

**Portland Housing Bureau  
Cost-Center Budget Report  
For the Period of JUL 2014 to DEC 2014**

**HCMG000002 - Business Operations - Fiscal/Admin/Com**

**50% of Year Remaining**

**100000 - General Fund**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$127,200	\$57,931	\$0	\$69,269	54%
5112xx - Limited Term Employees	\$11,868	\$5,890	\$0	\$5,978	50%
5114xx - Casual - Unbudgeted Employees	\$0	\$15,416	\$0	(\$15,416)	0%
512xxx - Overtime	\$0	\$34	\$0	(\$34)	0%
513xxx - Premium Pay	\$0	\$31	\$0	(\$31)	0%
514xxx - Benefits	\$74,420	\$36,448	\$0	\$37,972	51%
<b>Personal Services</b>	<b>\$213,488</b>	<b>\$115,751</b>	<b>\$0</b>	<b>\$97,737</b>	<b>46%</b>
521xxx - Professional Services	\$5,000	\$4,740	\$260	\$0	0%
522xxx - Utilities	\$2,500	\$813	\$567	\$1,120	45%
524xxx - Repair & Maint Services	\$2,000	\$509	\$0	\$1,491	75%
529xxx - Miscellaneous Services	\$234,155	\$17,950	\$181,605	\$34,600	15%
531xxx - Office Supplies	\$16,700	\$3,853	\$0	\$12,847	77%
532xxx - Operating Supplies	\$14,900	\$10,491	\$0	\$4,409	30%
533xxx - Repair & Maint Supplies	\$1,500	\$0	\$0	\$1,500	100%
534xxx - Minor Equipment & Tools	\$1,200	\$329	\$0	\$871	73%
539xxx - Commodities	\$7,100	\$3,054	\$0	\$4,046	57%
541xxx - Continuing Education	\$61,000	\$16,637	\$0	\$44,363	73%
542xxx - Travel Expenses	\$29,200	\$10,440	\$0	\$18,760	64%
544xxx - Space Rental	\$0	\$0	\$0	\$0	0%
548xxx - Operating Leases	\$438,100	\$193,743	\$242,924	\$1,433	0%
549xxx - Miscellaneous	\$349	\$386	\$0	(\$37)	(11%)
<b>External Material &amp; Services</b>	<b>\$813,704</b>	<b>\$262,944</b>	<b>\$425,356</b>	<b>\$125,403</b>	<b>15%</b>
601xxx - Overhead Costs	(\$1,269,947)	(\$651,805)	\$0	(\$618,142)	49%
6511xx - Fleet	\$367	\$74	\$0	\$293	80%
6512xx - Printing & Distribution	\$36,568	\$17,085	\$0	\$19,483	53%
6513xx - Facilities	\$15,692	\$7,582	\$0	\$8,110	52%
6514xx - EBS	\$151,817	\$75,903	\$0	\$75,914	50%
6515xx - BTS	\$316,704	\$148,665	\$0	\$168,039	53%
6516xx - Risk	\$85,566	\$42,783	\$0	\$42,783	50%
6522xx - Professional	\$438,223	\$122,425	\$0	\$315,798	72%
6526xx - Street Work	\$0	\$0	\$0	\$0	0%
<b>Internal Material &amp; Services</b>	<b>(\$225,010)</b>	<b>(\$237,288)</b>	<b>\$0</b>	<b>\$12,278</b>	<b>(5%)</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$802,182</b>	<b>\$141,407</b>	<b>\$425,356</b>	<b>\$235,418</b>	<b>29%</b>

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**213000 - Housing Investment**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$221,769	\$98,180	\$0	\$123,589	56%
5114xx - Casual - Unbudgeted Employees	\$0	\$2,906	\$0	(\$2,906)	0%
512xxx - Overtime	\$0	\$58	\$0	(\$58)	0%
513xxx - Premium Pay	\$0	\$39	\$0	(\$39)	0%
514xxx - Benefits	\$100,566	\$43,410	\$0	\$57,156	57%
<b>Personal Services</b>	<b>\$322,335</b>	<b>\$144,593</b>	<b>\$0</b>	<b>\$177,742</b>	<b>55%</b>
521xxx - Professional Services	\$50,000	\$0	\$0	\$50,000	100%
529xxx - Miscellaneous Services	\$10,087	\$433	\$0	\$9,654	96%
532xxx - Operating Supplies	\$4,200	\$10,800	\$0	(\$6,600)	(157%)
<b>External Material &amp; Services</b>	<b>\$64,287</b>	<b>\$11,233</b>	<b>\$0</b>	<b>\$53,054</b>	<b>83%</b>
6513xx - Facilities	\$4,253	\$0	\$0	\$4,253	100%
6515xx - BTS	\$4,200	\$0	\$0	\$4,200	100%
<b>Internal Material &amp; Services</b>	<b>\$8,453</b>	<b>\$0</b>	<b>\$0</b>	<b>\$8,453</b>	<b>100%</b>
571xxx - Contingency	\$177,234	\$0	\$0	\$177,234	100%
6500xx - Cash Transfers	\$128,122	\$64,062	\$0	\$64,060	50%
<b>Funds Expenditures</b>	<b>\$305,356</b>	<b>\$64,062</b>	<b>\$0</b>	<b>\$241,294</b>	<b>79%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$700,431</b>	<b>\$219,889</b>	<b>\$0</b>	<b>\$480,542</b>	<b>69%</b>

