *Plans Examiner* newsletter. The *Plans Examiner* is widely distributed electronically to BDS customers and stakeholders, as well as neighborhood associations and community groups. Notice was also provided on the DRAC webpage on BDS's website. In addition, current DRAC members notified their stakeholder groups of the vacant position.

With these appointments, two vacant DRAC positions will remain. BDS is conducting outreach to fill these positions.

Budgetary Impact Worksheet

Does this action change appropriations?

- YES: Please complete the information below.
 NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner

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April 15, 2015

To: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Steve Novick
Commissioner Dan Saltzman

From: Commissioner Amanda Fritz

Subject: Reappointments and New Appointment to the Development Review Advisory Committee (DRAC)

Portland City Code Title 3.30.030 specifies that members of the Development Review Advisory Committee (DRAC) may serve up to two 3-year terms. Four current DRAC members have completed or are completing their first terms or partial terms (served for prior members who resigned), and are eligible for reappointment. They have all expressed interest in serving on the DRAC and have completed the required interest form. In addition, after a thorough review process, I am recommending a candidate for appointment to a vacant DRAC position for a 3-year term. The table below lists the recommendation and members for reappointment and appointment, along with their DRAC position and status:

Member	Position	Current Status	Term Ends	Reappointment/ Appointment
Hermann Colas	Minority Construction Contractors & Development Professionals	1 st Full Term	2/22/15	2 nd Full Term, ending 2/22/18
Maxine Fitzpatrick	Low-Income Housing Developers	Partial Term	2/11/15	1 st Full Term, ending 2/11/18
Rob Humphrey	Small Businesses	1 st Full Term	3/19/15	2 nd Full Term, ending 3/19/18
Kristin Wells	Major Facilities Landowners	Partial Term	3/19/15	1 st Full Term, ending 3/19/18
Justin Wood	Home Builders	New		1 st Full Term, ending 4/14/18

Hermann Colas, Maxine Fitzpatrick, Rob Humphrey, and Kristin Wells have proven to be valuable contributors to the DRAC and its work during their tenure. Their experience and perspectives have greatly aided efforts to streamline and improve the development review process. I am therefore recommending that these four DRAC members be reappointed to their positions for 3-year terms as indicated.

Justin Wood has 14 years experience as a homebuilder and has served as an officer for both the Oregon and National Home Builders Associations. Justin has also served as a community volunteer, including building homes with Habitat for Humanity and Homes for Our Troops. Justin's experience as a builder and community volunteer will provide a valuable resource to the DRAC.

With these proposed reappointments and appointment, two vacant positions (Home Remodelers and Planning & Sustainability Commission) would remain on the DRAC. I have enclosed an updated DRAC membership list for your records.

These appointments will help to ensure the continuation of the good work of the DRAC on behalf of BDS and other City bureaus, the development industry, and the community.

Development Review Advisory Committee:

The Development Review Advisory Committee (DRAC) is a citizen advisory body, representing those with interests in the outcome of policies, budgets, regulations, and procedures that affect development review processes. The purpose of the Committee is to foster a timely, predictable and accountable development review process that implements the City's goals for land use, transportation, housing, economic development, neighborhood livability and the environment. The Committee advocates for and supports consistent and fair application and implementation of regulations.

The Development Review Advisory Committee consists of seventeen members. These members are appointed by the Commissioner-in-Charge and confirmed by the City Council. The members are elected to provide representation of those persons concerned about planning, design and development. The areas of interest of members shall include, but not be limited to, development, planning, construction contracting, design professions, neighborhood association membership, business association membership, historic preservation, environmental organizations, and institutional properties. Members of the Development Review Advisory Committee shall serve no more than two, complete three-year terms.

The DRAC meetings are held the third Thursday of each month from 8:00 to 9:30 a.m.

Current members of the Development Review Advisory Committee are:

<u>Name</u>	<u>Membership Category</u>	<u>Term Expires</u>
Dana Krawczuk	Frequent development review customers	June 28, 2017 (2 nd full term)
Maryhelen Kincaid	Citywide neighborhood interests	March 19, 2018 [2 nd full term]
Jennifer Marsicek	Design professionals	March 18, 2018 [1 st full term]
Phil Damiano	Environmental conservation and green building	February 22, 2018 [1 st full term]
Chris Kopca	Historic preservation	January 29, 2016 [1 st full term]
Justin Wood	Home builders	April 14, 2018 [1 st full term]
Vacant	Home remodelers	January 25, 2015 [2 nd full term]
Keith Jones	Land use planning professions	April 16, 2015 [1 st full term]
Kirk Olsen	Large developers	December 18, 2015 [1 st full term]
Joe Schneider	Large construction contractors	April 16, 2015 [1 st full term]
Maxine Fitzpatrick	Low-income housing developers	February 11, 2018 [1 st full term]
Kristin Wells	Major facilities landowners	March 19, 2018 [1 st full term]
Hermann Colas, Jr.	Minority construction contractors and development professionals	February 22, 2018 [2 nd full term]
Claire Carder	Neighborhood coalition Land Use Committees	October 11, 2017 (1 st full term)
Rob Humphrey	Small businesses	March 19, 2018 [2 nd full term]
Vacant	Planning and Sustainability Commission	January 25, 2015 [2 nd full term]
David Humber	Public works permit customers	June 28, 2017 (2 nd full term)

Staff Contact to Committee: Mark Feters, 503-823-1028

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