

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Douglas Hardy	2. Telephone No. 503-823-7816	3. Bureau/Office/Dept. Bureau of Development Services
4a. To be filed (hearing date): October 22, 2014	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and FPD Budget Analyst: October 9, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed	6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Appoint Charles Benson to the Adjustment Committee for a 4-year term to expire October 21, 2018 and reappoint Anyeley Hallova and Suzanne Zuniga to the Adjustment Committee for four years terms to expire June 30, 2018 (Report)

2) Purpose of the Proposed Legislation:

With this legislation, one of the “Engineering, Financing, Construction, Building Management or Land Development” positions on the Adjustment Committee will be filled by Charles Benson, and the two Urban Design/Architecture/Landscape Architecture positions on the Committee will be filled by Anyeley Hallova and Suzanne Zuniga.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

Neither. The appointments are citizen volunteer positions.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the level of confidence.)

Neither. The appointments are citizen-volunteer positions.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- YES:** Please proceed to Question #9.
 NO: Please, explain why below; and proceed to Question #10.

9) If “YES,” please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

None. These are ongoing citizen-volunteer appointments to the Adjustment Committee.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

A Media Advisory was circulated in April 21, 2014, advertising the opening on the Adjustment Committee, with a notice included in the *Oregonian* and the *Daily Journal of Commerce*. The Media Advisory was also sent to a list of local Diversity Stakeholders. An announcement regarding the openings was also included on the Bureau of Development Services (BDS) website, and at the Office of Neighborhood Involvement (ONI). Information about the vacancy was also included in the *Plans Examiner*, an electronic newsletter published by BDS that is widely distributed to BDS customers and stakeholders, as well as neighborhood associations and community groups. Interested members of the public were required to submit an Interest Form and resume to ONI, which were then forwarded to BDS for consideration.

c) How did public involvement shape the outcome of this Council item?

Since individuals must apply for Adjustment Committee vacancies, the participation of stakeholders was crucial to generating qualified applicants and filling the vacant positions.

d) Who designed and implemented the public involvement related to this Council item?

The Bureau of Development Services and the Office of Neighborhood Involvement.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Douglas Hardy, BDS Supervising Planner, 503-823-7816, douglas.hardy@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Yes. The Committee appointments rotate every four years.



Paul L. Scarlett, Director, Bureau of Development Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF
PORTLAND, OREGON

Amanda Fritz, Commissioner

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October 9, 2014

To: Mayor Charlie Hales
Commissioner Nick Fish
Commissioner Steve Novick
Commissioner Dan Saltzman

From: Amanda Fritz 
Commissioner of Public Utilities

Subject: Appointment and Reappointments to the Adjustment Committee

Appointment

Land Use Services Division Manager Rebecca Esau and Section Manager Douglas Hardy reviewed four Interest Forms that were ultimately submitted to the Office of Neighborhood Involvement (ONI) in response to the Media Advisory that was sent out earlier this summer seeking replacement members for two open seats on the Adjustment Committee – the Engineering, Financing, Construction, Building Management or Land Development position and the Public at Large position. One candidate rose quickly to the top, **Charles Benson**.

Charles is currently an on-call planning consultant with The Village Alliance, preparing environmental review documentation to the New York City Department of City Planning, as well as, documentary research and support for place-making and streetscape improvements.

Charles has a total of 16 years professional experience in the planning field, including prior employment working for seven years as the Technical Director of Planning for AKRF, Inc. in New York City, guiding both public and private clients through the land use review process. In that role, he made presentations before the New York City Planning commission and Board of Standards and Appeals.

He has a Bachelor of Science in City & Regional Planning from California Polytechnic State University, and has completed course work at Massachusetts Institute of Technology.

I am recommending Charles be appointed to the Engineering, Financing, Construction, Building Management or Land Development position. Charles' first, 4-year term would be from October 22, 2014, through October 21, 2018.

Reappointments

There are currently two members on the Committee whose terms expired June 30, 2014: **Anyeley Hallova** and **Suzanne Zuniga**. I am recommending that both members be reappointed to the Committee.

Anyeley was first appointed to the Adjustment Committee on June 30, 2010, in the urban design, architecture or landscape architecture membership category. She brings to the Committee 10 years of real estate development experience ranging from mixed-use sustainable developments to large-scale downtown master plans. She currently is employed with Project ^, a values driven real estate developer that provides resources, practices and stewardship for its clients. She has a Bachelor of Science in Environmental Systems Technology from Cornell, and a Master of Landscape Architecture from Harvard. If reappointed, Anyeley's second term would from July 1, 2014 to expire June 30, 2018.

Suzanne has served on the Adjustment Committee since March 7, 2012 completing a vacant partial term, in the urban design, architecture or landscape architecture membership category. She has been licensed as an architect since 1994, and is currently a principal in her own firm, Suzanne Zuniga Architect LLC. Suzanne has a Bachelor of Architecture from the University of Texas at Austin, and a Master of Architecture from Yale. Her extensive portfolio in residential and commercial work, and experience with Portland Design Review and permitting processes have been invaluable to the Adjustment Committee. If reappointed, Suzanne's first full term would be from July 1, 2014 to expire June 30, 2018.

With this appointment and reappointments, the Adjustment Committee will still have one remaining vacancy in the Public at Large position. I have enclosed an updated Adjustment Committee membership list for your records.

Enclosure

Adjustment Committee

The Adjustment Committee, authorized under Portland City Code 33.710.070, reviews adjustment requests to the development standards of Title 33 [Planning and Zoning Regulations]. The Adjustment Committee consists of seven members, none of whom may hold public elective office. The committee must include three persons representing the public at large, two members in either urban design, architecture, or landscape architecture, and two members experienced in either engineering, financing construction, management of buildings, or land development. The members are appointed by the Mayor and confirmed by the City Council. The terms shall be a maximum of four years with a maximum of two full terms.

The Adjustment Committee meets on the first and third Tuesday of each month from 9:00 –12:00.

Current members of the Adjustment Committee:

<u>Name</u>	<u>Membership Category</u>	<u>Term Expires</u>
Roger Alfred	Public at Large	6/30/17 [2 nd full term]
Vacant	Public at Large	6/30/14 [2 nd full term]
Claire Carder	Public at Large	3/4/18 [1 st full term]
Suzanne Zuniga	Architect	6/30/18 [1 st full term]
Anyeley Hallova	Design	6/30/18 [2 nd full term]
Elliott Veazey	Engineering, Construction	3/4/18 [1 st full term]
Charles Benson	Engineering, Finance	10/21/18 [1 st full term]

Staff to the Adjustment Committee: Douglas Hardy 503-823-7816
Amy Bacher 503-823-7295

This page revised October 2014