

Portland, Oregon  
**FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT**  
**For Council Action Items**

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Kirk Nibler		2. Telephone No. (503) 823-6057	3. Bureau/Office/Dept. Water Bureau /Operations
4a. To be filed (date):  September 25, 2014	4b. Calendar (Check One)  Regular    Consent    4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: September 17, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

**1) Legislation Title:**

Authorize an Agreement with Clark Regional Emergency Services Agency for the installation and co-location of radio equipment in the amount of \$29,335 and provide funding for site improvements in the amount of \$16,000 (Ordinance)

**2) Purpose of the Proposed Legislation:**

Clark Regional Emergency Services Agency (CRESA) has the legal right of possession of approximately 2,500 square feet of space situated on the property commonly known as Prune Hill in Clark County, Washington. CRESA operates a mobile radio service facility at this location.

The Water Bureau operates and maintains Data Radio Equipment for Supervisory Control and Data Acquisition (SCADA) communications at the Prune Hill Location. This radio equipment is essential for bureau monitoring and control of critical facilities throughout the Portland metropolitan area.

The bureau had the ability to enter into an agreement with CRESA to utilize a portion of the CRESA's telecommunications site for the installation and co-location of radio equipment. This location provides secured space, utility and emergency power, climate control for Water Bureau radio equipment, and allows access to the facility twenty-four hours a day, seven days a week. The Co-Location Agreement grants the bureau the right to install, maintain, and operate at its own expense a telecommunication facility.

The Water Bureau will also pay for CRESA to hire an engineering firm to determine whether any structural improvement to the existing tower on the property will be required in order to attach bureau equipment. Upon completion of the review, CRESA will provide the findings to the bureau. The bureau will determine whether the improvement identified from the study are necessary and whether a long term agreement with CRESA is beneficial to both parties.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- |  |                                    |                                    |                                |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast             | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East  |
| <input type="checkbox"/> Central City                  |                                    |                                    |                                |

4) **Revenue:** Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No, the proposed action will not result in a change in the forecast water rates.

### FINANCIAL IMPACT

5) **Expense:** What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

The total not to exceed amount of the Co-Location Agreement is \$5,335 for the first year. The total cost for subsequent years may fluctuate per fiscal year. The current estimate per fiscal year is \$6,000. The Co-Location Agreement will not exceed \$29,335 for the five year term of the agreement.

If the CRESA report findings indicate that conditions warrant that a future master radio upgrade must be installed by the Water Bureau within the next five years, the Bureau will provide Council with a report recommending the acceptance of the structural improvement for a cost not to exceed \$16,000. Funding for any future master radio upgrades will be requested in the appropriate Fiscal Year Budget.

6) **Staffing Requirements:**

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

*(Complete the following section only if an amendment to the budget is proposed.)*

**7) Change in Appropriations** *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

<b>Fund</b>	<b>Fund Center</b>	<b>Commitment Item</b>	<b>Functional Area</b>	<b>Funded Program</b>	<b>Grant</b>	<b>Sponsored Program</b>	<b>Amount</b>

**[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]**

PUBLIC INVOLVEMENT

**8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:**

- YES:** Please proceed to Question #9.  
 **NO:** Please, explain why below; and proceed to Question #10.

The project supports a Co-Location Agreement with Clark Regional Emergency Services Agency for the installation and co-location of radio equipment. Due to the isolated location of the site no nearby residents will be impacted and there will be no work in the right-of-way or traffic interruptions. There was no opportunity for public involvement with this project.

**9) If "YES," please answer the following questions:**

- a) What impacts are anticipated in the community from this proposed Council item?**
- b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?**
- c) How did public involvement shape the outcome of this Council item?**
- d) Who designed and implemented the public involvement related to this Council item?**
- e) Primary contact for more information on this public involvement process (name, title, phone, email):**

**10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.**

No. The project Co-Location Agreement with Clark Regional Emergency Services Agency is for the one-time co-location and install of radio equipment.

David G. Shaff, Administrator

APPROPRIATION UNIT HEAD (Typed name and signature)