

CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Ken Rust, Director, Bureau of Revenue & Financial Services

Christine Moody
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Procurement Services
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REGULAR CALENDAR

January 14, 2015

TO THE COUNCIL:

The Chief Procurement Officer has advertised and received bids for Invitation to Bid Number 117396 for the Well Sites Improvement Project for the Portland Water Bureau, with a project construction estimate of \$750,000. The Portland Water Bureau rated the level of project estimate confidence as Optimal.

Bids were opened on December 4, 2014, and one (1) bid was received. The low bid from Stettler Supply Company dba Stettler Supply & Construction was deemed responsive to the requirements of the solicitation. It is recommended that the bid of Stettler Supply Company dba Stettler Supply & Construction be accepted at the unit price quoted in their bid for a total estimated amount of \$640,945.00.

The Portland Water Bureau along with Procurement Services, identified one (1) Division of Work as potential M/W/ESB subcontracting opportunities for this project, resulting in \$21,900.00 awarded to subcontractors.

The Divisions of Work identified were:

Painting & Wallpapering				
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Due to the very specialized nature of the work, a special prequalification application process was required and Stettler Supply Company dba Stettler Supply Construction will be doing all other specialized work associated with the project. This specialized work is outside of the regular classes of work for the City of Portland.

MWESB participation represents 2.1 % or \$13,200.00 of the estimated subcontracting dollars.

- MBE - \$13,200.00 performing Painting & Wallpapering.

Stettler Supply Company dba Stettler Supply & Construction has a current City of Portland Business Tax Registration and their EEO Certification is current through August 12, 2016. The company is located in Salem, Oregon, and is not a State Certified M/W/ESB Contractor.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Stettler Supply Company dba Stettler Supply & Construction is in Full Compliance with the Equal Benefits Program.


Funds have been approved in the fiscal year 2014-2015 Budget and in FY 2015-2016.

It is further recommended that a Performance Bond and a Payment Bond each in the amount of 100% of the contract amount be furnished by the Contractor.

It is also recommended that a two (2) year Maintenance/Warranty Bond for 20% of the final contract amount be furnished by the Contractor before final payment is released.

The bid sureties of the remaining bidders should be returned immediately in compliance with Section 5.34.410D of the City Code.

Recommended by:



Christine Moody
Chief Procurement Officer

CM:kdm

Agenda No.
REPORT
Title

Accept bid of Stettler Supply Company dba Stettler Supply & Construction for the Well Sites Improvement Project for \$640,945.00 (Procurement Report – Bid No. 117396)

<p>INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	<p>CLERK USE: DATE FILED <u>JAN 08 2012</u></p>
<p>COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p>Auditor of the City of Portland</p> <p>By: <i>[Signature]</i> Deputy</p>
<p>BUREAU APPROVAL</p> <p>Bureau: OMF/BRFS/Procurement Services</p> <p>Bureau Head: Christine Moody <i>[Signature]</i></p>	<p>ACTION TAKEN:</p> <p>JAN 14 2015 ACCEPTED PREPARE CONTRACT</p>
<p>Prepared by: Kelly Davis-McKernan Date Prepared: December 22, 2014</p>	
<p>Financial Impact & Public Involvement Statement</p> <p>Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p>City Auditor Office Approval: required for Code Ordinances</p>	
<p>City Attorney Approval: required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date January 14, 2015</p>	

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input type="checkbox"/></p>
<p>REGULAR <input checked="" type="checkbox"/></p> <p>Total amount of time needed: 5 mins (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	