



# CITY OF PORTLAND

## OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor  
Fred Miller, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services

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### REGULAR AGENDA

November 19, 2014

#### TO THE COUNCIL:

The Bureau of Environmental Services (BES), Columbia Boulevard Wastewater Treatment Plant is part of a sewage collection and treatment system that serves about 600,000 City customers. The Columbia Boulevard plant is the center of the City's sewage collection and treatment system treating more than 25 billion gallons of wastewater making it the largest water reclamation facility in the State of Oregon. Nearly 100 sewage pump stations and more than 2,300 miles of pipes convey wastewater to the facility 24 hours a day. The Plant treats both liquids and solids. The treated water goes into the Columbia River and the treated biosolids are recycled as a farmland fertilizer and helping to reduce wind erosion.

As part of the water treatment process, BES uses approximately 1,000,000 gallons of sodium hypochlorite per year for the City's two Wastewater Treatment Plants. Sodium hypochlorite is a strong bleach solution used to disinfect treated wastewater before it is discharged to the river. This disinfection is required by BES' regulatory permit with the State of Oregon Department of Environmental Quality. A much lesser amount of sodium hypochlorite is used for odor control at the Columbia Boulevard Wastewater Treatment Plant.

With the passage of Ordinance 186759, Council authorized the Chief Procurement Officer to issue a competitive solicitation for the purchase of sodium hypochlorite.

On September 11, 2014, the Chief Procurement Officer advertised Invitation to Bid (ITB) #117009 via a Reverse Auction for sodium hypochlorite. In accordance with City Code 5.33.350, the City may participate in an online solicitation for acquisition of goods and services. On September 25, 2014, three registration qualifications were received and approved for participation in the Reverse Auction held on October 1, 2014. Through this ITB, the reverse auction was the process used to determine final pricing. As a result, JCI Jones Chemicals was deemed the lowest responsive and responsible bidder. A Notice of Intent to Award a Price Agreement was posted on October 2, 2014, and no protests were received.

JCI Jones Chemicals, Inc has a current City of Portland Business License Tax Account, is in full compliance with the Equal Benefits Program and their EEO Certification is current through September 23, 2016. JCI Jones Chemicals, Inc. is not a State of Oregon Certified MWESB contractor. The level of confidence in the cost estimates for this product is High based on past years' usage and the price that was obtained through the Reverse Auction.

Recommended by:

Christine Moody  
Chief Procurement Officer

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*An Equal Opportunity Employer*

*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

Agenda No.  
**REPORT**  
 Title

Authorize a price agreement with JCI Jones Chemicals, Inc. for sodium hypochlorite for a 5-year contractual total not to exceed amount of \$3,295,500.00 (Procurement Report No. 117009)

Bid

<p><b>INTRODUCED BY</b>          Commissioner/Auditor:  <b>Mayor Charlie Hales</b></p>	<p>CLERK USE: DATE FILED <u>NOV 14 2014</u></p>
<p><b>COMMISSIONER APPROVAL</b>            Mayor—Finance and Administration -           Chief of Staff          Mayor Charlie Hales</p>	<p>LaVonne Griffin-Valade          Auditor of the City of Portland</p>
<p>Position 1/Utilities - Fritz</p>	<p>By:           Deputy</p>
<p>Position 2/Works - Fish</p>	<p><b>ACTION TAKEN:</b></p>
<p>Position 3/Affairs - Saltzman</p>	<p>NOV 19 2014 <b>ACCEPTED</b> PREPARE CONTRACT</p>
<p>Position 4/Safety - Novick</p>	
<p><b>BUREAU APPROVAL</b>          Bureau: Bureau of Internal Business Services/OMF          OMF CAO: Fred Miller           Bureau Head: Bryant Enge </p>	
<p>Prepared by: Denice Henshaw          Date Prepared: October 29, 2014</p>	
<p>Financial Impact &amp; Public Involvement Statement          Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p>	
<p><b>City Auditor Office Approval:</b>          required for Code Ordinances</p>	
<p><b>City Attorney Approval:</b>          required for contract, code, easement, franchise, charter, Comp Plan</p>	
<p>Council Meeting Date November 19, 2014</p>	

<b>AGENDA</b>
<p><b>TIME CERTAIN</b> <input type="checkbox"/>          Start time: _____</p> <p><b>Total amount of time needed:</b> _____          (for presentation, testimony and discussion)</p>
<p><b>CONSENT</b> <input type="checkbox"/></p>
<p><b>REGULAR</b> <input checked="" type="checkbox"/>  <b>Total amount of time needed:</b> <u>5 minutes</u>          (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	✓	
4. Novick	4. Novick	✓	
Hales	Hales	✓	