**213008 - HMIS**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$29,968	\$15,350	\$0	\$14,618	49%
5112xx - Limited Term Employees	\$11,868	\$4,278	\$0	\$7,590	64%
512xxx - Overtime	\$0	\$104	\$0	(\$104)	0%
513xxx - Premium Pay	\$0	\$8	\$0	(\$8)	0%
514xxx - Benefits	\$16,300	\$7,916	\$0	\$8,384	51%
<b>Personal Services</b>	<b>\$58,136</b>	<b>\$27,657</b>	<b>\$0</b>	<b>\$30,479</b>	<b>52%</b>
521xxx - Professional Services	\$151,564	\$13,125	\$69,138	\$69,300	46%
542xxx - Travel Expenses	\$0	\$229	\$0	(\$229)	0%
<b>External Material &amp; Services</b>	<b>\$151,564</b>	<b>\$13,354</b>	<b>\$69,138</b>	<b>\$69,072</b>	<b>46%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$209,700</b>	<b>\$41,010</b>	<b>\$69,138</b>	<b>\$99,551</b>	<b>47%</b>

**Portland Housing Bureau  
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**213011 - LTE Waiver -Multi**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$2,196	\$1,169	\$0	\$1,027	47%
513xxx - Premium Pay	\$0	\$0	\$0	(\$0)	0%
514xxx - Benefits	\$648	\$339	\$0	\$309	48%
<b>Personal Services</b>	<b>\$2,844</b>	<b>\$1,508</b>	<b>\$0</b>	<b>\$1,336</b>	<b>47%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$2,844</b>	<b>\$1,508</b>	<b>\$0</b>	<b>\$1,336</b>	<b>47%</b>

**217001 - Federal Grants / CDBG - Gresham**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$7,620	\$3,979	\$0	\$3,641	48%
513xxx - Premium Pay	\$0	\$1	\$0	(\$1)	0%
514xxx - Benefits	\$3,564	\$1,834	\$0	\$1,730	49%
<b>Personal Services</b>	<b>\$11,184</b>	<b>\$5,815</b>	<b>\$0</b>	<b>\$5,369</b>	<b>48%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$11,184</b>	<b>\$5,815</b>	<b>\$0</b>	<b>\$5,369</b>	<b>48%</b>

**217001 - Federal Grants / CDBG - MultCo**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$2,544	\$1,326	\$0	\$1,218	48%
513xxx - Premium Pay	\$0	\$0	\$0	(\$0)	0%
514xxx - Benefits	\$1,188	\$611	\$0	\$577	49%
<b>Personal Services</b>	<b>\$3,732</b>	<b>\$1,938</b>	<b>\$0</b>	<b>\$1,794</b>	<b>48%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$3,732</b>	<b>\$1,938</b>	<b>\$0</b>	<b>\$1,794</b>	<b>48%</b>

**217001 - Federal Grants / COC Planning Grant**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$1,820	\$17,609	\$0	(\$15,789)	(868%)
5112xx - Limited Term Employees	\$14,835	\$24,067	\$0	(\$9,232)	(62%)
513xxx - Premium Pay	\$0	\$18	\$0	(\$18)	0%
514xxx - Benefits	\$9,551	\$20,213	\$0	(\$10,662)	(112%)
<b>Personal Services</b>	<b>\$26,206</b>	<b>\$61,907</b>	<b>\$0</b>	<b>(\$35,701)</b>	<b>(136%)</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$26,206</b>	<b>\$61,907</b>	<b>\$0</b>	<b>(\$35,701)</b>	<b>(136%)</b>

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Cost-Center Budget Report  
For the Period of JUL 2014 to DEC 2014**

**217001 - Federal Grants HC000102 / Continuum of Care (CoC) Planning Grant 14-15**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$2,548	\$0	\$0	\$2,548	100%
5112xx - Limited Term Employees	\$20,769	\$3,809	\$0	\$16,960	82%
513xxx - Premium Pay	\$0	\$1	\$0	(\$1)	0%
514xxx - Benefits	\$13,371	\$2,034	\$0	\$11,337	85%
<b>Personal Services</b>	<b>\$36,688</b>	<b>\$5,844</b>	<b>\$0</b>	<b>\$30,844</b>	<b>84%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$36,688</b>	<b>\$5,844</b>	<b>\$0</b>	<b>\$30,844</b>	<b>84%</b>

