

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kelly Davis-McKernan		2. Telephone No. 503-823-7574	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (date): October 1, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: October 15, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Accept bid of Titan Utilities, LLC for the Underground Injection Controls (UIC) Category 3 Retrofit project for \$1,187,175.00 (Procurement Report – Bid No. 117184)

2) Purpose of the Proposed Legislation:

Authorize the Chief Procurement Officer to execute the construction contract for the underground injection controls project.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|---|------------------------------------|---|
| <input type="checkbox"/> City-wide/Regional | <input checked="" type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input checked="" type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input checked="" type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input checked="" type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |
| <input type="checkbox"/> Internal City Government Services | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City related to this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*

Construction contract cost based on bids received is \$1,187,175.00

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a

result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated or re-classified as a result of this legislation.

- **Will positions be created or eliminated in future years as a result of this legislation?**
No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate “new” in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ YES: Please proceed to Question #9.

☐ NO: Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

Construction activities will occur at various sites for short durations of time. Anticipated impacts during construction include some temporary traffic delays, lane restrictions, traffic detours, noise and vibration.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for bids on August 18, 2014.

c) How did public involvement shape the outcome of this Council item?

Potential bidders were able to review the competitive solicitation, ask questions, provide comments and submit a bid in response to the Invitation to Bid (ITB). Bids received resulted in the award of the construction contract.

d) Who designed and implemented the public involvement related to this Council item?

Procurement Services publically solicited the project as a competitive invitation to bid on the Online Procurement Center which includes numerous contractors certified with the State of Oregon as minority, women and emerging small businesses. Procurement Services managed the procurement process. A prebid meeting was held and was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

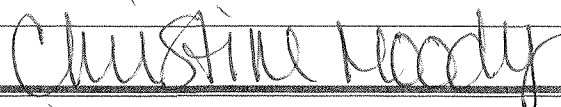
e) Primary contact for more information on this public involvement process (name, title, phone, email):

Kelly Davis-McKernan, Sr. Procurement Specialist, 503-823-7574, Kelly.davis-mckernan@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction contract.

Christine Moody, Chief Procurement Officer



BUREAU DIRECTOR (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services

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MEMORANDUM

DATE: OCTOBER 1, 2014
TO: Mayor Charlie Hales
FROM: Christine Moody, Chief Procurement Officer
SUBJECT: Accept bid of Titan Utilities, LLC for the Underground Injection Controls Category 3 Retrofit Project for \$1,187,175.00 (Procurement Report - Bid No. 117184)

1. **INTENDED FILING DATE:** October 1, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** October 15, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody, 503-823-1095
4. **PLACE ON:** ☐ CONSENT ☒ REGULAR
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ Y ☐ N ☐ N/A
6. **ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☐ Yes ☐ No ☒ N/A

7. **BACKGROUND/ANALYSIS:** The Retrofit Project involves the construction of sediment manholes, sumps and green street facilities within the right of way. The Underground Injection Controls (UIC) Category 3 Retrofit Project will bring the City's UICs into compliance with the permit issued by the Department of Environmental Equality (DEQ Permit #102830). Work under this Project to include erosion control measures, constructing sedimentation manholes, sump shallowing and green street facilities throughout east Portland. Ordinance Number 186695 adopted June 25, 2014 authorized a contract and provided for payment for the UIC Category 3 Retrofit Project.

DEQ requires that all UICs within 500 feet of a drinking or irrigation well have a minimum five feet of separation between the bottom of the UIC and seasonal high groundwater. Furthermore DEQ requires that all other existing UICs that currently do not have a minimum of five feet of separation between the bottom of the UIC and seasonal high groundwater should include pretreatment prior to injection into the subsurface.

8. **FINANCIAL IMPACT:** The engineer's estimate for this project was \$870,000.00 and the confidence level was Optimal. Funds are available in the Sewer System Operating Fund, FY 2014/2015 Budget, Bureau of Environmental Services, WBS Element E10570.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

9. **RECOMMENDATION/ACTION REQUESTED:** Accept Recommendation to award contract to Titan Utilities, LLC in the amount of \$1,187,175.00.
10. **SCOPE OF WORK ON PROJECT:** The UIC Category 3 Retrofit project involves the construction of sediment manholes, sumps, and green street facilities within the right of way throughout east Portland.