

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Anna Kanwit (Cathy Bless)		2. Telephone No. 503-823-5207	3. Bureau/Office/Dept. OMF/Bureau of Human Resources
4a. To be filed (hearing date): October 8, 2014	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst: September 23, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

* Authorize contract with Aon Consulting, Inc. to provide benefit consulting services and insurance broker of record to the City of Portland for the period of July 1, 2014 through June 30, 2019. (Ordinance)

2) Purpose of the Proposed Legislation:

Approve the contract with Aon Consulting, Inc. to provide benefit consulting services and insurance broker of record to the City of Portland effective July 1, 2014 through June 30, 2019.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)? NA

- | | | | |
|---------------------------------------------|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or

match required. If there is a project estimate, please identify the level of confidence.)

Budgeted costs for the consulting contract are funded through fiscal Year 2014-15 appropriations within the Health Fund.

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a result of this legislation? (If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.) NO
- Will positions be created or eliminated in future years as a result of this legislation? NO

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

YES: Please proceed to Question #9.

NO: Please, explain why below; and proceed to Question #10. The contract is an internal agreement to support the administration of employee health and welfare

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not. No, these are internal contracts to support the administration of employee health and welfare



APPROPRIATION UNIT HEAD (Anna Kanwit, Human Resource Director)



Anna Kanwit, Director
1120 SW 5th Ave., Rm. 404
Portland, Oregon 97204-1912
(503) 823-3572
Fax (503) 823-4156

Office of Management and Finance

Fred Miller, Chief Administrative Officer

DATE: September 17, 2014

TO: Mayor Charlie Hales

FROM: Anna Kanwit, Human Resources Director

FOR MAYOR'S OFFICE USE ONLY

Reviewed by Bureau Liaison _____

RE: ORDINANCE TITLE: * Authorize contract with Aon Consulting, Inc. to provide benefit consulting services and insurance broker of record to the City of Portland for the period of July 1, 2014 through June 30, 2019. (Ordinance)

- 1. **INTENDED THURSDAY FILING DATE:** October 2, 2014
- 2. **REQUESTED COUNCIL AGENDA DATE:** October 8, 2014
- 3. **CONTACT NAME & NUMBER:** Cathy Bless, 503-823-5207
- 4. **PLACE ON:** X **CONSENT** **REGULAR**
- 5. **BUDGET IMPACT STATEMENT ATTACHED:** X **Y** **N** **N/A**
- 6. **(3) ORIGINAL COPIES OF CONTRACTS APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED:** **Yes** **No** X **N/A**

7. BACKGROUND/ANALYSIS

The ordinance authorizes an agreement with Aon Consulting, Inc. to provide benefit consulting and insurance broker of record services to the City of Portland for the period of July 1, 2014 through June 30, 2019. The City conducted a competitive bid process and received four proposals. The selection committee interviewed the top two proposers and unanimously choose Aon's proposal as the most advantageous to the City after the final interview. Due to competing benefit projects and staff demands, the formal contract procurement process for this service was delayed.

8. FINANCIAL IMPACT

The total compensation to Aon Consulting for its services will not exceed \$1,611,105 for the entire contract period of July 1, 2014 through June 30, 2019.

9. FINANCIAL IMPACT

The Health Fund includes appropriation in support of the costs associated with this contract.

10. RECOMMENDATION/ACTION REQUESTED

I recommend that the Mayor and City Council approve this ordinance.

Charlie Hales, Mayor

We are an equal opportunity employer

Please notify the City of Portland of the need for ADA accommodations no less than five (5) days prior to any City-sponsored event by contacting the Bureau of Human Resources at 503-823-3572 or the City's TTY at 503-823-6868.

