

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Kathleen Brenes-Morua		2. Telephone No. 503-823-5371	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (hearing date):  October 22, 2014	4b. Calendar (Check One)  <div style="display: flex; justify-content: space-around;"> <span>Regular <input checked="" type="checkbox"/></span> <span>Consent <input type="checkbox"/></span> <span>4/5ths <input type="checkbox"/></span> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: October 9, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Accept bid of James W. Fowler Co. and authorize a three-year Price Agreement for Urgent Rehabilitation of Sanitary and Storm Sewers for a not to exceed amount of \$9,000,000 (Procurement Report – Bid No. 116506)

**2) Purpose of the Proposed Legislation:**

Authorize the Chief Procurement Officer to execute the construction services price agreement for urgent rehabilitation of sanitary and storm sewers.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**3) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.**

No

**5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)**

Construction contract cost based on bids received is \$580,648.85.

**6) Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated or re-classified as a result of this legislation

- **Will positions be created or eliminated in future years as a result of this legislation?**  
No

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

## PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

**9) If “YES,” please answer the following questions:**

**a) What impacts are anticipated in the community from this proposed Council item?**

General installation, maintenance, repair and rehabilitation work of sanitary and storm sewer facilities along public right-of-ways and within public easements and rights-of-entry on private property throughout the BES service area.

**b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on July 21, 2014.

**c) How did public involvement shape the outcome of this Council item?**

Potential bidders were able to review the competitive solicitation, ask questions, provide comments and submit a bid in response to the Invitation to Bid (ITB). Bids received resulted in the award of the construction services price agreement contract.

**d) Who designed and implemented the public involvement related to this Council item?**

Procurement Services publically solicited the project as a competitive invitation to bids on the City of Portland Online Procurement Center which includes numerous contractors certified with the State of Oregon as minority, women and emerging small businesses. Procurement Services handled the procurement process. A prebid meeting was held and was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

**e) Primary contact for more information on this public involvement process (name, title, phone, email):**

Kathleen Brenes-Morua, Construction Procurement Supervisor, 503-823-5371,  
Kathleen.Brenes-Morua@portlandoregon.gov

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

Yes. The contractor shall perform additional outreach to minority, women and emerging small businesses (M/W/ESB) making good faith efforts to contract with M/W/ESB

subcontractors for available subcontracting opportunities on each work order issued under this price agreement.

Christine Moody, Chief Procurement Officer

*Christine Moody*

APPROPRIATION UNIT HEAD (Typed name and signature)



# CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE  
Charlie Hales, Mayor  
Fred Miller, Chief Administrative Officer  
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody  
Chief Procurement Officer  
Procurement Services  
1120 S.W. Fifth Avenue, Rm. 750  
Portland, Oregon 97204-1912  
(503) 823-5047  
FAX (503) 823-6865  
TTY (503) 823-6868

## MEMORANDUM

**DATE:** October 1, 2014  
**TO:** Mayor Charlie Hales  
**FROM:** Christine Moody, Chief Procurement Officer *CM*  
**SUBJECT:** Accept bid of James W. Fowler Co. and authorize a three-year Price Agreement for Urgent Rehabilitation of Sanitary and Storm Sewers for a not to exceed amount of \$9,000,000 (Procurement Report - Bid No. 117003)

1. **INTENDED THURSDAY FILING DATE:** October 16, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** October 22, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** The Bureau of Environmental Services (BES) is responsible for providing Portland residents with water quality protection, watershed planning, wastewater collection and treatment, sewer installation and stormwater management. More than one-third of the City's 2,500 miles of sewer pipes are over 80 years old and projects are underway to replace or repair aging sewers.

Ordinance Number 186559 adopted May 7, 2014 authorized a contract and provided for payment for the Price Agreement for Urgent Rehabilitation of Sanitary and Storm Sewers with an initial contract term of one year, renewable up to an additional two years for a total duration not to exceed three years. The purpose of this price agreement is to complete sanitary and storm system rehabilitation work requiring urgent attention through issuance of work orders.

8. **FINANCIAL IMPACT:** The engineer's estimate for this price agreement was \$3,000,000 for a one-year term and the confidence level was high. The total

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*To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.*

expenditure will be a not to exceed \$9,000,000 for a three-year term. Funds are available in the FY 2014 Budget, Bureau of Environmental Services.

9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award a price agreement to James W. Fowler Co. in the amount of \$3,000,000 for a one year period renewable up to two additional years for a total not to exceed amount of \$9,000,000.
10. **SCOPE OF WORK ON PROJECT:** The scope of work includes all labor, materials, tools, equipment, and supervision necessary for the general installation, maintenance, repair and rehabilitation of sanitary and storm sewer facilities along public right-of-ways and within public easements and rights-of-entry on private property throughout the Bureau of Environmental Services service area and any other related work required pursuant to a Work Order.

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Scott Clement		2. Telephone No. 503 823 5563	3. Bureau/Office/Dept. BES – Engineering Services
4a. To be filed (hearing date): April 30, 2014	4b. Calendar (Check One) Regular <input type="checkbox"/> Consent <input checked="" type="checkbox"/> 4/5ths <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Authorize contract(s) and provide for payment for Price Agreement for Urgent Rehabilitation of Sanitary and Storm Sewers Project for \$3,000,000/year.

**2) Purpose of the Proposed Legislation:**

To authorize the Commissioner to execute a contract(s) and provide for payment for the Price Agreement for Urgent Rehabilitation of Sanitary and Storm Sewers Project for \$3,000,000/year, \$9,000,000 for three years.

**3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?**

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

**FINANCIAL IMPACT**

**4) Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This will neither generate or reduce current or future revenue.

**5) Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

**6) Staffing Requirements:**

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No positions will be created, eliminated or re-classified.

- Will positions be created or eliminated in *future years* as a result of this legislation?

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]



PUBLIC INVOLVEMENT

186559

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

X NO: Please, explain why below; and proceed to Question #10.

Public involvement for construction projects is typically performed in the months/weeks prior to the initiation of the work. In this contract, this period will fall after this contract is in place but prior to the issuance of work orders.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

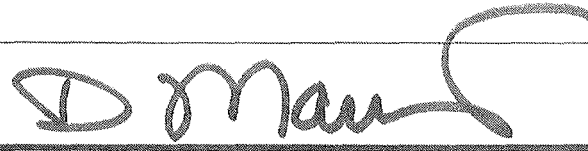
c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Yes. Prior to the issuance of any Work Order for construction the Bureau will conduct its typical outreach and involvement with the impacted residents/ratepayers.

*WFR*  


Dean Marriott, Director, Bureau of Environmental Services