

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator David Peters		2. Telephone No. 503-823-2003	3. Bureau/Office/Dept. Water / Engineering Services /Planning
4a. To be filed (date):  November 13, 2014	4b. Calendar (Check One)  Regular    Consent    4/5ths <input checked="" type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: November 13, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Amend contract with Michael Willis Architects to increase compensation, time and scope of work for the Interstate Maintenance Facility Rehabilitation Project in the amount of \$280,000 (Ordinance; amend Contract No. 30001654)

**2) Purpose of the Proposed Legislation:**

Through Ordinance 184164, the Water Bureau entered into Contract No. 30001654 with Michael Willis Architects for design services for the Interstate Maintenance Facility Rehabilitation Project. Due to budget constraints several items necessary for the completion of the permitted work for the Interstate Maintenance Facility Rehabilitation Project were identified as additive alternates to be completed only if funds became available within the construction contract guaranteed maximum price (GMP). The Interstate Maintenance Facility Rehabilitation Project has an opportunity to complete some of the items identified as additive alternates within the CM/GC Contract and do so without exceeding the GMP. Completing construction of the additive alternates requires design work to be completed to obtain building permits related to 1) site stair relocation, 2) deferred fueling station relocation, 3) maintenance building second floor changes, 4) building access improvements, and 5) Operations tenant improvements.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

The original Contract No. 30001654, with Michael Willis Architects, was \$1,885,034. Contract Amendments 1 through 13 added \$1,338,995.50. This amendment, Contract Amendment 14, provides an additional \$280,000 in support of design work to be completed to obtain building permits related to 1) site stair relocation, 2) deferred fueling station relocation, 3) maintenance building second floor changes, 4) building access improvements, and 5) Operations tenant improvements. The revised contract total shall not exceed \$3,504,029.50. The total of all amendments results in a net increase of 86%. The additional costs for all of the Michael Willis Architects contract amendments and the additional construction costs will be paid for by identified savings from the construction contract. Funding is available in the FY 2014-2015 Budget and will be requested in the FY 2015-2016 Budget as required. Current confidence rating for this project is optimal and the proposed action will not result in a change in the forecast water rates.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*  
No.
- **Will positions be created or eliminated in future years as a result of this legislation?**  
No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

**PUBLIC INVOLVEMENT**

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☐ **YES:** Please proceed to Question #9.

☒ **NO:** Please, explain why below; and proceed to Question #10.

The project is a planning study and does not require public involvement.

**9) If "YES," please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

**c) How did public involvement shape the outcome of this Council item?**

**d) Who designed and implemented the public involvement related to this Council item?**

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Further public involvement is not necessary because the services included in this amendment do not have an effect on the public. However, Public Outreach staff will continue to keep the neighboring businesses informed of the project's progress and any construction impacts such as traffic delays. Water Bureau contacts are as follows: Tim Hall, Public Information & Involvement Manager, 503-823-6926, tim.hall@portlandoregon.gov  
Walt Lewandowski or David Gray are the Water Bureau Project Managers for the Project.

David G. Shaff, Administrator



APPROPRIATION UNIT HEAD (Typed name and signature)