**217001 - Federal Grants HC000103 / HMIS 15-16**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$26,982	\$0	\$0	\$26,982	100%
514xxx - Benefits	\$10,023	\$0	\$0	\$10,023	100%
<b>Personal Services</b>	<b>\$37,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,005</b>	<b>100%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$37,005</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,005</b>	<b>100%</b>

**217001 - Federal Grants / HMIS**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$80,946	\$56,149	\$0	\$24,797	31%
512xxx - Overtime	\$0	\$366	\$0	(\$366)	0%
513xxx - Premium Pay	\$0	\$22	\$0	(\$22)	0%
514xxx - Benefits	\$30,064	\$20,497	\$0	\$9,567	32%
<b>Personal Services</b>	<b>\$111,010</b>	<b>\$77,034</b>	<b>\$0</b>	<b>\$33,976</b>	<b>31%</b>
521xxx - Professional Services	\$77,311	\$7,448	\$76,870	(\$7,007)	(9%)
541xxx - Continuing Education	\$0	\$1,500	\$0	(\$1,500)	0%
542xxx - Travel Expenses	\$0	\$3,547	\$0	(\$3,547)	0%
<b>External Material &amp; Services</b>	<b>\$77,311</b>	<b>\$12,495</b>	<b>\$76,870</b>	<b>(\$12,054)</b>	<b>(16%)</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$188,321</b>	<b>\$89,529</b>	<b>\$76,870</b>	<b>\$21,922</b>	<b>12%</b>

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**217001 - Federal Grants / Lead-Based Paint 2013**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
529xxx - Miscellaneous Services	\$0	\$0	\$0	\$0	0%
542xxx - Travel Expenses	\$0	\$0	\$0	\$0	0%
<b>External Material &amp; Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>0%</b>
601xxx - Overhead Costs	\$60,477	\$59,921	\$0	\$556	1%
<b>Internal Material &amp; Services</b>	<b>\$60,477</b>	<b>\$59,921</b>	<b>\$0</b>	<b>\$556</b>	<b>1%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$60,477</b>	<b>\$59,921</b>	<b>\$0</b>	<b>\$556</b>	<b>1%</b>

**218000 - CDBG Grant Fund / CDBG**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$320,309	\$152,575	\$0	\$167,734	52%
5114xx - Casual - Unbudgeted Employees	\$0	\$3,887	\$0	(\$3,887)	0%
512xxx - Overtime	\$0	\$87	\$0	(\$87)	0%
513xxx - Premium Pay	\$0	\$59	\$0	(\$59)	0%
514xxx - Benefits	\$142,425	\$64,009	\$0	\$78,416	55%
<b>Personal Services</b>	<b>\$462,734</b>	<b>\$220,617</b>	<b>\$0</b>	<b>\$242,117</b>	<b>52%</b>
529xxx - Miscellaneous Services	\$384,001	\$73,375	\$306,336	\$4,289	1%
532xxx - Operating Supplies	\$0	\$468	\$0	(\$468)	0%
<b>External Material &amp; Services</b>	<b>\$384,001</b>	<b>\$73,843</b>	<b>\$306,336</b>	<b>\$3,821</b>	<b>1%</b>
601xxx - Overhead Costs	\$380,162	\$177,230	\$0	\$202,932	53%
6522xx - Professional	\$30,000	\$12,239	\$0	\$17,761	59%
<b>Internal Material &amp; Services</b>	<b>\$410,162</b>	<b>\$189,469</b>	<b>\$0</b>	<b>\$220,693</b>	<b>54%</b>
580xxx - Internal Loan Remittance	\$150,000	\$0	\$0	\$150,000	100%
<b>Funds Expenditures</b>	<b>\$150,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$150,000</b>	<b>100%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$1,406,897</b>	<b>\$483,930</b>	<b>\$306,336</b>	<b>\$616,631</b>	<b>44%</b>

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**219000 - HOME Grant Fund / HOME**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$110,115	\$52,196	\$0	\$57,919	53%
5114xx - Casual - Unbudgeted Employees	\$0	\$967	\$0	(\$967)	0%
512xxx - Overtime	\$0	\$15	\$0	(\$15)	0%
513xxx - Premium Pay	\$0	\$20	\$0	(\$20)	0%
514xxx - Benefits	\$47,499	\$21,034	\$0	\$26,465	56%
<b>Personal Services</b>	<b>\$157,614</b>	<b>\$74,232</b>	<b>\$0</b>	<b>\$83,382</b>	<b>53%</b>
521xxx - Professional Services	\$64,578	\$38,400	\$42,378	(\$16,200)	(25%)
529xxx - Miscellaneous Services	\$0	\$1,087	\$0	(\$1,087)	0%
<b>External Material &amp; Services</b>	<b>\$64,578</b>	<b>\$39,487</b>	<b>\$42,378</b>	<b>(\$17,287)</b>	<b>(27%)</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$222,192</b>	<b>\$113,719</b>	<b>\$42,378</b>	<b>\$66,095</b>	<b>30%</b>

