

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Bill Hoffman	2. Telephone No. 3-7219	3. Bureau/Office/Dept. PBOT/Capital Projects
4a. To be filed (date): October 15, 2014	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>	5. Date Submitted to Commissioner's office and CBO Budget Analyst: October 3, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed

1) Legislation Title:

*Authorize a contract with HDR Engineering Inc. for the Right of Way Project and Pavement Coordination project in the amount of \$250,000 (Ordinance)

2) Purpose of the Proposed Legislation:

Enter into a contract for consultant services.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--------------------------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT**Revenue and/or Expense:**

Is ALL the Revenue and/or Expense a part of the current year's budget? or 5-yr CIP? _____

SAP COST OBJECT No(s).: _____

All Revenue and Expense financial questions must be completed regardless of the current year's budget. Documents may be returned where the FIPIS portion has not been sufficiently completed.

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

N/A

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense?

\$250,000 budgeted Mayor's Innovation Fund grant. Confidence is high because scope and price were negotiated.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*
No
- **Will positions be created or eliminated in future years as a result of this legislation?**
No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Better coordination can result in reduced impacts to residents and community members.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

BES, Water Bureau, BTS, private utilities. The public outreach for the RFP selection followed the City's Procurement policies and was led by Purchasing (OMF Internal Business Services). The Minority Evaluator Program was engaged as a part of the selection committee. Two proposals were received neither M/W/ESB firms. HDR has consistently attempted to achieve the City's 20% aspirational diversity goal on its projects and also has programs and policies in place for workforce demographics to ensure a diverse workforce. HDR also has ongoing management tools for on-the-job training, mentoring, technical training and professional development for women and people of color.

c) How did public involvement shape the outcome of this Council item?

Public concern about repetitive street cuts, PBOT's maintenance backlog, and the desire for better coordination led to this process.

d) Who designed and implemented the public involvement related to this Council item?

Bill Hoffman.

e) Primary contact for more information on this public involvement process (name, title, phone, email):

Bill Hoffman, Capital Projects Manager, 3-7219, bill.hoffman@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

This process will lead to implementation, during implementation PBOT will pursue additional involvement.

KK 9-26-14

BUREAU DIRECTOR

LEAH TREAT, Bureau of Transportation