

## IMPACT STATEMENT

**Legislation title:** Authorize a Price Agreement with Cale America, Inc. for the purchase of multi-space parking pay stations and related services for a total five-year not to exceed amount of \$11,900,000. (Procurement Report - No. 116062)

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**Presenter name:** Christine Moody, Chief Procurement Officer

### **Purpose of proposed legislation and background information:**

The Bureau of Transportation is responsible for the operation and maintenance of the paid on-street and some off-street parking systems in the City of Portland, Oregon using multi-space pay stations and single space meters. The City has multiple "meter districts" with varying hourly rates and hours of operation which include the Central Business District and the Lloyd District. Recently City Council approved the creation of two new meter districts: Central Eastside Industrial District and NW Portland. In order to expand paid parking to these new districts, the Bureau of Transportation requires additional parking pay stations and related support services to support the specific parking meters. At this time, the City intends to retain the existing infrastructure and augment the current inventory of pay stations with this procurement.

City Council passed Ordinance 186382 on December 11, 2013 authorizing the Chief Procurement Officer to issue a competitive solicitation for multi-space pay stations, back-office support, wireless communications, helpdesk, spare parts and other support services on behalf of the Bureau of Transportation.

On April 15, 2014 the City of Portland advertised a competitive Request for Proposal (RFP) on the City's On-line Procurement Center for the multi-space parking pay stations. This RFP sought a contractor to provide up to 1,000 multi-space parking pay stations in addition to services surrounding the support of the pay stations and back-office reporting. On May 20, 2014 five responsive proposals were received and after review of the written proposals, the evaluation committee determined that three of the proposals were to be shortlisted for further evaluation. After all evaluation levels of the RFP were complete it was concluded that Cale America was the highest scoring proposal and should be awarded a price agreement.

The City anticipates an immediate need for approximately 350 pay stations for the new Northwest Meter District. Up to 650 additional pay stations may be needed to expand paid parking in other locations within the City.

This legislation does not change existing City policy.

### **Financial and budgetary impacts:**

This action is estimated to cost the Bureau of Transportation \$11,900,000 over a five-year period for 1,000 parking pay stations and related support services. The Bureau of Transportation has budgeted in the FY 2014-15 budget (TRTS00000) for the immediate procurement of approximately 350 parking pay stations with additional pay stations purchased over the period of the price agreement. PBOT has identified a level of confidence in the cost estimates for this project as Optimal.

No revenues will be impacted by this legislation.

No positions will be created, eliminated or re-classified as a result of this legislation; no demographic impacts or changes in staffing are anticipated.

### **Community impacts and community involvement:**

The goods and services contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses became involved when the public notice was posted on the City's On-line Procurement Center on April 15, 2014.

Potential proposers were able to review the competitive solicitation, ask questions, provide comments, and submit a proposal response to the competitive Request for Proposals (RFP). Proposals received resulted in the award of a contract. Procurement Services facilitated the RFP and evaluation procurement processes and no protests were received.

A representative from the Minority Evaluator Program participated as part of the RFP evaluation committee. No known persons or groups will be testifying. No future public involvement is anticipated or necessary for this request.

**Budgetary Impact Worksheet**

**Does this action change appropriations?**

- YES: Please complete the information below.
- NO: Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount