

IMPACT STATEMENT

Legislation title: Extend contract with StellarRAD Systems LLC, for billing, reporting and administrative services and increase compensation for the Communications Network (Ordinance: amend Contract No. 41090).

Contact name: Mike Croxton

Contact phone: 823-2785

Presenter name: Ben Berry

Purpose of proposed legislation and background information:

Discuss why the legislation is being proposed and any important background information.

The purpose of this ordinance is to extend the contract so that it expires on December 31, 2016. This increases the total authorized amount by \$250,000 to cover two additional years of services. This is the 3rd amendment to the contract. BTS is proposing for FY 2015-16 a project to replace the current system provided by StellarRAD, but until that decision is made and a new system is put into place, the existing services StellarRAD provides must continue.

Financial and budgetary impacts:

Discuss the impacts of the legislation relating to all of the following if relevant:

- Budget impacts – This action will not impact the budget.
- Change in expenses – This action does not authorize any additional spending beyond what BTS is currently paying for these services.
- Change in revenues – This legislation will not generate any change in revenues.
- Current and future staffing levels – There are no current year position changes resulting from this legislation.
- Financial agreements – This legislation results in a contract amendment increasing the contract amount by \$250,000 (\$125,000 annually) for two year through December 31, 2016.

Community impacts and community involvement:

Discuss the impacts of the legislation relating to all of the following if relevant. Describe who is impacted, how they are impacted, how any negative impacts have been addressed, and how the benefits are distributed. Describe how public involvement and input shaped the bureau's recommended action.

- Different communities of people (age-specific, cultural, physical ability, ethnic, racial, religious, language, low-income, under-served populations, etc.). – No impact.
- Geographic area, neighborhoods. – City-wide
- Businesses (small, large, specific types); institutions; interest-based organizations. – No impact.
- City livability (contributes to a prosperous, educated, healthy, equitable Portland). – No impact.
- Summarize significant objections/concerns and support/agreement. – Not applicable.

- Describe how the bureau responded to or incorporated concerns into the proposed legislation.
 - Not applicable.
- Indicate who/which groups will be testifying (if known). – Unknown.

Budgetary Impact Worksheet**Does this action change appropriations?**☐ **YES:** Please complete the information below.☒ **NO:** Skip this section

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer

Ben Berry, CTO
Bureau of Technology Services
1120 SW Fifth Ave., Suite 1250
Portland, Oregon 97204-1912
(503) 823-5288
FAX (503) 823-5384
TTY (503) 823-6868

186929

FOR MAYOR'S OFFICE USE
ONLY

Reviewed by Bureau Liaison _____

DATE: November 25, 2014

TO: Mayor Charlie Hales

FROM: Ben Berry, Chief Technology Officer

TITLE: *Extend contract with StellarRAD Systems LLC, for an additional two years in the amount of \$125,000 per year for a total not to exceed amount of \$1,125,000 for the Integrated Regional Network (Ordinance: amend Contract No 41090)

1. INTENDED THURSDAY FILING DATE: December 10, 2014
2. REQUESTED COUNCIL AGENDA DATE: December 17, 2014
3. CONTACT NAME & NUMBER: Michael Croxton, 503/823-2785
4. PLACE ON: ☒ CONSENT ☐ REGULAR ☐ TIME CERTAIN @ _____
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N
6. (2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** The Bureau of Technology Services, Communications Division utilizes a billing system provided by StellarRAD Systems LLC. This system provides the Communications Division's Telecom group with a customer management system to generate billings for the various services provided to its customers as well as maintenance and regulatory reporting of the Integrated Regional Network Enterprise (IRNE). Contract 40190 expires on December 31, 2014, and requires an extension through December 31, 2016. Prior to the contract expiration date, the Bureau of Technology Services will work with Procurement Services to conduct a competitive solicitation for a replacement telecommunications billing system. Over the years, two previous amendments have been executed to extend the contract period all at a not to exceed cost of \$125,000 per year.
8. **FINANCIAL IMPACT:** The purpose of the Ordinance is to continue ongoing support of the current billing system from StellarRAD Systems LLC, in an amount not to exceed \$125,000 per year.
9. **RECOMMENDATION/ACTION REQUESTED:** Authorize Amendment 3 to Contract 41090 with StellarRAD Systems LLC for an additional two years in the amount of \$125,000/year for a contractual total not to exceed \$1,125,000.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.