

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to Financial Planning Division. Retain copy.)

1. Name of Initiator Deborah Sievert Morris		2. Telephone No. 503-823-7338	3. Bureau/Office/Dept. Bureau of Development Services, 299/5000
4a. To be filed (hearing date): July 23, 2014	4b. Calendar (Check One) Regular Consent 4/5ths <input type="checkbox"/> <input checked="" type="checkbox"/> <input type="checkbox"/>		5. Date Submitted to Commissioner's office and FPD Budget Analyst: July 17, 2014
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title:

Reappoint Jonathan Gray, Steve Houston, Dale Lovett, and Roy Moore and appoint Victoria Haynes to the Plumbing Code Board of Appeal for 3-year terms (Report)

2) Purpose of the Proposed Legislation:

These appointments will fill all three positions and one alternate position on the Plumbing Code Board of Appeal as required by Portland City Code Title 25.07.010.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input checked="" type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source.

No.

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? (Please include costs in the current fiscal year as well as costs in future years. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the *level of confidence*.)

N/A

6) Staffing Requirements:

- Will any positions be created, eliminated or re-classified in the current year as a

result of this legislation? *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)*

No.

- **Will positions be created or eliminated in future years as a result of this legislation?**

No.

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item?

This is an ongoing citizen-volunteer appointment to the Plumbing Code Board of Appeal. It will assist the community by maintaining the ability to appeal internal plumbing code decisions to an outside appeal board.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved?

There has been active on-going recruitment for an alternate member of the Plumbing Appeal Board. Current Board members notified their constituent groups of the vacant positions, and BDS included information about the vacancy in multiple issues of its *Plans Examiner* newsletter. The *Plans Examiner* is widely distributed electronically to BDS customers and stakeholders, as well as neighborhood associations and community groups. A link to the Plans Examiner is available on the BDS website. An interested applicant files an application of Interest with the Office of Neighborhood Involvement (ONI). Once ONI receives the applications and conflict of interest forms, it forwards those documents to Terry Whitehill in BDS for review.

c) How did public involvement shape the outcome of this Council item?

Since individuals must apply for Plumbing Code Board of Appeal vacancies, the participation of stakeholders was crucial to generating qualified applicants and filling the vacant position.

d) Who designed and implemented the public involvement related to this Council item?

The Bureau of Development Services.

e) Primary contact for more information on this public involvement process (name, title, phone, email): BDS: Terry Whitehill, Plan Review Manager; (503) 823-7639; terry.whitehill@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

Yes. When new appointments are made to the Plumbing Code Board of Appeal, there will be a public involvement process and Council action.

Subrah Sweet Momi for Paul L. Scarlett

Paul L. Scarlett, Director, Bureau of Development Services

APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF

PORTLAND, OREGON

Amanda Fritz, Commissioner

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July 3, 2014

To: Mayor Charlie Hales
Office of the Mayor

From: Amanda Fritz, Commissioner
Office of Public Utilities

*Thomas Dwyer
C of St.*

Subject: Reappointments and Appointment to the Plumbing Code Board of Appeal

Reappointment and Appointment Recommendations

The current Plumbing Code Board of Appeal terms have expired. Portland City Code 25.07.010 requires that the Plumbing Board of Appeal have three members appointed by the Mayor. One member must be a plumbing contractor with knowledge regarding the safety aspects of plumbing installations; one member must be a plumbing design expert; and one member must be from the public at large. There must also be an alternate member appointed for each of the categories.

The current members are: Steve Houston (plumbing contractor), Gary Toole (plumbing design member), and Roy Moore (public-at-large member). There are also currently two alternates on the Plumbing Board, Dale Lovett (plumbing contractor) and Jon Gray (plumbing design member). All of these individuals have proven to be valuable contributors to the Board and its work during their tenures.

Gary Toole has decided not to renew his membership on the board. I am recommending that **Jon Gray** be reappointed and moved from alternate to the Plumbing Design member of the board. I am also recommending that **Steve Houston** and **Roy Moore** be reappointed to their current positions, Plumbing Contractor and Public-at-large Member, respectively. Their partial 3-year terms would be from July 23, 2014 and expire December 31, 2016.

Attached is an application from **Victoria Haynes** (Public-at-large alternate). We are recommending that she be appointed as an alternate to the board. We are also recommending that **Dale Lovett** (Plumbing Contractor alternate) be reappointed as an alternate member. Their partial 3-year terms would be from July 23, 2014 and expire June 7, 2017.

These proposed reappointments and the appointment of Victoria Haynes will help ensure the continuation of the good work of the Appeal Board and leave one vacancy of an alternate with Plumbing Design expertise on the Appeal Board. We are continuing our outreach efforts to fill this vacant position. I have attached an updated Plumbing Code Board of Appeal membership list for your records.

Plumbing Code Board of Appeal:

The Plumbing Code Board of Appeal consists of three members appointed by the Mayor. One member shall be a plumbing contractor whose experience and training qualify him to decide matters concerning the safety of installations and devices regulated by PCC Title 25; one member shall be a person engaged in the design of plumbing installations whose experience and training qualify him to decide matters concerning the safety of installations and devices and one member who shall be a member of the public at large. Appointments are made for 3 year terms. Code Board of Appeals hears appeals of plumbing code issues which are appealed beyond the Administrative Appeals Board. The Appeals Board may affirm annul or modify the action of BDS on the condition that substantially equivalent safety is provided generally conforming to national standards concerning fire prevention, fire safety measures, and building construction requirements for safety.

This board meets as appeals are received.

Current members of the Board and their alternates are:

<u>Name</u>	<u>Membership Category</u>	<u>Term Expires</u>
Members		
Steve Houston	Plumbing Contractor	December 31, 2016
Jonathan Gray	Plumbing Design	December 31, 2016
Roy Moore	Public at Large	December 31, 2016
Alternates		
Dale Lovett	Plumbing Contractor	June 7, 2017
Vacant	Plumbing Design	June 7, 2014
Victoria Haynes	Public at Large	June 7, 2017

Primary Contact to the Appeals Board: Terry Whitehill, 503-823-7639
Donna Ruark, 503-823-7335