

Portland, Oregon

FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Susan Hartnett	2. Telephone No. 823-6958	3. Bureau/Office/Dept. OMF
4a. To be filed (hearing date): October 1, 2014	4b. Calendar (Check One) Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/>	5. Date Submitted to Commissioner's office and CBO Budget Analyst: 9/18/2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed	6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: *Authorize a contract with Nelson Capitol Construction Program Management, LLC in the amount of \$125,165 for construction project management and cost estimation services at the Veterans Memorial Coliseum as solicited through RFP No. 117059 (Ordinance)

2) Purpose of the Proposed Legislation: This ordinance authorizes a contract with a construction project management consultant for cost estimation services and construction project management services at the Veterans Memorial Coliseum (VMC) and other City-owned Rose Quarter properties. The contract requires Council approval because it exceeds \$100,000.

The contract includes the cost estimation services needed for the VMC Options Study, which will examine several renovation scenarios and three other options for the future of the facility.

The contract also includes ongoing construction project management services for work at the VMC and other City-owned Rose Quarter properties, including the parking garages and plaza.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input checked="" type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. This legislation will not generate or reduce current or future revenue coming to the City. The VMC Options Study will produce an assessment of the potential for future development to improve the VMC's financial performance.

5) Expense: What are the costs to the City as a result of this legislation? What is the source

of funding for the expense? This legislation will result in a one-time expenditure of \$125,165. The source of funding for this expense is the Spectator Facilities Fund, which includes this expenditure in the budget for FY 2014-15.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? No.
- Will positions be created or eliminated in *future years* as a result of this legislation? No.

7) Change in Appropriations

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☐ YES: Please proceed to Question #9.

☒ NO: Please, explain why below; and proceed to Question #10.

No community involvement was included in the development of this Council item because work to be performed under this contract will be accomplished with appropriate public involvement, particularly with key stakeholder groups.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Limited public involvement is anticipated for the VMC Options Study.

Fred Miller, CAO



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

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DATE: September 17, 2014

TO: Mayor Charlie Hales

FROM: Fred Miller, Chief Administrative Officer

Fred Miller

TITLE: *Authorize a contract with Nelson Capitol Construction Program Management, LLC in the amount of \$125,165 for construction project management and cost estimation services at the Veterans Memorial Coliseum as solicited through RFP No. 117059 (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** 9/25/2014
2. **REQUESTED COUNCIL AGENDA DATE:** 10/1/2014
3. **CONTACT NAME & NUMBER:** Susan Hartnett, 503-823-6958
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR** ☐ **TIME CERTAIN**
5. **FINANCIAL IMPACT & PUBLIC INVOLVEMENT STATEMENT ATTACHED:**
☒ **Y** ☐ **N**
6. **(2) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**

7. BACKGROUND/ANALYSIS

This ordinance authorizes a contract with a construction project management consultant for cost estimation services and construction project management services at the Veterans Memorial Coliseum (VMC) and other City-owned Rose Quarter properties. The contract requires Council approval because it exceeds \$100,000.

Previous work on reuse and renovation of the VMC was completed in 2012 but did not move to implementation. OMF has initiated the VMC Options Study to build upon prior efforts and examine several renovation scenarios and options to continue under the current operating conditions, close the facility or consider the potential redevelopment of the site. The contract authorized by this Ordinance includes the cost estimation services needed for the VMC Options Study.

The contract also includes ongoing construction project management services for work at the VMC and other City-owned Rose Quarter properties, including ADA Transition Plan implementation efforts at the parking garages and capital improvements to the above grade planter boxes in the plaza.

8. FINANCIAL IMPACT

This legislation will result in a one-time expenditure of \$125,165, which is in the FY 2014-15 Spectator Facilities budget, and will not generate or reduce current or future revenue to the City.

9. RECOMMENDATION/ACTION REQUESTED

The CAO recommends that Council authorize this contract.

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To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.