

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Matt Freid		2. Telephone No. 503 823 4219	3. Bureau/Office/Dept. Technology Services
4a. To be filed (hearing date): August 13, 2014	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Authorize a contract with Environmental Systems Research Institute (ESRI) for an enterprise software license in an amount not to exceed \$944,000.00 over a three-year term. (Ordinance)

2) Purpose of the Proposed Legislation:

To execute an Enterprise Software License Agreement with ESRI for the geographic information systems (GIS) software used by the City.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

This legislation does not generate or reduce current or future revenue.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)

4. An estimated \$944,000 in expense will be incurred as a result of this legislation over a three-year period. The cost for this software license is funded through rates paid to the Corporate GIS Program in BTS by PBOT, PWB, BES, Fire, Police, BOEC, Parks, PDC,

BDS and BPS. The price of this contract is as budgeted for the 2014-15 fiscal year, and the next two years are the cost forecasted in the CGIS five year budget plan. The level of confidence in the cost estimate for this contract is high, as there is a price quotation provided by ESRI.

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No positions will be created, eliminated or re-classified in the current year as a result of this legislation.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

No change in appropriation is required.

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

- ☐ **YES:** Please proceed to Question #9.
☒ **NO:** Please, explain why below; and proceed to Question #10.

Renewal of the license for internal use of GIS software for City information systems.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

c) How did public involvement shape the outcome of this Council item?

d) Who designed and implemented the public involvement related to this Council item?

e) Primary contact for more information on this public involvement process (name, title, phone, email):

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No, renewal of a software license does not require public comment of involvement.

Ben Berry



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

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Christine Moody
Chief Procurement Officer
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(503) 823-5047
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FOR MAYOR'S OFFICE USE ONLY

DATE: July 17, 2014

TO: Mayor Charlie Hales

FROM: Christine Moody, Chief Procurement Officer CM

Reviewed by Bureau Liaison _____

RE: *Authorize a contract with Environmental Systems Research Institute (ESRI) for an enterprise software license in an amount not to exceed \$944,000.00 over a three-year term. (Ordinance)

1. **INTENDED THURSDAY FILING DATE:** July 31, 2014
2. **REQUESTED COUNCIL AGENDA DATE:** August 13, 2014
3. **CONTACT NAME & NUMBER:** Christine Moody x31095
4. **PLACE ON:** ☒ **CONSENT** ☐ **REGULAR**
5. **BUDGET IMPACT STATEMENT ATTACHED:** ☒ **Yes** ☐ **No** ☐ **N/A**
6. **ONE (1) ORIGINAL OF CONTRACT "APPROVED AS TO FORM" BY CITY ATTORNEY ATTACHED:** ☐ **Yes** ☐ **No** ☒ **N/A**

7. BACKGROUND/ANALYSIS:

The ESRI GIS software is the City standard, being used by the bureaus of Transportation, Water, Environmental Services, Fire, Police, Emergency Communication, Parks, Development Services, Planning and Sustainability and Portland Development Commission and over 2,000 City staff members. In accordance with Administrative Rule BTS-5.01, Corporate Geographic Information System, the City has standardized on the Environmental Systems Research Institute (ESRI) GIS software.

Through the corporate GIS program, an Enterprise License for software is maintained. By contracting for this software in this manner, the City realizes substantial cost savings, eliminates redundancy, promotes standardization, and provides business efficiencies. It provides the mapping engine for Portlandmaps.com and is used extensively by the public and bureaus for creating maps, editing GIS data and performing spatial analysis, as well as providing crucial data and mapping for utility assets, crime analysis, emergency response, and planning decisions. The standardization on ESRI's platform has made the sharing of spatial data and functionality across the City much easier.

Previously, under Ordinance No. 173164, the City executed contract #32266 with Environmental Systems Research Institute and on January 25, 2006, the Council passed Ordinance No. 179884 authorizing execution of a contract for an Enterprise Site License (No. 40983) with ESRI for the GIS software. The purchase of software licenses and upgrades are allowed as Special Procurements under City Code 5.33.220.12.

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Legal issues - none known

Controversial issues – none known

Citizen participation – none known

Link to current city policies – none

Other governmental participation - none

8. FINANCIAL IMPACT:

The estimated cost for this enterprise license over a three-year period is \$944,000. The cost for this license is funded through rates paid to the Corporate GIS Program in BTS by PBOT, PWB, BES, Fire, Police, BOEC, Parks, PDC, BDS and BPS. By contracting for this software with a coordinated citywide effort, the City realizes substantial savings, reduces time spent on procurement and makes the software available to all city staff members without additional cost. The price of this contract is the exact budgeted cost for the 2014-15 fiscal year, and the next two years are the cost forecasted in the CGIS five-year budget plan. There are no additional unbudgeted costs needed for this contract.

9. RECOMMENDATION/ACTION REQUESTED:

Authorize a contract between Environmental Systems Research Institute (ESRI) and the City of Portland for an enterprise software license in an amount not to exceed \$944,000.00 over a three-year term.