

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Valentine Hellman		2. Telephone No. 503.823.6130	3. Bureau/Office/Dept. OMF/BIBS/Procurement Services
4a. To be filed (hearing date):  December 3, 2014	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: November 24, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Accept bid of R&G Excavating, Inc for the Lower Slough Refugia Habitat Enhancement (Procurement Report - Bid No. 117280)

**2) Purpose of the Proposed Legislation:**

Authorize a contract to R&G Excavation, Inc in the amount of \$1,359,838.00.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |   |   |                                    |                                |
|---|---|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast  | <input type="checkbox"/> Southeast            | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City       |   |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation will not affect City revenue.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Construction contract - cost based on bids received is \$1,359,838.00.

Funds are available for this project from two sources. \$200,000 will come from a grant from Oregon DEQ Natural Resource Damages Fund. The balance of the funds are available in the

Sewer System Operating Fund, FY 2015 Budget, Bureau of Environmental Services, WBS  
Element E10176.C60.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
- **Will positions be created or eliminated in future years as a result of this legislation?**  
There are no staffing requirements associated with this legislation.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

This project will create very little impact to the local community. No residences are near the construction sites. There will be a slight increase in truck traffic on N. Columbia Boulevard for a brief period of time in order to haul in the logs required to construct the Large Wood Debris structures.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women and emerging small businesses became involved when the public notice was posted September 24, 2014 on the City’s OnLine Procurement System.

**c) How did public involvement shape the outcome of this Council item?**

Potential bidders were able to review the competitive solicitation, ask questions, and provide comments. A pre-bid meeting was held on October 1, 2014 which also provided opportunity for the bidders to ask questions and provide comments. Bids received resulted in the award of the construction contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services posted the competitive solicitation notification on the City OnLine Procurement Center which is open to the construction contracting community, including numerous contractors certified with the State of Oregon as minority, women and emerging small businesses. Six vendors responded and submitted bids on this project.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Valentine Hellman, Sr. Procurement Specialist, 503.823.6130,  
valentine.hellman@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No further public involvement is necessary to execute the construction contract.

**Christine Moody, Chief Procurement Officer**

*Christine Moody*

APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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Fred Miller, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

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## MEMORANDUM

**DATE:** November 17, 2014  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of R&G Excavating, Inc for the Lower Slough Refugia Habitat Enhancement (Procurement Report - Bid No. 117280)

1. **INTENDED THURSDAY FILING DATE:** November 24, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** December 3, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody, x31095
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** In 1998, Council passed a Resolution in response to the initial Endangered Species Act. It called on the City to work to support the recovery of native salmonoids and work proactively with local, regional and state partners. This project will create new in-stream habitat where it is deficient for the 13 ESA listed salmon and steelhead that are known to frequent the Columbia Slough. Ordinance Number 186757 approved by Council on August 13, 2014, authorized a contract to provide for payment for the Lower Slough Refugia Habitat Enhancement.

8. **FINANCIAL IMPACT:** The engineer's estimate for the construction portion of the project was \$2,016,000 and the confidence level was Optimal. Funds are available for this project from two sources, \$200,000 will come from a grant from Oregon EQ Natural Resource Damages Fund and the balance of the funds are available in the Sewer System Operating Fund, FY 2015 Budget, Bureau of Environmental Services, WBS Element E10176.C60.

9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to R&G Excavation, Inc in the amount of \$1,359,838.00.

10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary for the installation of thirty five (35) Large

*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Woody Debris (LWD) structures of five (5) different types and loose pieces of Owner Supplied Wood to provide habitat for native species of fish. In addition, new terrestrial areas will be added by constructing Turtle Nesting Habitat.