

## **Officers Training Role Play**

### **Meeting Skit**

*(Illustrating Robert's Rules of Order)*

**NA Secretary:** Hello everyone! If you haven't already signed in, please make sure to sign the sheet going around.

**NA Chair:** Hello, it's about 6:30 so we should get started. Our Secretary, is passing around the agenda and the minutes from our last meeting.

Does anyone have anything to add to the agenda? Do I have a motion to approve the agenda as printed?

**NA Vice-Chair:** So moved!

**NA Chair:** Second?

**SEUL Director:** I'll second that motion

**NA Chair:** All those in favor? *(All raise hands.)* Opposed? Abstaining?

**NA Chair:** Did our Secretary get all that?

**NA Secretary:** Yes, thank you.

**NA Chair:** Welcome everyone! Please take a moment to review the minutes from last meeting...Any corrections? Do I have a motion to approve the minutes as printed?

**SEUL Director:** So moved!

**NA Chair:** Second?

**NA Vice-Chair:** I'll second that motion

**NA Chair:** All those in favor? *(All raise hands.)* Opposed? Abstaining?

**NA Chair:** Did our Secretary get all that?

**NA Secretary:** Yes, thank you.

**NA Chair:** Now on to our Representative reports. First up, our Treasurer.

**NA Treasurer:** Hello. We have \$5,321 in our neighborhood association savings account, \$1,963.75 in our checking account, and \$124 left in our SEUL communications account

**SEUL Director:** Hello, I'm your delegate to the SEUL Board of Directors and I'll give a report on what the SEUL board has been up to this last month. The Fundraising and Marketing committee has been formed to address the budgeting shortfall at SEUL. SEUL is hosting a fundraiser Thursday, July 14<sup>th</sup> at Laurelhurst Theatre. 50% of the night's food concessions will go to SEUL. Please come on down to see a movie and get a bite to eat. Next, I'm passing around our Neighborhood Agendas update. The SEUL Staff put together some talking points for testimony at City Council to support the pedestrian projects that we talked about last month.

**NA Secretary:** Can I get a copy of those talking points electronically so I can post them to our website as part of the summary of this meeting?

**SEUL Director:** Sure! One of the SEUL priorities is to tell our neighborhood stories. The Communications Committee is seeking success stories from each neighborhood to add to a new brochure. We're hoping this will encourage more people to come help out at our neighborhood events. We might want to brainstorm some of our successes to send to the Committee.

Also, SEUL is hosting a cluster gathering for all neighborhood association board members in the SW corner of the coalition next month. I'll let you know where, once that's decided.

**SEUL Land Use Delegate:** Hello, I'm your land use delegate to the SEUL Land Use and Transportation Committee. A regional Big Box subcommittee has recently formed by the SEUL Land Use and Transportation Committee. They are working on getting a big box siting policy for the Portland region. Members attended Metro's Policy Advisory Committee to get support for the issue last month. The LUTC also endorsed a traffic-calming project in the Mt. Tabor neighborhood this month.

The next LUTC meeting is July 18, as always on the third Monday of the month. Everyone is welcome. Are there any issues the board would like me to take to the coalition land use and transportation committee? No, okay.

**Neighborhood Land Use Coordinator:** Now on to neighborhood land use issues. Two proposed infill projects are currently making their way through the Bureau of Development Services (BDS). The first proposal is at 1234 SE Uplift Street they want to partition a 10,000 sq. ft. lot into 2 lots. We authorized a letter last month to the developer Harry Broker, asking that all four large Douglas Firs on the lot be preserved. (By law the developer is required to save two of them.) He hasn't responded yet, but the hearing is on July 7<sup>th</sup>.

The second proposal is from Guy Real Estate, the developer of the 100' by 100' lot north of For What It's Worth Records, west of the US Bank. He wants to build four attached row houses. Terry G., Norman Bone and other interested neighbors plan to meet with the developer. I'd like to get a sense of people's feelings about these two proposed developments.

**Angry citizen:** I think this neighborhood is too crowded! I don't want any more of those skinny houses going in! What can we do to stop them?

**Neighborhood Land Use Coordinator:** I will make sure that the neighborhood's comments reflect your feelings on the matter. Unfortunately we probably can't stop this developer from building these houses. His property is zoned for residential development, so he's within his rights to build these. We can, however, comment on the proposed design of them and probably have some impact on how they will look. If we have to live with these, what would we like them to look like?

**Angry citizen:** Just no more aluminum siding! I can't stand aluminum siding! And are they going to be skinny? I hate those skinny houses. They look funny. They're always full of renters. This is a residential neighborhood!

**Neighborhood Land Use Coordinator:** I'll bring your comments to the meeting, but I encourage you to attend the meeting with the developer. We can talk more after the meeting if you'd like.

**NA Chair:** Thank you for that update on land use. Well, that's our last item on the agenda and it's about 8pm. Please take note of the upcoming events listed at the bottom of the agenda.

**NA Chair:** I just want to remind everyone that my camping trip is scheduled at the time of our next neighborhood association meeting, so get any agenda item requests of new business for discussion to our Vice-Chair.

**NA Vice-Chair:** I just need you to email me within a week of the meeting so I can post the announcement and the agenda on our web site.

**NA Chair:** Do we have any other announcements before we adjourn?

**NA Secretary:** I just want to remind everyone that we have a sub-committee meeting for the National Night Out picnic planning next Wednesday. We're meeting at my house, so if you want to help see me after the meeting tonight for directions.

**NA Treasurer:** Just a reminder that we only have until the end of the month to use the remainder of this communications money. Please make sure that any receipts eligible for reimbursement get to me ASAP.

**NA Chair:** Do we have a motion to adjourn? Second?

**SEUL Director:** I'll second that motion.

**NA Chair:** Okay, good. This neighborhood association meeting is adjourned. Have a good night everyone!