**221000 - Tax Increment Reimb**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
5111xx - Full-Time Employees	\$665,126	\$318,109	\$0	\$347,017	52%
5114xx - Casual - Unbudgeted Employees	\$0	\$8,746	\$0	(\$8,746)	0%
512xxx - Overtime	\$0	\$164	\$0	(\$164)	0%
513xxx - Premium Pay	\$0	\$125	\$0	(\$125)	0%
514xxx - Benefits	\$299,331	\$139,288	\$0	\$160,043	53%
<b>Personal Services</b>	<b>\$964,457</b>	<b>\$466,432</b>	<b>\$0</b>	<b>\$498,025</b>	<b>52%</b>
601xxx - Overhead Costs	\$829,308	\$414,654	\$0	\$414,654	50%
<b>Internal Material &amp; Services</b>	<b>\$829,308</b>	<b>\$414,654</b>	<b>\$0</b>	<b>\$414,654</b>	<b>50%</b>
6500xx - Cash Transfers	\$496,365	\$248,184	\$0	\$248,181	50%
<b>Funds Expenditures</b>	<b>\$496,365</b>	<b>\$248,184</b>	<b>\$0</b>	<b>\$248,181</b>	<b>50%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$2,290,130</b>	<b>\$1,129,270</b>	<b>\$0</b>	<b>\$1,160,860</b>	<b>51%</b>

**221004 - TIF Gateway**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
529xxx - Miscellaneous Services	\$1,000	\$0	\$0	\$1,000	100%
<b>External Material &amp; Services</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>100%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>100%</b>

**Portland Housing Bureau  
Cost-Center Budget Report  
For the Period of JUL 2014 to DEC 2014**

**221005 - TIF Interstate**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
521xxx - Professional Services	\$53,500	\$8,900	\$31,100	\$13,500	25%
529xxx - Miscellaneous Services	\$8,950	\$8,823	\$0	\$127	1%
531xxx - Office Supplies	\$0	\$1,255	\$0	(\$1,255)	0%
532xxx - Operating Supplies	\$0	\$228	\$0	(\$228)	0%
539xxx - Commodities	\$8,850	\$5,273	\$0	\$3,577	40%
542xxx - Travel Expenses	\$100	\$0	\$0	\$100	100%
544xxx - Space Rental	\$2,750	\$1,190	\$0	\$1,560	57%
<b>External Material &amp; Services</b>	<b>\$74,150</b>	<b>\$25,669</b>	<b>\$31,100</b>	<b>\$17,381</b>	<b>23%</b>
6512xx - Printing & Distribution	\$7,850	\$19,112	\$0	(\$11,262)	(143%)
<b>Internal Material &amp; Services</b>	<b>\$7,850</b>	<b>\$19,112</b>	<b>\$0</b>	<b>(\$11,262)</b>	<b>(143%)</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$82,000</b>	<b>\$44,781</b>	<b>\$31,100</b>	<b>\$6,119</b>	<b>7%</b>

**221008 - TIF River District**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
529xxx - Miscellaneous Services	\$0	\$3,000	\$3,500	(\$6,500)	0%
<b>External Material &amp; Services</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$3,500</b>	<b>(\$6,500)</b>	<b>0%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$0</b>	<b>\$3,000</b>	<b>\$3,500</b>	<b>(\$6,500)</b>	<b>0%</b>

**621000 - Headwaters Apt Cmplx**

Commitment Item Roll-Up & Description	Current Budget	Year-to-Date Expenses	Encumbrance	Balance	Pct Remain
529xxx - Miscellaneous Services	\$81,000	\$175	\$0	\$80,825	100%
<b>External Material &amp; Services</b>	<b>\$81,000</b>	<b>\$175</b>	<b>\$0</b>	<b>\$80,825</b>	<b>100%</b>
551xxx - Debt Retirement	\$543,861	\$0	\$0	\$543,861	100%
555xxx - Debt Interest	\$286,844	\$30,844	\$0	\$256,000	89%
<b>Funds Expenditures</b>	<b>\$830,705</b>	<b>\$30,844</b>	<b>\$0</b>	<b>\$799,861</b>	<b>96%</b>
<b>FUND/FUND-GRANT TOTAL:</b>	<b>\$911,705</b>	<b>\$31,019</b>	<b>\$0</b>	<b>\$880,686</b>	<b>97%</b>