

Portland, Oregon
FINANCIAL IMPACT and PUBLIC INVOLVEMENT STATEMENT
For Council Action Items

(Deliver original to City Budget Office. Retain copy.)

1. Name of Initiator Kathleen Brenes-Morua		2. Telephone No. 503-823-5371	3. Bureau/Office/Dept. Procurement Services
4a. To be filed (hearing date): July 16, 2014	4b. Calendar (Check One) <div style="display: flex; justify-content: space-around;"> Regular <input checked="" type="checkbox"/> Consent <input type="checkbox"/> 4/5ths <input type="checkbox"/> </div>		5. Date Submitted to Commissioner's office and CBO Budget Analyst:
6a. Financial Impact Section: <input checked="" type="checkbox"/> Financial impact section completed		6b. Public Involvement Section: <input checked="" type="checkbox"/> Public involvement section completed	

1) Legislation Title: Accept Guaranteed Maximum Price of \$1,998,187.00 from Stacy and Witbeck, Inc. for the construction of the Portland Streetcar Southwest Montgomery Street Track Relocation Project (Procurement Report - RFP No. 116186)

2) Purpose of the Proposed Legislation: Authorize the Chief Procurement Officer to execute the construction contract.

3) Which area(s) of the city are affected by this Council item? (Check all that apply—areas are based on formal neighborhood coalition boundaries)?

- | | | | |
|--|------------------------------------|------------------------------------|--------------------------------|
| <input type="checkbox"/> City-wide/Regional | <input type="checkbox"/> Northeast | <input type="checkbox"/> Northwest | <input type="checkbox"/> North |
| <input type="checkbox"/> Central Northeast | <input type="checkbox"/> Southeast | <input type="checkbox"/> Southwest | <input type="checkbox"/> East |
| <input checked="" type="checkbox"/> Central City | | | |

FINANCIAL IMPACT

4) Revenue: Will this legislation generate or reduce current or future revenue coming to the City? If so, by how much? If so, please identify the source. No

5) Expense: What are the costs to the City as a result of this legislation? What is the source of funding for the expense? *(Please include costs in the current fiscal year as well as costs in future year, including Operations & Maintenance (O&M) costs, if known, and estimates, if not known. If the action is related to a grant or contract please include the local contribution or match required. If there is a project estimate, please identify the **level of confidence**.)*
 Construction services CM/GC contract cost based on Guaranteed Maximum Price of \$1,998,187.00. The funding for this project comes from multiple sources:

ODOT Grant	\$1,985,651
General Funds	\$230,000
PDC - South Park Blocks Urban Renewal Area FY2012-13	\$70,461
PDC - South Park Blocks Urban Renewal Area FY 2013-15	\$152,426
PDC - North Macadam Urban Renewal Area FY 2013-15	\$152,426
PDC - Education Urban Renewal Area FY 2013-15	\$1,219,694
TOTAL	\$3,810,659

6) Staffing Requirements:

- **Will any positions be created, eliminated or re-classified in the current year as a result of this legislation?** *(If new positions are created please include whether they will be part-time, full-time, limited term, or permanent positions. If the position is limited term please indicate the end of the term.)* No
- **Will positions be created or eliminated in future years as a result of this legislation?**
No

(Complete the following section only if an amendment to the budget is proposed.)

7) Change in Appropriations *(If the accompanying ordinance amends the budget please reflect the dollar amount to be appropriated by this legislation. Include the appropriate cost elements that are to be loaded by accounting. Indicate "new" in Fund Center column if new center needs to be created. Use additional space if needed.)*

Fund	Fund Center	Commitment Item	Functional Area	Funded Program	Grant	Sponsored Program	Amount

[Proceed to Public Involvement Section — REQUIRED as of July 1, 2011]

PUBLIC INVOLVEMENT

8) Was public involvement included in the development of this Council item (e.g. ordinance, resolution, or report)? Please check the appropriate box below:

☒ **YES:** Please proceed to Question #9.

☐ **NO:** Please, explain why below; and proceed to Question #10.

9) If "YES," please answer the following questions:

a) What impacts are anticipated in the community from this proposed Council item? Disruption during construction of track and electrification system improvements that will realign the streetcar track on SW Montgomery Street and SW 4th Avenue in a manner that will improve traffic and streetcar operations.

b) Which community and business groups, under-represented groups, organizations, external government entities, and other interested parties were involved in this effort, and when and how were they involved? The construction contracting community, including contractors certified with the State of Oregon as minority, women, and emerging small businesses. They became involved when the project advertised for proposals on January 17, 2014.

c) How did public involvement shape the outcome of this Council item? Proposals received resulted in the award of the construction services CM/GC contract.

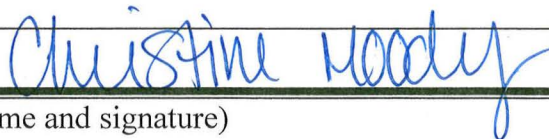
d) Who designed and implemented the public involvement related to this Council item? Procurement Services advertised the Request for Proposals and held a pre-proposal meeting on January 22, 2014 that was open to the construction contracting community, including contractors certified with the State as minority, women, and emerging small businesses.

e) Primary contact for more information on this public involvement process (name, title, phone, email): Kathleen Brenes-Morua, Construction Procurement Supervisor, 503-823-5371, Kathleen.Brenes-Morua@portlandoregon.gov

10) Is any future public involvement anticipated or necessary for this Council item? Please describe why or why not.

No further public involvement is necessary to execute the construction services CM/GC contract.

Christine Moody, Chief Procurement Officer



APPROPRIATION UNIT HEAD (Typed name and signature)



CITY OF PORTLAND

OFFICE OF MANAGEMENT AND FINANCE

Charlie Hales, Mayor
Fred Miller, Chief Administrative Officer
Bryant Enge, Director, Bureau of Internal Business Services

Christine Moody
Chief Procurement Officer
Procurement Services

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MEMORANDUM

DATE: June 26, 2014
TO: Mayor Charlie Hales
FROM: Christine Moody, Chief Procurement Officer *CM*
SUBJECT: Accept Guaranteed Maximum Price of \$1,998,187.00 from Stacy and Witbeck, Inc. for the construction of the Portland Streetcar Southwest Montgomery Street Track Relocation Project (Procurement Report - RFP No. 116186)

1. INTENDED THURSDAY FILING DATE: June 26, 2014
2. REQUESTED COUNCIL AGENDA DATE: July 16, 2014
3. CONTACT NAME & NUMBER: Christine Moody, 503-823-1095
4. PLACE ON: ☐ CONSENT ☒ REGULAR
5. BUDGET IMPACT STATEMENT ATTACHED: ☒ Y ☐ N ☐ N/A
6. ONE (1) ORIGINAL COPY OF THE CONTRACT APPROVED AS TO FORM BY CITY ATTORNEY ATTACHED: ☐ Yes ☒ No ☐ N/A

7. **BACKGROUND/ANALYSIS:** The Bureau of Transportation (PBOT) is responsible for operating the streetcar as well as planning, funding and design and construction of future extensions. This Project involves the demolition and construction of track and electrification system to realign the Streetcar track on SW Montgomery Street and SW 4th Avenue in a manner to improve traffic and Streetcar operations.

Ordinance Number 186320 passed by Council on November 6, 2013 authorized Procurement Services to use an alternative contracting method to select a CM/GC for the Portland Streetcar Southwest Montgomery Street Track Relocation Project. The Chief Procurement Officer advertised Request for Proposals (RFP) Number 116186 on January 17, 2014, for pre-construction services and construction of the Portland Streetcar Southwest Montgomery Street Track Relocation Project with a combined pre-construction and construction services estimate of \$3,700,000.00. PBOT rated the project estimate confidence level as Low at that time. On February 12, 2014 three (3) proposals were received. The proposals were reviewed, evaluated, and scored by the five (5)-member evaluation committee with representatives from PBOT and the Minority Evaluator Program. The evaluation committee selected Stacy and Witbeck, Inc. as the CM/GC Contractor as the highest scored proposer. Pre-Construction Services Contract

An Equal Opportunity Employer

To help ensure equal access to programs, services and activities, the Office of Management & Finance will reasonably modify policies/procedures and provide auxiliary aids/services to persons with disabilities upon request.

Number 30003833, for a sum not to exceed Forty-Five Thousand, Three Hundred Eighty Dollars (\$45,380.00), was entered into with Stacy and Witbeck, Inc. effective March 17, 2014.

8. **FINANCIAL IMPACT:** The estimate for construction costs was \$2,500,000.00 with a Low Confidence Level Rating. Funding for this project is through an ODOT grant, General Funds and PDC Funds.
9. **RECOMMENDATION/ACTION REQUESTED:** Accept Guaranteed Maximum Price of \$1,998,187.00 from Stacy and Witbeck, Inc. for the construction of the Portland Streetcar Southwest Montgomery Street Track Relocation Project.
10. **SCOPE OF WORK ON PROJECT:** The project includes all labor, materials, tools, equipment, and supervision necessary to demolish and construct track and electrification system improvements to realign the streetcar track on SW Montgomery Street and SW 4th Avenue in a manner that will improve traffic and streetcar operations.