

# Bullitt Foundation

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www.bullitt.org info@bullitt.org

August 26, 2014

Charlie Hales  
Mayor  
City of Portland, Bureau of Planning and Sustainability  
1221 SW 4th Ave  
Room 220  
Portland, OR 97204-1998

Dear Charlie,

I am pleased to inform you that the Bullitt Foundation has approved a one-year grant in the amount of \$35,000 to support USDN's development of innovative solutions to address urban environmental issues in the Cascadia region. This grant is awarded in the Foundation's Urban Ecology program category.

Once an authorized officer of your organization has carefully reviewed the terms and conditions of the enclosed Grant Agreement, please execute the Agreement on behalf of the organization by following the instructions for electronic signature. The Foundation will receive immediate notice that you have signed, and will send a check in the amount of \$35,000.

If there are significant changes in personnel or work plan during the term of this grant, it is your obligation to promptly contact your program officer. Failure to return a signed Grant Agreement in a timely manner, expenditure of any portion of this grant prior to execution of the Grant Agreement, or failure to notify the Foundation of changes will weigh heavily against your organization in any future requests for assistance.

The success of the Bullitt Foundation depends upon the success of our grantees. We rely on you and your colleagues to keep us informed of trends in the field and of the progress of your work. For this reason, we ask that your final report (required by the enclosed Grant Agreement) describe your failures as well as your successes and highlight any lessons learned. This will provide you with a useful opportunity for self-examination and will speed our learning. We are much more interested in the quality and accuracy of your report than in its length.

Neelima Shah will be your contact here for all matters pertaining to this grant.

Sincerely,



Denis A. Hayes  
President

encl: Grant Agreement  
cc: Michael Armstrong

## PROJECT GRANT TO A GOVERNMENT ENTITY

## GRANT AGREEMENT

The Bullitt Foundation ("Grantor") and City of Portland, Bureau of Planning and Sustainability ("Grantee") hereby enter into this Agreement effective August 26, 2014.

1. Grant Number: 14-01810
2. Grant Amount: \$35,000
3. Time Period: One Year

4. **Use of Grant Funds.** Grantee agrees to use the grant funds solely for the Project as outlined in its proposal to Grantor. Grantee agrees that the grant funds will be used in accordance with the budget submitted by Grantee as part of its grant application. Grantee further agrees that the grant funds will be used exclusively for charitable purposes as described in Section 501(c)(3) of the US Internal Revenue Code of 1986, as amended (the "Code"). No portion of this grant is earmarked for use in carrying on propaganda or otherwise attempting to influence legislation. Grantee agrees not to use any portion of the grant funds to participate in any political campaign on behalf of or in opposition to any candidate for public office, to make grants to individuals on a nonobjective basis, to support terrorist acts or organizations that further terrorist activities, or for any non-charitable purpose. Grantee agrees to repay to Grantor any portion of the amount granted that is not used for charitable purposes.

5. **Grantee's Report.** Grantee will submit to Grantor both a final report covering the substance of its activities under this grant and the financial administration of the grant no later than September 1, 2015. Please refer to the Grantor's final report instructions published at [www.bullitt.org](http://www.bullitt.org) and to paragraph 4 of your grant letter.

6. **Control of Grant Funds.** Grantee acknowledges and represents that it is accepting this grant for its own account and not as an agent for any other organization, and will exercise supervision and oversight over the use of all grant funds to ensure that the terms of this Agreement are met. The terms of the grant do not prohibit Grantee from distributing all or a portion of the proceeds of the grant to another organization, so long as any such distribution is made exclusively in furtherance of the charitable purposes for which the grant is made. Grantee acknowledges that it is solely responsible for any decision to transfer all or a portion of the proceeds of this grant to another organization. Grantee agrees to control the process by which any other organization is selected to receive any such proceeds, and shall be solely responsible for the selection of any such organization.

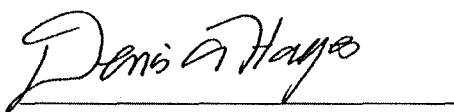
7. **Grantee's Tax Status.** Grantee represents that it is a tax-exempt government entity, and that it is not a private foundation as defined in Section 509(a) of the Code, or a Type III supporting organization as described in Section 509(a)(3)(C) of the Code (other than a functionally integrated Type III supporting organization as defined in Section 4943(f)(5)(B) of the Code). Grantee agrees to notify Grantor immediately of any changes in its tax status during the term of the grant.

8. **Grant Review.** Grantee will permit representatives of Grantor to visit Grantee's premises and review Grantee's activities with respect to the Project, and will permit Grantor, at its own expense, to conduct an independent financial and/or programmatic audit of the expenditure of this grant.

The board of The Bullitt Foundation is pleased to be able to make this grant to your organization. Please execute this Grant Agreement on behalf of City of Portland, Bureau of Planning and Sustainability (by following the instructions for electronic signature) as evidence of your understanding and acceptance of its terms and conditions. The Foundation will receive immediate notice that you have signed, and will mail a check thereafter.

**The Bullitt Foundation**

By

  
 Denis A. Hayes, President

**City of Portland, Bureau of Planning  
and Sustainability**

By

**Signature:**

Date August 26, 2014

**Email:** charlie.hales@portlandoregon.gov

**Title:**

Please list the contact person, address, and phone number for the office where the project will be implemented.

First Name:

Last Name:

Address:

City:

State:

Zip:

Country:

Phone:

Email: