

**Portland Housing Bureau  
Expense Tracking Report - Travel/Training & Director's Office  
For the Period From JUL 2014 to DEC 2014**

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0001041	AFSCME LOCAL 189 EMP TRAIN	541 - Continuing Education	\$50.00		\$50.00
		<b>Internal Order Total</b>	<b>\$50.00</b>		<b>\$50.00</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0001043	Director's Office - Sponsorships 14	529 - Miscellaneous Services	\$3,275.90		\$3,275.90
		<b>Internal Order Total</b>	<b>\$3,275.90</b>		<b>\$3,275.90</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000001	Gen Fund Bus Ops Admin	521 - Professional Services	\$4,740.00		\$4,740.00
		522 - Utilities	\$813.15		\$813.15
		524 - Repair & Maintenance Serv	\$508.70		\$508.70
		529 - Miscellaneous Services	\$10,162.02		\$10,162.02
		531 - Office Supplies	\$3,853.48		\$3,853.48
		532 - Operating Supplies	\$872.20		\$872.20
		534 - Minor Equipment & Tools	\$328.74		\$328.74
		539 - Commodities	\$3,053.64		\$3,053.64
		541 - Continuing Education	\$13,889.85		\$13,889.85
		542 - Travel Expenses	\$5,606.94		\$5,606.94
		544 - Space Rental	(\$21,788.68)		(\$21,788.68)
		548 - Operating Leases	\$193,742.53		\$193,742.53
		549 - Miscellaneous	(\$6,098.86)		(\$6,098.86)
		<b>Internal Order Total</b>	<b>\$209,683.71</b>		<b>\$209,683.71</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000010	Gen Fund Dir Office Dir Admin	529 - Miscellaneous Services	\$310.00		\$310.00
		541 - Continuing Education	(\$359.80)		(\$359.80)
		<b>Internal Order Total</b>	<b>(\$49.80)</b>		<b>(\$49.80)</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000151	Travel/Training Business Operator	541 - Continuing Education	\$135.00		\$135.00

*Includes all external M&S expenses charged against cost objects displayed*

**Portland Housing Bureau  
Expense Tracking Report - Travel/Training & Director's Office  
For the Period From JUL 2014 to DEC 2014**

9HCMG0000151	Travel/Training Business Operator	542 - Travel Expenses	\$1,357.85		\$1,357.85
		<b>Internal Order Total</b>	<b>\$1,492.85</b>		<b>\$1,492.85</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000150	Travel/Training Director's Office	541 - Continuing Education	\$1,954.83		\$1,954.83
		542 - Travel Expenses	\$1,233.19		\$1,233.19
		<b>Internal Order Total</b>	<b>\$3,188.02</b>		<b>\$3,188.02</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000155	Travel/Training Homeowner Acces	541 - Continuing Education	\$155.00		\$155.00
		<b>Internal Order Total</b>	<b>\$155.00</b>		<b>\$155.00</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000153	Travel/Training Hsg Access & Stab	541 - Continuing Education	\$150.00		\$150.00
		542 - Travel Expenses	\$2,242.18		\$2,242.18
		<b>Internal Order Total</b>	<b>\$2,392.18</b>		<b>\$2,392.18</b>

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000154	Travel/Training Hsg Investment &	541 - Continuing Education	\$302.44		\$302.44
		<b>Internal Order Total</b>	<b>\$302.44</b>		<b>\$302.44</b>

		<b>Grand Total</b>	<b>\$220,490.30</b>		<b>\$220,490.30</b>
--	--	--------------------	---------------------	--	---------------------