

ORDINANCE No. 18 6874

*Authorize contract with Bio-Med Testing, Inc. for an amount not to exceed \$622,075 for drug, alcohol and steroid testing services (Ordinance)

The City of Portland ordains:

Section 1. The Council finds:

1. The federal Department of Transportation (DOT) requires that employees who perform safety-sensitive duties must be part of a random drug and alcohol testing pool. Additionally, non-DOT drug and alcohol testing may be required for City employees when reasonable suspicion of drug or alcohol use exists.
2. The Portland Police Bureau requires all sworn officers to participate in a random drug testing pool, which includes testing for drugs, alcohol and steroids.
3. The City currently maintains a comprehensive Employment Drug, Alcohol and Steroid Testing Program (Drug Testing Program) in order to minimize the City's financial risk and comply with federal and state regulatory requirements and the Police Bureau requirements through a contract with Bio-Med Testing Services, Inc. (Bio-Med).
4. The Drug Testing Program includes Medical Review Officer services, administrative services, collection services, laboratory services, program support, and ongoing City employee training and management training. The ongoing training includes, but is not limited to, periodic training for commercial driver's license holders, reasonable suspicion training for managers and supervisors, and training for bureau coordinators.
5. In order to ensure the City's Drug Testing Program is comprehensive, cost-effective and meets the City's needs, the Bureau of Human Resources administers the program, which is coordinated through various operating bureaus and divisions of City government.
6. The current contract with Bio-Med will expire on November 14, 2014. The City received three proposals in response to Category II of RFP Number BHR014 for the Drug Testing Program. Two of the proposers are state certified as a M/W/ESB firm.
7. Bio-Med received the highest score from the selection committee and was determined to be the organization best able to meet the City's Drug Testing Program needs.
8. The City wishes to enter into a five-year contract, which may be extended for five additional years, with Bio-Med for an amount not to exceed \$622,075 to provide drug, alcohol and steroid testing services.

NOW, THEREFORE, the Council directs:

- a. The Mayor and Auditor are hereby authorized to enter into a contract with Bio-Med in a form substantially in accordance with the agreement attached as Exhibit A.
- b. The Mayor and Auditor are hereby authorized to draw and deliver warrants in support of this contract.

Section 2. The Council declares that an emergency exists, as the current contract to provide drug, alcohol and steroid testing services expires November 14, 2014 and an interruption to this program would result in the City being out of compliance with federal regulations; therefore, this Ordinance shall be in full force and effect from and after its passage by the Council.

Passed by the Council: NOV 05 2014

Mayor Charlie Hales

Prepared by: Anna Kanwit:MW:ss

Date Prepared: October 20, 2014

LaVonne Griffin-Valade

Auditor of the City of Portland

By



Deputy

1140

1144
 Agenda No.
ORDINANCE NO. 18 6874
 Title

*Authorize contract with Bio-Med Testing, Inc. for an amount not to exceed \$622,075 for drug, alcohol and steroid testing services (Ordinance)

<p style="text-align: center;">INTRODUCED BY Commissioner/Auditor: Mayor Charlie Hales</p>	CLERK USE: DATE FILED <u>OCT 31 2014</u>
<p style="text-align: center;">COMMISSIONER APPROVAL</p> <p>Mayor—Finance and Administration - Hales <i>[Signature]</i></p> <p>Position 1/Utilities - Fritz</p> <p>Position 2/Works - Fish</p> <p>Position 3/Affairs - Saltzman</p> <p>Position 4/Safety - Novick</p>	<p style="text-align: center;">LaVonne Griffin-Valade Auditor of the City of Portland</p> <p>By: <u><i>[Signature]</i></u> Deputy</p>
<p style="text-align: center;">BUREAU APPROVAL</p> <p>Bureau: Bureau of Human Resources</p> <p>OMF CAO: Fred Miller <i>[Signature]</i></p> <p>Bureau Head: Anna Kanwit <i>[Signature]</i></p> <p>Prepared by: AK:MW:ss Date Prepared: October 20, 2014</p> <p>Financial Impact & Public Involvement Statement Completed <input checked="" type="checkbox"/> Amends Budget <input type="checkbox"/></p> <p>Portland Policy Document If "Yes" requires City Policy paragraph stated in document. Yes <input type="checkbox"/> No <input checked="" type="checkbox"/></p> <p>City Auditor Office Approval: required for Code Ordinances</p> <p>City Attorney Approval: Glen Fullilove, Deputy City Attorney required for contract, code, easement, franchise, comp plan, charter <i>[Signature]</i></p> <p>Council Meeting Date: November 5, 2014</p>	<p>ACTION TAKEN:</p>

AGENDA
<p>TIME CERTAIN <input type="checkbox"/></p> <p>Start time: _____</p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>
<p>CONSENT <input checked="" type="checkbox"/> <i>Pull</i></p>
<p>REGULAR <input type="checkbox"/></p> <p>Total amount of time needed: _____ (for presentation, testimony and discussion)</p>

FOUR-FIFTHS AGENDA	COMMISSIONERS VOTED AS FOLLOWS:		
		YEAS	NAYS
1. Fritz	1. Fritz	✓	
2. Fish	2. Fish	✓	
3. Saltzman	3. Saltzman	_____	
4. Novick	4. Novick	✓	
Hales	Hales	✓	