

**Portland Housing Bureau
Expense Tracking Report - Travel/Training & Director's Office
For the Period From JUL 2014 to SEP 2014**

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000001	Gen Fund Bus Ops Admin	521 - Professional Services	\$0.00		\$0.00
		522 - Utilities	\$349.09		\$349.09
		524 - Repair & Maintenance Serv	\$508.70		\$508.70
		529 - Miscellaneous Services	\$251.06		\$251.06
		531 - Office Supplies	\$1,045.37		\$1,045.37
		532 - Operating Supplies	\$172.27		\$172.27
		534 - Minor Equipment & Tools	\$168.75		\$168.75
		539 - Commodities	\$1,153.88		\$1,153.88
		541 - Continuing Education	\$13,235.85		\$13,235.85
		542 - Travel Expenses	\$2,448.00		\$2,448.00
		544 - Space Rental	(\$16,341.51)		(\$16,341.51)
		548 - Operating Leases	\$115,324.92		\$115,324.92
		549 - Miscellaneous	(\$3,548.39)		(\$3,548.39)
		Internal Order Total	\$114,767.99		\$114,767.99

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000151	Travel/Training Business Operator	542 - Travel Expenses	\$1,312.00		\$1,312.00
		Internal Order Total	\$1,312.00		\$1,312.00

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000150	Travel/Training Director's Office	541 - Continuing Education	\$1,794.60		\$1,794.60
		Internal Order Total	\$1,794.60		\$1,794.60

Internal Order	Description	Expense Type	Expenses	Encumbered	Total
9HCMG0000153	Travel/Training Hsg Access & Stab	541 - Continuing Education	\$150.00		\$150.00
		542 - Travel Expenses	\$1,205.50		\$1,205.50
		Internal Order Total	\$1,355.50		\$1,355.50

		Grand Total	\$119,230.09		\$119,230.09
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Includes all external M&S expenses charged against cost objects displayed