

186988

AMENDMENT NUMBER 2CONTRACT NUMBER 30004037

FOR

Space Planning for 1900 Building – Bureau of Development Services (BDS)Pursuant to Ordinance Number N/A

This Contract was made and entered by and between Bainbridge Design, Inc., hereinafter called Contractor, and the City of Portland, a municipal corporation of the State of Oregon, by and through its duly authorized representatives, hereinafter called City.

1. A direct appointment contract was awarded to Bainbridge Design, Inc. to provide space planning services for the 1900 Building.
2. The Agreement amount was \$26,000 with an expiration date of June 30, 2015.
3. Amendment 1 increased the contract amount \$6,000 to provide for additional space planning services.
4. Additional space planning services in the amount of \$8,000 are necessary as follows:
 - a. Be available for design related questions during the moves.
 - b. Be available to meet to further refine documents if required.
 - c. Provide any other assistance as required.
5. The City of Portland and the Contractor wish to amend Contract No. 30004037 to provide additional space planning services for the 1900 Building Space Planning project for BDS as described above. New total contract amount will be \$40,000.

All other terms and conditions shall remain unchanged and in full force and effect.

CONTRACTOR SIGNATURE

This contract amendment may be signed in two (2) or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same contract amendment.

The parties agree the City and Contract may conduct this transaction by electronic means, including the use of electronic signatures.

Contractor Name: Bainbridge Design, Inc.

Address: 319 SW Washington St. #914; Portland, OR 97204

Portland OR 97204

Telephone: 503-224-6681

Signature: Andrea Bainbridge Date: 10-21-14

Digitally signed by Andrea Bainbridge
DN: cn=Andrea Bainbridge, o=Bainbridge
Design, ou=Bainbridge Design,
email=ab@bainbridgedesign.com, c=US
Date: 2014.10.21 14:29:45 -07'00'

Name: _____

Title: Principal

CONTRACT NUMBER: 30004037Amendment Number: 2CONTRACT TITLE: Space Planning for 1900 Building – Bureau of Development Services (BDS)

CITY OF PORTLAND SIGNATURES:

By: N/A Date: _____
Chief Procurement Officer

By: _____ Date: _____
Elected Official

Approved:

By: _____ Date: _____
Office of City Auditor

Approved as to Form:

By: _____ Date: _____
Office of City Attorney

186988



CERTIFICATE OF LIABILITY INSURANCE

 DATE (MM/DD/YYYY)
 12/9/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER JD Fulwiler & Co. Insurance, Inc. 5727 SW Macadam Ave PO Box 69508 Portland OR 97239	CONTACT NAME: Kim Hutchinson PHONE (A/C No. Ext): (503) 293-8325 FAX (A/C No.): (503) 293-5418 E-MAIL ADDRESS: khutchinson@jdfulwiler.com														
INSURED Bainbridge Design, Inc. 319 SW Washington Suite 914 Portland OR 97204-2635	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">INSURER(S) AFFORDING COVERAGE</th> <th style="text-align: left;">NAIC #</th> </tr> <tr> <td>INSURER A: American Casualty Co of</td> <td>20427</td> </tr> <tr> <td>INSURER B: Continental Casualty Co</td> <td>20443</td> </tr> <tr> <td>INSURER C: United States Liability</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: American Casualty Co of	20427	INSURER B: Continental Casualty Co	20443	INSURER C: United States Liability		INSURER D:		INSURER E:		INSURER F:	
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INSURER F:															

COVERAGES **CERTIFICATE NUMBER:** 2015 to 2016 Cert **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			B 4019980186	1/19/2015	1/19/2016	EACH OCCURRENCE \$ 2,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person) \$ 10,000
							PERSONAL & ADV INJURY \$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 4,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PRODUCTS - COMP/OP AGG \$ 4,000,000
A	AUTOMOBILE LIABILITY			B 4019980186	1/19/2015	1/19/2016	COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input checked="" type="checkbox"/> HIRED AUTOS	<input checked="" type="checkbox"/> SCHEDULED AUTOS					BODILY INJURY (Per accident) \$
		<input checked="" type="checkbox"/> NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident) \$
B	UMBRELLA LIAB			B 5094991878	1/19/2015	1/19/2016	EACH OCCURRENCE \$ 1,000,000
	EXCESS LIAB						AGGREGATE \$ 1,000,000
	<input checked="" type="checkbox"/> RETENTIONS \$ 10,000						
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			SP1554412A	12/9/2014	12/9/2015	WC STATUTORY LIMITS \$
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$
	Professional Liability						\$1,000,000 per claim \$5,000 Ded \$2,000,000 Aggregate

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The City of Portland, its officers, agents, and employees are included as Additional Insureds with respect to the operations of the Named Insured.

CERTIFICATE HOLDER

CANCELLATION

City of Portland
 1120 SW 5th Avenue
 Portland, OR 97204

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Kim Hutchinson/BBRADL

Kim Hutchinson

Vasquez, Luiz

From: Enge, Bryant
Sent: Thursday, July 03, 2014 4:00 PM
To: Seaton, Diane
Cc: Harris, Tawnya; Johnson, Connie
Subject: RE: Request to Waive Insurance Limit (Bainbridge)

Diane,

We will accept her professional liability insurance certificate that has \$2,000,000 aggregate limit.

From: Seaton, Diane
Sent: Thursday, July 03, 2014 11:31 AM
To: Enge, Bryant
Cc: Harris, Tawnya; Johnson, Connie
Subject: Request to Waive Insurance Limit (Bainbridge)

Hi Bryant,

Attached is the contract with Bainbridge that we recently asked for an exception to the direct contracting rule (more than one in place at one time).

Consultant has signed the contract, all city requirements are in place, and we have current insurance certificates. But...I asked her to submit a professional liability insurance certificate with the \$3,000,000 aggregate limit. Andrea Bainbridge has asked if this limit can be waived. She currently has \$2,000,000 aggregate and to increase it costs quite a bit.

Bainbridge will be providing space planning services for Bureau of Development Services in the 1900 Building.

Thanks,
Diane